

The complete posting can also be found on
Lakeland's LiteBlue Web Page.

Please be aware that Internet Explorer is the only supported browser for eBidding.

UNITED STATES POSTAL SERVICE NOTICE OF VACANCY IN ASSIGNMENTS

Post on the bulletin board in your station or unit for the full time of posting as shown on the notice. Please remove at the expiration of the time limit, and retain at your office for 30 days, then destroy.

CLERK & MAIL HANDLER

AUGUST 2021 POSTINGS

PHONE OR WEB BIDDING IS MANDATORY FOR ALL APWU & MHU CRAFT EMPLOYEES



ANY POSITION RESTRICTED TO "IN SECTION BIDDERS" ARE ALSO
OPEN TO ANY EMPLOYEE WITH RETREAT RIGHTS TO THAT SECTION

Phone or Web Bidding must be used to bid on the assignments(s) described below. (EXCEPT for Best Qualified positions, which have separate instructions) Form 1717A will no longer be accepted for bids.

Any additional correspondence regarding bids, such as letters of applications for Best Qualified positions, must be faxed (414-287-2258), mailed, or brought to HR Local Service, Main Post Office 2nd Floor, 345 W St. Paul Ave, Milwaukee WI 53201-5020, Attn: Shelley Rome-Strong.

Under no circumstances will applications be accepted after the date specified. Any employee desiring to cancel a bid for a posted vacancy must do so no later than the date of the closing of the posting as shown below.

ALL requests for new PIN numbers – follow the instructions on second page.

Allow sufficient time to get your new PIN number through the mail. Yellow (manual) bid cards will be accepted only if BOTH the web and phone bidding systems are not working properly on the LAST DAY of the posting.

CLERK POSTING NUMBER: 256829 MAIL HANDLER POSTING NUMBER: 256862
DATE AND TIME POSTED: August 6, 2021 DATE AND TIME TO BE WITHDRAWN: Midnight, August 15, 2021



JOB BIDDING INFORMATION



Automated bidding is available 24 hrs a day during a posting bidding period.

To bid online go to  <http://liteblue.usps.gov>

Click on the eJob Bidding Quick Link found in 'Employee Apps' on the LiteBlue Homepage or click on 'Access eJob Bidding' on the right side of the LiteBlue 'MY HR' page.

Telephone Job Bidding Options

Job Bidding Phone Line 1-800-222-2415

HRSSC Shared Service bidding: 1-877-477-3273 opt 2

PostalEASE 1-877-477-3273 opt 1

TDD/TTY Line: 1-800-265-7208 or 1-866-265-7505

In addition to the on-line and phone bidding options listed above, you may also visit the Web Bidding Computer Rooms at the MKE P&DC (Room 407 – West End of cafeteria) or the MKE Annex to enter bids directly onto the computer.

- Your EIN (found on your earning statement) and postal PIN number are needed to access any of the automated bidding applications.
- You may quickly reset your postal Pin number by going to <http://liteblue.usps.gov>. Click on the 'click here' or 'Forgot your PIN' links near the bottom of the page, and follow the prompts.
- You may also request a new Pin number through POSTALEASE on the USPS Blue Page at: <http://blue.usps.gov/corporate/empss/welcome.htm>
- If you can't get to a computer, call 877-477-3273 and press 1. When prompted, enter your Employee ID. When prompted for your USPS PIN, pause and then press 2. Your new PIN number will be mailed to your address of record the next business day. In most cases you will receive your Pin number in two business days.
- **BE CAREFUL!** After 3 unsuccessful pin entry attempts the system will lock you out for a 24 hour period. Do not attempt to try again before 24 hours has elapsed or the lock out will be reset to another 24 hours.
- **Difficulties using the system?** Communicate the following information to your Manager or District Local Services:



- **Your name and EIN, Bid Cluster, Craft, and posting number**
- **Which system?** (Phone, Kiosk, Bid Computer)
- **Note any "error" message and at what juncture the error is occurring such as:** Won't accept pin, Call disconnects, Doesn't display posting, etc.

How to Set up your self-service password using the *New Self-Service Profile (SSP) Application*

Have the letter available that was sent (around the middle of April) to your residence.

→ This letter has instructions and a Temporary Password in the upper right corner.

You will be able to set up your new password on the Self-Service Profile (SSP) Application from **any personal or USPS computer.**

1. Access the SSP Application at www.ssp.usps.gov or via links provided on Blue and LiteBlue.



2. Click on the Enter SSP button.

Welcome to Self-Service Profile(SSP)

The portal to the tools for the management of your Self-Service Profile.

Important Information

Self-Service Profile is available to all USPS Employees. Use your employee ID and password to access all Self-Service Profile applications. This is the place to manage your self-service password, PIN, and more.

Enter SSP

How to Set up your self-service password using the *New Self-Service Profile (SSP) Application*

3. Enter your 8-digit Employee Identification Number (EIN)
Enter your Temporary Password.

Sign In To SSP

Employee ID

01234567

Password

●●●●●●●●

Sign In

[Forgot Password](#)

Click Sign In. The Self-Service Profile – Initial Setup screen will display.

Self Service Profile Setup

Welcome to your Self-Service Profile (SSP) application.

The SSP application will prompt you to enter your user name and password components. You will access the Profile Setup page from the application.

You are prompted to change your user name and password. Create your user name and password. Enter your Email Address. You will be prompted to provide your profile information (Company, Job Title, Phone Number, etc.) and your Home Address.

The option to enter an Email address is also available on the Self-Service Profile pages after you finish previous steps.

[Set Self-Service Profile](#) | [Set Email Address](#) | [Confirmation](#)

Set Your Secure Password

Please enter a secure password.

- **Strong Password Requirements:** Must contain at least one character from three of the following four types of characters:
 - Uppercase (A-Z) English letters and
 - Lowercase (a-z) English letters and
 - Special characters from !@#\$%^*_~".
- Must be 8-16 characters in length.

New Password:

Confirm Password:

4. Create and confirm your self-service password.
Your self-service password (8 to 16 characters) must contain at least one character from three of the following four types: Numbers 0-9, lowercase English letters a-z, uppercase English letters A-Z, or special characters !@#\$%^*_~".

Click the Next button.

New Password:

●●●●●●●●

Confirm Password:

●●●●●●●●

Next

How to Set up your self-service password using the *New Self-Service Profile (SSP) Application*

5. Select two Security Questions and enter you answer to each question.

Click the Next button.

6. Enter and confirm your email address. (Optional)

Click the Next button.

7. The Confirmation Tab will display.

8. The Initial Profile Setup pop-up window will display.

Click OK and the application SSP Profile page will display.

Profile Summary	Manage Password	Manage Email	Manage PIN	Manage Security
Function			Set	Last Update
SSP APP #	Yes			
EMPLOYEE #	Yes			
PASSWORD	Yes			
SECURITY QUESTION #1	Yes			
SECURITY QUESTION #2	Yes			
PAI	Yes			

NOTE: Use the Self-Service Profile Application (SSP) to change or reset your USPS PIN.

The 4-digit PIN will still be used to access self-service applications (Job Bidding, Employee Self-Services, leave requests) using the telephone via the Interactive Voice Response (IVR) system.

How to use eBidding

Log in to LiteBlue with EIN and Password (created in SSP)

blue United States Postal Service

Welcome to LiteBlue
The next generation in employee communications

LiteBlue is here to help you do your work faster and more effectively. It's built with the information you need about your work, your schedule, your benefits, your pay, your training, and more. It's all in one place. When you're on the go, you can use the mobile app to get the same information on your phone. And, you can always change your email preferences.

Check your email for a welcome message. If you don't see it, check your spam folder. You may also receive a message from us if you're having trouble logging in.

Remember, you can always call us at 1-800-4USPS (1-800-487-7777) or visit us at www.usps.gov/liteblue for more information.

Here's how you log on:
1. Go to www.usps.gov/liteblue and click on the "Log On" button.
2. Enter your Employee ID in the "EIN" field and your password in the "Password" field.
3. Click on the "Log On" button.

- Your Employee ID is your work number. It's the number you use to log in to the system.
- Your password is a 4-digit PIN. It's the number you use to log in to the system.

USPS is a proud equal opportunity employer. We are committed to providing a safe and healthy work environment for all employees. [Click here](#) for more information.

As of April 28, 2014 this application will require a new password instead of the 4 digit PIN.

Employee ID: Password:

Is this Site Secure?

Click on eBidding in the Featured Quick Links

Employee Apps - Quick Links

eCareer **eJob Bidding** **eIRA** **eOPF**

Click on Enter Job Bids

How to use eBidding

Job Bidding Home Page

Exit

Enter Job Bids

Withdraw Job Bids

Employee Bid List

Retreat Rights

Job Slot Information

UNITED STATES POSTAL SERVICE

USPS Job Bidding

USPS Restricted Information

First Name Last Name POSITION TITLE

Welcome to the USPS Job Bidding System.

Now available every day, 24 hours a day, including holidays!

IMPORTANT! PROTECT YOURSELF:

USE THE "EXIT" BUTTON ON THE LEFT SIDE TO END YOUR SESSION WHEN YOU HAVE COMPLETED YOUR JOB BIDDING ACTIVITY.

Information that you provide will be protected and only disclosed in accordance with the Privacy Act of 1974

Current Open Postings will be shown

Click on the Link (red font Posting number)

EXIT

Enter Job Bids

Withdraw Job Bids

Employee Bid List

Retreat Rights

Job Slot Information

USPS Job Bidding

USPS Restricted Information

Please select a posting you want to bid

0000082624 Milwaukee(WI) Bid Cluster - current

Make selection on left or click on Exit to end session

NOTE OF CAUTION: Use the BACK button provided within the Job Bidding Application to navigate between screens. Do not use your internet browser's back button from browser menu.

Home | Exit | Enter Job Bids | Withdraw Job Bids | Employee Bid List | Job Slot Information | Retreat Rights |

How to use eBidding

The next screen shows the list of positions for this posting.

USPS Job Bidding
USPS Restricted Information

First Name Last Name POSITION TITLE
Posting 0000082624 , Milwaukee(WI) Bid Cluster POST OFFICE
Open:05/05/2014, Close:05/14/2014

Check on the box to select each Job Slot you want to bid

Only rows with checkmark will be submitted

Click on the Job Slot Number for detailed display

[Submit Job Bids](#) [Cancel](#)

Position Information							
Job Slot	Choice	Closer to home	Title	Tour	Level	Bid Status	Reason
27	<input type="checkbox"/>		LEAD SALES & SERVICES ASSOCIATE	TOUR II	07		
28	<input type="checkbox"/>		MAIL PROCESSING CLERK	TOUR I	06	Outside Bid Cluster / Craft / Section	
29	<input type="checkbox"/>		LEAD MAIL PROCESSING CLERK	TOUR I	07		
30	<input type="checkbox"/>		SALES SVCS DISTRIBUTION ASSOC	TOUR II	06		
31	<input type="checkbox"/>		MAIL PROCESSING CLERK	TOUR I	06		
32	<input type="checkbox"/>		LEAD SALES & SERVICES ASSOCIATE	TOUR II	07		

USPS Job Bidding
USPS Restricted Information

First Name Last Name POSITION TITLE
Posting 0000082624 , Milwaukee(WI) Bid Cluster POST OFFICE
Open:05/05/2014, Close:05/14/2014

Check on the box to select each Job Slot you want to bid

Only rows with checkmark will be submitted

Click on the Job Slot Number for detailed display

[Submit Job Bids](#) [Cancel](#)

Indicate choice here

Position Information							
Job Slot	Choice	Closer to home	Title	Tour	Level	Bid Status	Reason
27	<input checked="" type="checkbox"/>		LEAD SALES & SERVICES ASSOCIATE	TOUR II	07		
28	<input type="checkbox"/>		MAIL PROCESSING CLERK	TOUR I	06	Outside Bid Cluster / Craft / Section	
29	<input type="checkbox"/>		LEAD MAIL PROCESSING CLERK	TOUR I	07		
30	<input type="checkbox"/>		SALES SVCS DISTRIBUTION ASSOC	TOUR II	06		
31	<input type="checkbox"/>		MAIL PROCESSING CLERK	TOUR I	06		
32	<input type="checkbox"/>		LEAD SALES & SERVICES ASSOCIATE	TOUR II	07		

Checkmark positions you want to bid on

How to use eBidding

To see more information about a position, click on the Position Number. (Scroll down to see details)

Job Slot Detail: 70767268 Click to Open or Close ⇌

Job Slot: 70767268

Job Title:
SALES,SVCS/DISTRIBUTION
ASSOC

Level: 06

Position Type: Full Time

Location:

Tour: TOUR II

Status: Bidding

Qualifications

Examinations 421 SALES AND
SERVICES
(V3.9)

Milwaukee WI Bid Cluster Z-09

Comments:

Job Schedules

Work Schedule	Week Number	Day of Week	Start Time	End Time
06006024	001	1	06 00	15 00
06006024	001	2	00 00	00 00
06006024	001	3	06 00	15 00
06006024	001	4	00 00	00 00
06006024	001	5	06 00	15 00
06006024	001	6	06 00	15 00

Position Information

Job Slot	Choice	Closer to home	Title	Tour	Level	Bid Status	Reasc
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	LEAD SALES & SERVICES ASSOCIATE	TOUR II	07		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	MAIL PROCESSING CLERK	TOUR II	06	Outside Bid Clus	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	LEAD MAIL PROCESSING CLERK	TOUR I	07		
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	SALES SVCS/DISTRIBUTION ASSOC	TOUR II	06		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	MAIL PROCESSING CLERK				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	LEAD SALES & SERVICES AS				

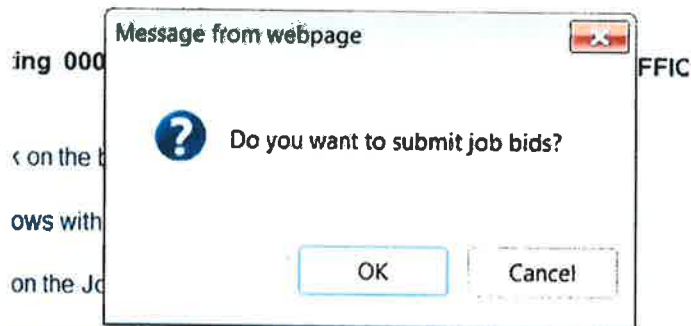
Checkmark here when the position is closer to home than your current position.

When you have finished bidding, click the Submit Job Bids

How to use eBidding

Position Information				
	Job Slot	Choice	Closer to home	Title
<input type="checkbox"/>	70501907			LEAD SALES & SERVICES AS
<input type="checkbox"/>	70500932			MAIL PROCESSING CLERK
<input type="checkbox"/>	70792722			LEAD MAIL PROCESSING CL
<input checked="" type="checkbox"/>	70757266	1	<input type="checkbox"/>	SALES.SVCS/DISTRIBUTION
<input type="checkbox"/>	71968464			MAIL PROCESSING CLERK
<input type="checkbox"/>	71007641			LEAD SALES & SERVICES AS
<input type="checkbox"/>	71114691			LEAD SALES & SERVICES AS
<input checked="" type="checkbox"/>	71114692	2	<input type="checkbox"/>	LEAD SALES & SERVICES A
<input type="checkbox"/>	71114693			LEAD SALES & SERVICES AS

A window pops up



Then your confirmation appears:

How to use eBidding

You successfully submitted the job bid 70767268!

You successfully submitted the job bid 71114892!

Please check following table for just updated bid statuses

Position Information				
Job Slot	Choice	Closer to home	Bid Status	Bid Status Reason
70767268001			ELG	Eligible
71114892002			ELG	Eligible

Print the page, if desired.

**US POSTAL SERVICE
NOTICE OF VACANCY IN ASSIGNMENT
Milwaukee, WI Bid Cluster**

**MANUAL BEST QUALIFIED POSTING
AUGUST 20210 POSTING**

DATA COLLECTION TECHNICIAN, PS-07, 0301-69XX

<u>JOB ID #</u>	<u>WORK SCHEDULE</u>	<u>OFF DAYS</u>	<u>TOUR</u>	<u>P/L</u>	<u>SKILLS</u>	<u>STATUS</u>
95618728	2200-0630-30L Milwaukee P&DC	Sat/Sun	1	702	714 Data Entry (V1.1) LOW Postal Defensive Driving Valid State Driver's License	ZARR

Function: Collects, records and analyzes a variety of statistical data on selected operating and financial activities in an installation in order to serve management needs for these data. Provides coverage on an "as needed" basis for Data Coll Tech PS-7. Must meet Postal driving requirements.

THIS IS A BEST QUALIFIED MANUAL POSTING.

FOLLOW THE INSTRUCTIONS BELOW TO APPLY FOR THIS POSITION:

To be eligible for the position described above you **MUST SUBMIT** a letter or a PS Form 991 application or eCareer Profile stating in detail how you meet EACH of the proficiency requirements of the position per the attached Job Description and Qualification Standards.

Your letter or PS Form 991 application or eCareer Profile for this Best Qualified position, must be brought to InPlant Support (Rm 2237), emailed (email: Alex.S.Nigro@usps.gov), faxed (Fax: 414-270-2086), or mailed Attn: Alex Nigro, PO Box 5044, Milwaukee WI 53201-5044. It must be received no later than Midnight, August 15th, 2021.

Any employee desiring to cancel their application for this vacancy must do so in writing preferably no later than the date of the closing of the posting as show below.

Bidders in the same *Occupational Code (0301-69XX Data Tech)* are only required to submit a letter of interest and do not need to address the requirements of the position.

ADDITIONAL SELECTION CRITERIA

EXAMINATION REQUIREMENTS: Applicants must demonstrate the ability to key data on a computer terminal at a rate of 25 correct lines within 5 minutes. This must be demonstrated by successful completion of Postal Service Test 714 at the Low standard. Certificates of proficiency are NOT acceptable. All applicants, if not already qualified on Postal Service Test 714, will be notified of the examination date. Must have a valid state driver's license, and demonstrate and maintain a safe driving record. **Must meet Postal Driving Requirements: Defensive Driver Course (4360106) and Defensive Driver Course Debrief (4360106CL).**

SELECTION: The above position will be filled on the basis of craft seniority to full-time employees encumbered in duty assignments in the same salary level and same best qualified position, then on the basis of "BEST QUALIFIED", selected in the following order: 1. Clerk Craft 2. Office-Wide, regardless of craft.

Opening Date: August 6, 2021

Closing Date: August 15, 2021

STD JOB DESCRIPTION

U.S.Postal Service

**DATA COLL TECH (P7-07)
OCCUPATION CODE: 0301-69XX**

FUNCTIONAL PURPOSE:

Collects, records, and analyzes a variety of statistical data on selected operating and financial activities.

DUTIES AND RESPONSIBILITIES:

1. Collects, records, and analyzes statistical data under any number of national data collection systems.
2. Operates computer equipment to enter data; recognizes diagnostic messages and takes appropriate actions; and performs data transfer functions through telecommunications systems.
3. Reviews input and output data to determine accuracy and compliance with national programs. Analyzes and edits data to detect and correct errors.
4. Updates national data bases; maintains and updates records and files.
5. Participates in data collection activities in support of special studies or national programs.
6. Reads and interprets reference manuals and other written materials.
7. May drive a vehicle to other facilities when work assignments require.
8. Performs other job related tasks in support of primary duties.

SUPERVISION:

Supervisor of unit to which assigned.

SELECTION METHOD:

Best Qualified

BARGAINING UNIT:

CLERK

KEY POSITION REFERENCE:

KP-0015

Doc Date: 04/01/2005

Occ Code: 0301-69XX

QUALIFICATIONS

U.S.Postal Service

**DATA COLL TECH (P7-07)
OCCUPATION CODE: 0301-69XX****BARGAINING UNIT QUALIFICATION STANDARD
Q0301t**(0301-69XX)
DATA COLLECTION TECHNICIAN**DOCUMENT DATE:** September 8, 2009**FUNCTION:**

Collects, records, and analyzes a variety of statistical data on selected operating and financial activities in an installation in order to serve management needs for these data.

DESCRIPTION OF WORK:

See the Standard Position Description for the Occupation Code given above.

REQUIREMENTS:**KNOWLEDGE, SKILLS, & ABILITIES REQUIREMENTS:**

This section is composed of Knowledge, Skills, and Abilities (KSAs) which are required to satisfactorily perform the tasks of the position. Applicants must demonstrate that they possess a sufficient level of each KSA, to include at least minimum competency for senior-qualified positions to enable them to perform these tasks satisfactorily. Applicants demonstrate these levels by describing examples of experience, education, or training, any of which may be non-postal. Ratings are based on the demonstration of the level of possession of each of the KSAs. Failure to demonstrate any KSA is disqualifying.

1. Knowledge of postal administrative procedures and mail classification.
2. Knowledge of computer systems at a level sufficient to operate keyboard devices, input data, and obtain reports and information.
3. Ability to use written reference materials including handbooks, manuals, charts, bulletins, directives, and checklists.
4. Ability to communicate both orally and in writing at a level sufficient to interpret and exchange information, answer questions, and give directions.
5. Ability to perform basic mathematical computations.
6. Ability to compare names, letters, or numbers for accuracy and completeness.
7. Ability to detect patterns to determine how a set of numbers of data are related to each other.
8. Ability to prepare forms, records, tables, and reports.
9. Ability to positively and effectively work and deal with others.
10. Ability to plan and execute work activities without direct supervision, accomplishing tasks to meet deadlines.

PHYSICAL REQUIREMENTS:

1. Applicants must be physically able to perform efficiently the duties of the position. Duties may require arduous

exertion involving the following: bending or lifting for prolonged periods of time; and intermittent lifting and carrying of computer equipment and materials on level surfaces and up stairways.

2. Applicants must have vision of 20/40 (Snellen) in one eye and the ability to read without strain printed material the size of typewritten characters. Corrective lenses are permitted.

3. Applicants are required to hear the conversational voice in a noisy environment and to identify environmental sounds, such as equipment in operation or unusual sounds. Hearing aids are permitted.

ADDITIONAL PROVISIONS:

Before being appointed and permitted to drive a government-owned vehicle as an employee, applicants must have a valid state driver's license, and demonstrate and maintain a safe driving record. Applicants must pass the Postal Service road test to show the ability to safely drive a vehicle of the type used on the job.

Doc Date: 09/08/2009

Occ Code: 0301-69XX

U S POSTAL SERVICE

NOTICE OF VACANCY IN ASSIGNMENTS

Post on the bulletin board in your station or unit for the full time of posting as shown on the notice. Please remove at the expiration of the time limit, and retain at your office for 30 days, then destroy.

**FULL-TIME, PART-TIME REGULAR, & PART-TIME FLEXIBLE EMPLOYEES
FROM ALL CRAFTS ARE ELIGIBLE TO APPLY.**

Occupational Health Nurse 0610-0002 (PNS-01)

Clerk CRAFT
August 2021 POSTING

<u>JOB ID NO</u>	<u>ASSIGNMENT</u>	<u>SKILLS</u>	<u>TOUR</u>	<u>OFF DAYS</u>	<u>P/L</u>	<u>VACATED BY</u>
95746786	Milwaukee	see below & attached info	0700-1530 (T-2)	SAT/SUN	422	Lopez

Best Qualified Manual Posting.

FOLLOW THE INSTRUCTIONS BELOW TO APPLY FOR THIS POSITION:

To be eligible for the position described above you MUST SUBMIT a separate letter or a PS Form 991 application or a copy of an eCareer Profile for each Best Qualified position stating in detail how you meet the proficiency requirements of the position per the attached Job Description and Qualification Standards.

Your letter or PS Form 991 application or eCareer Profile for this Best Qualified position must be received at Local Services Office located **no later than midnight of the closing date** shown below. Letters/applications may be brought, faxed (414-287-2258) or mailed (HRM, PO Box 5024, Milwaukee WI 53201-5024 Attn: Luanne Jochen). Applications may also be scanned via email to luanne.m.jochen@usps.gov prior to the closing date.

Any employee desiring to cancel their application for this vacancy must do so in writing preferably no later than the date of closing of the posting as shown below.

Bidders in the same *Occupational Code* are only required to submit a letter of interest and do not need to address the requirements of the position.

ADDITIONAL SELECTION CRITERIA

EXAMINATION REQUIREMENTS: Applicants must possess and maintain a current Registered Nurse license from a U.S. state, territory, or the District of Columbia. Possess and maintain a current Cardiopulmonary resuscitation (CPR) certification.

SELECTION: The above position will be filled on the basis of craft seniority to full-time employees encumbered in duty assignments in the same salary level and same best qualified position, then on the basis of "BEST QUALIFIED", selected in the following order: 1. Clerk Craft, 2. Office-Wide, regardless of craft.

Applicants who qualify under this standard may be required to satisfactorily complete a prescribed training course(s) prior to reassignment or promotion.

Date Posted: August 6, 2021

Date to be Withdrawn: Midnight August 15, 2021

STD JOB DESCRIPTION

U.S.Postal Service

**OCCUPATIONAL HEALTH NURSE (PNS-01)
OCCUPATION CODE: 0610-0002****FUNCTIONAL PURPOSE:**

Assists in the coordination and implementation of Occupational Medical and Health Services programs within an assigned District.

DUTIES AND RESPONSIBILITIES:

1. Assists in the development and implementation of Health Promotion programs. Educates the field on general health issues, wellness programs and medical education programs.
2. Serves as a resource and answers questions and inquiries from the field concerning, but not limited to, the following programs: Fitness-For-Duty Examinations, Return to Work, Reasonable Accommodation, Serious Accident reviews.
3. Supports activities related to the pre-employment medical assessment process.
4. Assists in scheduling required medical examinations, drug screenings and other testing (e.g. Fitness-For-Duty Examinations, Focused Examinations, and Return to work Examinations).
5. Prepares, updates and maintains confidential employee health folders.
6. Provides guidance and medical assistance related to the injury compensation process (e.g., contacting employees absent from work due to illness or injury, reviewing medical documentation, and obtaining clarification of status and restrictions from physicians).
7. Serves as a resource for various Safety programs as they relate to Occupational Health Services (e.g., safety reviews and PEG audits).
8. As a member of the Emergency Response Team (ERT), provides emergency medical care, as needed.

SUPERVISION:

Occupational Health Nurse Administrator

SELECTION METHOD:

Senior Qualified when filled from the same level and occupational group (preferred duty assignment). Best Qualified when filled from any other position.

BARGAINING UNIT:

Nurse

Doc Date: 10/18/2014**Occ Code: 0610-0002**

QUALIFICATIONS

U.S. Postal Service

**OCCUPATIONAL HEALTH NURSE (PNS-01)
OCCUPATION CODE: 0610-0002**

BARGAINING UNIT QUALIFICATION STANDARD0610
(0610-0002)**OCCUPATIONAL HEALTH NURSE****DOCUMENT DATE:** October 18, 2014**FUNCTION:**

Assists in the coordination and implementation of Occupational Medical and Health Services programs within an assigned District.

DESCRIPTION OF WORK:

See the Standard Position Description for the Occupation Code given above.

REQUIREMENTS:**KNOWLEDGE, SKILLS, AND ABILITIES REQUIREMENTS:**

This section is composed of Knowledge, Skills, and Abilities (KSAs) which are required to satisfactorily perform the tasks of the position.

1. Knowledge of principles and processes related to medical and health care, as would be acquired through a Registered Nurse license.
2. Ability to prepare, maintain, and update confidential employee medical folders.
3. Ability to give understandable information in oral and written form.

PHYSICAL REQUIREMENTS:

Applicants must be able to perform the physical requirements of the position with or without reasonable accommodation.

ADDITIONAL PROVISIONS:

Applicants must possess and maintain a current Registered Nurse license from a U.S. state, territory, or the District of Columbia. Possess and maintain a current Cardiopulmonary resuscitation (CPR) certification.

When a vacancy occurs, fill within the bargaining unit in accordance with the current national agreement.

Doc Date: 10/01/2009**Occ Code: 0610-0002**

**U S POSTAL SERVICE
NOTICE OF VACANCY IN ASSIGNMENTS**

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**FULL-TIME, PART-TIME REGULAR, & PART-TIME FLEXIBLE EMPLOYEES
FROM ALL CRAFTS ARE ELIGIBLE TO APPLY.**

**SECRETARY, PS-7, 0318-0004
CLERK CRAFT
AUGUST 2021 POSTING**

<u>JOB ID. NO.</u>	<u>ASSIGNMENT</u>	<u>SKILL</u>	<u>TOUR</u>	<u>OFF DAYS</u>	<u>P/L</u>	<u>VICE</u>
71375319	2 nd floor P&DC Operation Integrations	710 712	0800-1630 (T2)	SAT/SUN	901	BYSTRA

**Test Requirements:
Test 710 – Clerical & Verbal Skills
Test 712 – Typing (45 wpm)**

THIS IS A BEST QUALIFIED MANUAL POSTING.

FOLLOW THE INSTRUCTIONS BELOW TO APPLY FOR THIS POSITION:

To be eligible for the position described above you MUST SUBMIT a separate letter or a PS Form 991 application or a copy of an eCareer Profile for each Best Qualified position stating in detail how you meet the proficiency requirements of the position per the attached Job Description and Qualification Standards.

Your letter or PS Form 991 application or eCareer Profile for this Best Qualified position must be received at Local Services Office located **no later than midnight of the closing date** shown below. Letters/applications may be brought, faxed (414-287-2258) or mailed (HR Local Services, PO Box 5020, Milwaukee WI 53201-5020 Attn: Shelley Rome-Strong). Applications may also be scanned via email to shelley.a.rome-strong@usps.gov prior to the closing date.

Any employee desiring to cancel their application for this vacancy must do so in writing preferably no later than the date of the closing of the posting as shown below.

Bidders in the same *Occupational Code* are only required to submit a letter of interest and do not need to address the requirements of the position.

ADDITIONAL SELECTION CRITERIA

SELECTION: The above position will be filled on the basis of craft seniority to full-time employees encumbered in duty assignments in the same salary level and same best qualified position, then on the basis of "BEST QUALIFIED", selected in the following order: 1. Clerk Craft, 2. Office-Wide, regardless of craft.

EXAMINATION REQUIREMENTS: Test 710 Clerical & Verbal Skills & Test 712 Typing (45 wpm). Applicants must demonstrate clerical and verbal skills. This must be demonstrated by successful completion of Postal Service **Test 710**. Applicants must demonstrate the ability to type at a net rate of 45 words per minute in a five-minute test. This must be demonstrated by successful completion of the Postal Service **Test 712**. Those applicants who are not currently qualified will be notified at a future date of the time and location of the examinations.

Date Posted: August 6, 2021

Date to be Withdrawn: August 15, 2021

STD JOB DESCRIPTION

U.S.Postal Service

**SECRETARY (P7-07)
OCCUPATION CODE: 0318-0004****FUNCTIONAL PURPOSE:**

Provides secretarial support for a manager and staff. Processes information in accordance with established practices and procedures. Performs a variety of miscellaneous office clerical and typing duties.

DUTIES AND RESPONSIBILITIES:

1. Produces reports, letters and other documentation using appropriate software and word processing equipment; monitors peripheral equipment.
2. Accesses, retrieves and/or updates files and other data maintained on personal computers.
3. Sends and receives electronic messages, files and other documentation via the local area network.
4. Produces charts, tables, and other documentation using various graphics software.
5. Composes routine memorandums and letters relating to business of the office, such as transmittals and acknowledgments.
6. Reviews materials prepared for manager's signature for accuracy, completeness, and format.
7. Acts as receptionist and performs routine clerical duties such as tracking correspondence, answering telephones and forwarding messages, making necessary travel arrangements and submitting related forms, operating standard office equipment, requisitioning supplies, and coordinating printing, maintenance, and other service requests.
8. Screens, logs, and routes office mail in accordance with established procedures.
9. Performs other administrative duties and maintains a variety of reports, such as time and attendance records, correspondence control, training plans, etc. and establishes and maintains office files.

SUPERVISION:

Manager of unit to which assigned

SELECTION METHOD:

Best Qualified

BARGAINING UNIT:

CLERK

Doc Date: 11/24/2010

Occ Code: 0318-0004

QUALIFICATIONS

U.S. Postal Service

**SECRETARY (P7-07)
OCCUPATION CODE: 0318-0004****BARGAINING UNIT QUALIFICATION STANDARD**0318
(0318-0004)**SECRETARY****DOCUMENT DATE:** December 16, 1999**FUNCTION:**

Provides secretarial support for a manager and staff. Processes information in accordance with established practices and procedures. Performs a variety of miscellaneous office clerical and typing duties.

DESCRIPTION OF WORK:

See the Standard Position Description for the Occupation Code given above.

REQUIREMENTS:

This section is composed of Knowledge, Skills, and Abilities (KSAs) which are required to satisfactorily perform the tasks of the position. Applicants must demonstrate that they possess a sufficient level of each KSA, to include at least minimum competency for senior-qualified positions to enable them to perform these tasks satisfactorily. Applicants demonstrate these levels by describing examples of experience, education, or training, any of which may be non-postal. Ratings are based on the demonstration of the level of possession of each of the KSAs. Failure to demonstrate any KSA is disqualifying.

Knowledge of requirements for formatting and preparing documents such as letters, reports, and presentation materials. Knowledge of English composition, grammar, punctuation, and spelling. Ability to operate computer systems or applications such as word processing, data entry, and graphics software. Ability to establish and maintain office and database filing systems and to accurately file and retrieve individual records. Ability to locate, read, and comprehend written reference materials such as handbooks, manuals, bulletins, and directives. Ability to review prepared materials for accuracy and completeness. Ability to communicate orally sufficient to express spoken ideas or facts clearly and logically when answering questions, giving directions, and providing information. Ability to work cooperatively and interact positively with customers and co-workers, exercising courtesy, discretion, and self-control.

EXAMINATION REQUIREMENTS:

Applicants must demonstrate clerical and verbal abilities. These must be demonstrated by successful completion of Postal Service Test 710. Applicants must demonstrate the ability to type at a net rate of 30 words per minute in a five-minute test. This must be demonstrated by successful completion of Postal Service Test 713.

PHYSICAL REQUIREMENTS:

Applicants must be physically able to perform efficiently the duties of the position. Applicants must have vision of 20/40 (Snellen) in one eye and the ability to read without strain printed material the size of typewritten characters. Corrective lenses are permitted. Applicants will be required to hear the conversational voice; hearing aids are permitted.

Doc Date: 08/18/2018**Occ Code: 0318-0004**

U S POSTAL SERVICE

NOTICE OF VACANCY IN ASSIGNMENTS

Post on the bulletin board in your station or unit for the full time of posting as shown on the notice. Please remove at the expiration of the time limit, and retain at your office for 30 days, then destroy.

**FULL-TIME, PART-TIME REGULAR, & PART-TIME FLEXIBLE EMPLOYEES
FROM ALL CRAFTS ARE ELIGIBLE TO APPLY.**

**GENERAL CLERK VMF (P7-06) OCC CODE: 0301-48XX
MOTOR VEHICLE CRAFT
AUGUST 2021 POSTING**

<u>JOB ID NO</u>	<u>ASSIGNMENT</u>	<u>SKILLS</u>	<u>TOUR</u>	<u>OFF DAYS</u>	<u>P/L</u>	<u>VACATED BY</u>
95700012	Milwaukee VMF	710 Clerical	14.75-23.25 (T-3)	SAT/SUN	093	Cebula

Best Qualified Manual Posting.

FOLLOW THE INSTRUCTIONS BELOW TO APPLY FOR THIS POSITION:

To be eligible for the position described above you MUST SUBMIT a separate letter or a PS Form 991 application or a copy of an eCareer Profile for each Best Qualified position stating in detail how you meet the proficiency requirements of the position per the attached Job Description and Qualification Standards.

Your letter or PS Form 991 application or eCareer Profile for this Best Qualified position must be received at Local Services Office located **no later than midnight of the closing date** shown below. Letters/applications may be brought, faxed (414-270-2161) or mailed (VMF, PO Box 5005, Milwaukee WI 53201-5005 Attn: Michael Best). Applications may also be scanned via email to michael.best@usps.gov to the closing date.

Any employee desiring to cancel their application for this vacancy must do so in writing preferably no later than the date of closing of the posting as shown below.

Bidders in the same *Occupational Code* are only required to submit a letter of interest and do not need to address the requirements of the position.

ADDITIONAL SELECTION CRITERIA

CURRENT DRIVERS LICENSE IS REQUIRED

EXAMINATION REQUIREMENTS: Applicants must demonstrate clerical and verbal abilities. This must be demonstrated by successful completion of Postal Service Test 710.

PHYSICAL REQUIREMENTS:

Applicants must be physically able to perform efficiently the duties of the position.

SELECTION: The above position will be filled on the basis of craft seniority to full-time employees encumbered in duty assignments in the same salary level and same best qualified position, then on the basis of "BEST QUALIFIED", selected in the following order: 1. Motor Vehicle Craft, 2. Office-Wide, regardless of craft.

Applicants who qualify under this standard may be required to satisfactorily complete a prescribed training course(s) prior to reassignment or promotion.

Date Posted: August 06, 2021

Date to be Withdrawn: Midnight August 15, 2021

STD JOB DESCRIPTION

U.S.Postal Service

**GENERAL CLERK VMF (P7-06)
OCCUPATION CODE: 0301-48XX****FUNCTIONAL PURPOSE:**

Performs a variety of clerical duties relating to the maintenance of vehicles.

DUTIES AND RESPONSIBILITIES:

1. Establishes and maintains facility and perimeter vehicle maintenance schedules by listing all vehicles by capacity group and type of maintenance; prepares work schedules indicating when vehicles are due for maintenance; makes initial preparation of work orders attaching vehicle maintenance record; computes totals on the work orders; as directed, arranges for the delivery of vehicles to the facility for scheduled maintenance; informs superior when schedules are not adhered to; and schedules high mileage vehicles for lubrication.
2. Establishes and maintains vehicle jackets and records; posts on a vehicle maintenance record card from work orders and repair tags such information as date, mileage, type of maintenance or repair work performed, work order number and brief description of work performed; circles in red repeat items of maintenance; distributes copies of the work orders and repair tags as indicated on the forms; and reviews and maintains a file of contract work order-invoices for repair of perimeter vehicles.
3. Calls to superior's attention improperly written work orders , repeat items of maintenance or road calls and other unusual information which affects the maintenance program.
4. Sets up stock cards for each part or type of fuel and lubricant maintained in stock entering name, manufacturer's number, stock number, maximum and minimum quantities to be stocked, location or bin number.
5. Posts to stock cards from invoices such data as receipt date , purchase order number, quantity received and unit price and from mechanic's requisition such data as date, vehicle number , quantity issued and balance on hand, and posts to stock cards issuance of fuels and lubricants.
6. Maintains record of trucks out of service and reasons therefor, obtaining data from supervisors.
7. Compiles data for and prepares reports as instructed.
8. Verifies entries on time cards and notifies superior of any irregularities.
9. Operates various office machines such as typewriter, adding machine and calculator.
10. Prepares requisitions for supplies.
11. Assists in the storage and issuance of tools, parts and supplies.

SUPERVISION:

Supervisor of unit to which assigned.

SELECTION METHOD:

Best Qualified

BARGAINING UNIT:

MOTOR VEHICLE

KEY POSITION REFERENCE:

KP-0013

Doc Date: 11/02/1994

Occ Code: 0301-48XX

QUALIFICATIONS

U.S.Postal Service

**GENERAL CLERK VMF (P7-06)
OCCUPATION CODE: 0301-48XX****BARGAINING UNIT QUALIFICATION STANDARD**

Q0301x

(0301-48XX)
GENERAL CLERK, VMF**DOCUMENT DATE:** November 3, 2012**FUNCTION:**

Assists with, and performs a variety of clerical and routine administrative duties in a motor vehicle maintenance facility.

DESCRIPTION OF WORK:

See the Standard Position Description for the Occupation Code given above.

REQUIREMENTS:**KNOWLEDGE, SKILLS, & ABILITIES REQUIREMENTS:**

This section is composed of Knowledge, Skills, and Abilities (KSAs) which are required to satisfactorily perform the tasks of the position. Applicants must demonstrate that they possess a sufficient level of each KSA, to include at least minimum competency for senior-qualified positions to enable them to perform these tasks satisfactorily. Applicants demonstrate these levels by describing examples of experience, education, or training, any of which may be non-postal. Ratings are based on the demonstration of the level of possession of each of the KSAs. Failure to demonstrate any KSA is disqualifying.

1. Ability to maintain records and prepare reports.
2. Ability to read and understand instructions.
3. Ability to perform basic arithmetic computations.
4. Ability to operate office machines such as calculator, adding machine, duplicating machine, etc., if required.
5. Ability to analyze, explain, and apply laws, regulations, rulings, and procedures pertinent to the work to be performed.
6. Ability to work with others.
7. Ability to schedule work, either materials or people.

EXAMINATION REQUIREMENTS:

Applicants must demonstrate clerical and verbal abilities. This must be demonstrated by successful completion of Postal Service Test 710.

PHYSICAL REQUIREMENTS:

Applicants must be physically able to perform efficiently the duties of the position.

Doc Date: 11/03/2012**Occ Code:** 0301-48XX

U S POSTAL SERVICE

NOTICE OF VACANCY IN ASSIGNMENTS

Post on the bulletin board in your station or unit for the full time of posting as shown on the notice. Please remove at the expiration of the time limit, and retain at your office for 30 days, then destroy.

**CAREER EMPLOYEES
FROM ALL CRAFTS ARE ELIGIBLE TO APPLY.**

ADDRESS MANAGEMENT SYSTEM TECHNICIAN P7-07, 2310-7142
CLERK CRAFT
AUGUST 2021 POSTING

<u>JOB ID. NO.</u>	<u>ASSIGNMENT</u>	<u>SKILL</u>	<u>TOUR</u>	<u>OFF DAYS</u>	<u>P/L</u>	<u>VICE</u>
70777564	2 nd floor P&DC Operation Support	718 PASSENGER CAR VALID STATE DRIVERS LIC	0630-1500 (T2)	SAT/SUN	902	HARRISON

Test Requirements:
Test 718 – Basic Computer Skills

This is a Best Qualified MANUAL Posting.

FOLLOW THE INSTRUCTIONS BELOW TO APPLY FOR THIS POSITION:

To be eligible for the position described above you **MUST SUBMIT** a separate letter or a PS Form 991 application or a copy of an eCareer Profile for each Best Qualified position stating in detail how you meet the proficiency requirements of the position per the attached Job Description and Qualification Standards.

Your letter or PS Form 991 application or eCareer Profile for this Best Qualified position must be received at Local Services Office located **no later than midnight of the closing date** shown below. Letters/applications may be brought, faxed (414-287-2258) or mailed (HR Local Services, PO Box 5020, Milwaukee WI 53201-5020 Attn: Shelley Rome-Strong). Applications may also be scanned via email to shelley.a.rome-strong@usps.gov prior to the closing date.

Any employee desiring to cancel their application for this vacancy must do so in writing preferably no later than the date of the closing of the posting as shown below.

Bidders in the same Occupational Code are only required to submit a letter of interest and do not need to address the requirements of the position.

ADDITIONAL SELECTION CRITERIA: At the time of appointment, applicants must have a valid driver's license from the state in which they live. Applicants must also demonstrate and maintain a safe driving record. Please provide your Driver's License Number on your application or letter.

SELECTION: The above position will be filled on the basis of craft seniority to full-time employees encumbered in duty assignments in the same salary level and same best qualified position, then on the basis of "BEST QUALIFIED" selection on an office wide basis regardless of craft.

EXAMINATION REQUIREMENTS: **Test 718 Computer Skills.** Applicants must demonstrate basic computer skills. This must be demonstrated by successful completion of the Postal Service **Test 718**. Those applicants who are not currently qualified will be notified at a future date of the time and location of the examinations.

Date Posted: August 6, 2021

Date to be Withdrawn: August 15, 2021

STD JOB DESCRIPTION

U.S.Postal Service

**ADDRESS MANAGEMENT SYS TECH (P7-07)
OCCUPATION CODE: 2310-7142****FUNCTIONAL PURPOSE:**

Performs various non-supervisory activities in support and maintenance of the Address Management System (AMS). Performs a variety of duties involved in the preparation, maintenance and distribution of addressing information; uses USPS computer systems to maintain addressing information.

DUTIES AND RESPONSIBILITIES:

1. Inputs address information data into on-line computer systems and utilizes a variety of resources to maintain an accurate national AMS database and resolve data discrepancies in support of USPS automation efforts. Escalates complex data issues to management.
2. Coordinates requests from internal customers in regards to specific business needs related to address management.
3. Assembles, maintains and distributes route delivery line of travel information for routes within an assigned area. Prints and distributes carrier case labels.
4. Coordinates assistance for Postal employees and customers concerning address management information products, services and systems. Escalates complex questions and issues to management.
5. Answers telephone, written, verbal and email inquiries from Postal employees and customers regarding data maintained in the address management office.
6. Drives to Post Offices, Stations, and Branches within assigned district to train delivery personnel on AMS coding procedures, resolve data deficiencies, and perform district street reviews including the preparation of reports.
7. Accepts, reviews, completes and processes route adjustment packages. Makes further reviews and communication towards reconciling discrepancies.
8. Performs other job related tasks in support of primary duties.

SUPERVISION:

AMS Manager or designated supervisor

SELECTION METHOD:

Best Qualified

Doc Date: 09/28/2012

Occ Code: 2310-7142

QUALIFICATIONS

U.S.Postal Service

**ADDRESS MANAGEMENT SYS TECH (P7-07)
OCCUPATION CODE: 2310-7142**

BARGAINING UNIT QUALIFICATION STANDARD

(2310-7142)

ADDRESS MANAGEMENT SYSTEM TECHNICIAN

DOCUMENT DATE: September 28, 2012**FUNCTION:**

Performs various non-supervisory activities in support and maintenance of the Address Management System (AMS). Performs a variety of clerical duties involved in the preparation, maintenance and distribution of addressing information; uses USPS computer systems to maintain addressing information.

DESCRIPTION OF WORK:

See the Standard Position Descriptions for the Occupation Codes given above.

REQUIREMENTS:

This section is composed of Knowledge, Skills, and Abilities (KSAs) which are required to satisfactorily perform the tasks of the position. Applicants must demonstrate that they possess a sufficient level of each KSA, to include at least minimum competency for best qualified positions to enable them to perform these tasks satisfactorily. Applicants demonstrate these levels by describing examples of experience, education, or training, any of which may be non-postal. Ratings are based on the demonstration of the level of possession of each of the KSAs. Failure to demonstrate any KSA is disqualifying.

1. Ability to comprehend materials, such as handbooks, manuals, newsletters, directives, SOPs and Webcasts at a level sufficient to process Address Management and ZIP Code systems transactions.
2. Ability to use a computer to enter and analyze data.
3. Ability to collect, maintain, and report address management and route delivery line information.
4. Ability to communicate orally and in writing to express ideas or facts clearly and logically when answering questions, giving directions, and providing information.
5. Ability to work with limited supervision to independently plan and execute work activities, check work for completeness and accuracy, and meet established time commitments.
6. Ability to use Microsoft Word, PowerPoint and Excel and Postal Service applications.

PHYSICAL REQUIREMENTS:

Applicant must be physically able to perform efficiently the duties of the position.

TRAINING REQUIREMENTS:

Applicants who qualify and are selected under this standard will be required to complete prescribed training.

ADDITIONAL PROVISIONS:

Applicants must have a valid state driver's license, and demonstrate and maintain a safe driving record.

Doc Date: 09/28/2012

Occ Code: 2310-7142

STD JOB DESCRIPTION

U.S.Postal Service

**GENERAL CLERK (P7-06)
OCCUPATION CODE: 2340-01XX****FUNCTIONAL PURPOSE:**

Performs a variety of office clerical duties using postal knowledges or experience at a post office or installation such as a transfer office, station, AMF, etc.

DUTIES AND RESPONSIBILITIES:

1. Maintains information books, manuals, transportation schedules, directories of post offices, etc., with information furnished by Headquarters, regional office, or others such as may be found in a scheme examination program at a post office, or in compiling schedules at a truck terminal.
2. Provides routine information to the public concerning postal rates, mailing information, etc. when no other source of information is available, such as information pertaining to the examination program.
3. Adjusts minor service complaints, referring others to the appropriate superior.
4. Verifies time records, keeps records of carfare expenditures, registered, insured and C.O.D. mail, and completes such reports as required.
5. Prepares holiday, compensatory time and daily work schedules, and maintains the necessary records for leave assignments in accordance with instructions and information furnished by a supervisor.
6. Distributes mail in accordance with established schemes.
7. Corrects and maintains mailing lists, indicating the correct ZIP Code and mailing address, which requires a thorough knowledge of a primary scheme.
8. In addition, may perform but not for substantial periods of time, any of the following duties: types correspondence and memoranda from rough drafts, general information, etc.; operates copy machines; files copies of correspondence; performs duties at a public window.

SUPERVISION:

Supervisor of unit to which assigned.

SELECTION METHOD:

Senior Qualified

BARGAINING UNIT:

CLERK

KEY POSITION REFERENCE:

KP-0013

Doc Date: 11/02/1994

Occ Code: 2340-01XX

QUALIFICATIONS

U.S. Postal Service

**GENERAL CLERK (P7-06)
OCCUPATION CODE: 2340-01XX**

BARGAINING UNIT QUALIFICATION STANDARD

Q2340v

(2340-01XX)
GENERAL CLERK**DOCUMENT DATE:** MARCH 16, 2019**FUNCTION:**

Performs a variety of office clerical duties utilizing postal knowledge or experience at a post office or installation such as a transfer office, station, AMF, etc.

DESCRIPTION OF WORK:

See the Standard Position Description for the Occupation Code given above.

KNOWLEDGE, SKILLS, & ABILITIES REQUIREMENTS:

This section is composed of Knowledge, Skills, and Abilities (KSAs) which are required to satisfactorily perform the tasks of the position. Applicants must demonstrate that they possess a sufficient level of each KSA, to include at least minimum competency for senior-qualified positions to enable them to perform these tasks satisfactorily. Applicants demonstrate these levels by describing examples of experience, education, or training, any of which may be non-postal. Ratings are based on the demonstration of the level of possession of each of the KSAs. Failure to demonstrate any KSA is disqualifying.

1. Knowledge of postal regulations and procedures governing the use of mails
2. Ability to maintain records and prepare reports.
3. Ability to interpret instructions and specifications.
4. Ability to perform basic arithmetic computations.
5. Ability to analyze, explain, and apply laws, regulations, rulings, and procedures pertinent to the work to be performed.

EXAMINATION REQUIREMENTS:

Applicants must successfully complete the Virtual Entry Assessment CS (477).

PHYSICAL REQUIREMENTS:

Applicants must be able to perform the physical requirements of the position with or without reasonable accommodation.

Doc Date: 03/16/2019**Occ Code: 2340-01XX**

STD JOB DESCRIPTION

U.S.Postal Service

**GENERAL EXPEDITOR (P7-07)
OCCUPATION CODE: 2315-11XX****FUNCTIONAL PURPOSE:**

Arranges for the proper transfer for mail which may require the knowledge of incoming and/or outgoing schemes, transportation schedules, and receipt and dispatch information in performing mail distribution between highway contract routes, mail messengers and truck routes, and other mail units; and the separating, loading, and unloading of railway storage cars, flexi-vans and piggy-back trailers, by contractors and postal employees to ensure proper and expeditious handling.

DUTIES AND RESPONSIBILITIES:

1. Expedites the distribution and dispatch of all mails processed in the assigned work areas.
2. Coordinates the dispatch of mail from cases, registry section, and/or other areas by giving timely notice of regular and emergency dispatches to ensure expeditious handling of mail. Coordinates the movement of mails from the platform (or related receipt point) to processing areas or from cases to pouches, and pouches to dispatch points or platform.
3. Recommends changes in pouch and sack racks, pouch authorization, and work assignments as changes in distribution and dispatch schedules dictate.
4. Assists supervisor in carrying out special assignments, such as, mail volume counts, information for surveys, observing handling of selected mail matter, and other similar duties. May maintain records of mail volumes, work hours, and other record keeping; assists with on-the-job training.
5. Ensures proper labeling, timely closing, routing and dispatch of all pouches and sacks within the assigned work area; arranges for equipment.
6. Keeps informed on contract provisions for routes serving the facility such as, loading agreements, correct sized vehicles, proper protection of the mail and other special conditions. Periodically inspects contract vehicles and reports deficiencies or irregularities to supervisor.
7. Keeps informed of all scheduled arrivals and departures at the duty station, and has knowledge of the most expeditious dispatches to ensure an alternative rerouting of preferential mails due to unusual circumstances; determines whether mail should be held for alternate connections.
8. Examines outgoing and incoming vehicles to determine degree of utilization and adherence to highway safety regulations and reports irregularities to supervisor.
9. Recommends arrangements for extra trips of service when necessitated by volume or unusual circumstances.
10. Oversees the loading and unloading of storage cars, flexi- vans, piggy-back trailers, or other mail containers intended for transportation by rail when such activities are performed at the facility.
11. Maintains close contact with supervisor in the distribution and vehicle service units to assure close coordination of all mail handling operations.
12. Performs manual distribution of all classes of mail.
13. Performs other job related tasks in support of primary duties.

SUPERVISION:

Manager, Airport Mail Center/Facility or other designated supervisor.

SELECTION METHOD:

Senior Qualified

BARGAINING UNIT:

CLERK

KEY POSITION REFERENCE:

KP-0015

Doc Date: 11/02/1994

Occ Code: 2315-11XX

QUALIFICATIONS

U.S.Postal Service

**GENERAL EXPEDITOR (P7-07)
OCCUPATION CODE: 2315-11XX**

These jobs do not have national qualification standards; therefore requirements must be developed locally. These are then included in the vacancy announcement or job posting to indicate the requirements which all applicants or bidders must meet. Human Resources officials or persons handling personnel functions must keep appropriate documentation used to develop requirements for a period of 2 years from the date used for selection. The documentation may be kept in the vacancy file. (Handbook EL-312 Employment and Placement, section 727.2)

Doc Date: 08/12/2010**Occ Code: 2315-11XX**

STD JOB DESCRIPTION

U.S.Postal Service

**LEAD MAIL PROCESSING CLERK (P7-07)
OCCUPATION CODE: 2315-7153****FUNCTIONAL PURPOSE:**

Performs a variety of clerk duties required to process mail using automated mail processing equipment or manual methods of sortation and distribution. May work with or without direct supervision or as a working leader to one or more mail processing employees resolving problems that may occur during tour operations and determining when a supervisor should be involved.

DUTIES AND RESPONSIBILITIES:

1. Provides current scheme, schedule, and routing information, as required by the distribution function, to efficiently route mail and meet dispatch schedules. Makes one or more sortations of outgoing and/or incoming mail using the appropriate sort program or manual distribution scheme.
2. On a rotational basis, may perform the following duties: loads mail onto automated equipment, culling out non-processable items; enters sort plan and starts equipment; monitors flow of mail to ensure continuous feed; sweeps separated mail from bins/ stackers; and stops equipment when distribution run or operation is completed. Runs machine reports, clears jams and contacts maintenance for assistance when required.
3. Prepares work area, ensuring all necessary support equipment and materials, including labels, trays, and other containers are in place.
4. Removes sorted mail from bins or separations and places into appropriate trays or containers for further processing or dispatch based on knowledge of operating plans and dispatch schedules, or at the instruction of supervisors or expeditors; may riffle or verify mail to ensure sortation accuracy as needed.
5. Maintains a working knowledge of regulations, policies and procedures related to mail processing activities. Provides guidance to mail processing employees assigned to mail processing operations. Resolves problems that may occur during tour operations and determines when a supervisor should be involved.
6. As a working leader of mail processing employees, will cooperate with supervisor to meet established targets for identified goals. Will work to maintain efficiencies and meet dispatches based on the installation operating plan. Shifts employee in the group from one assignment to another, in accordance with the Collective Bargaining Agreement, to balance workload. Trains new employees in a specific area of specialization. Makes Supervisor approved entries to correct time and attendance records and retains required supporting documents.
7. In addition, may perform any of the following duties as needed: provides service at public window for non-financial transactions; maintains records related to mail on hand and mail processed; examines balances in advance deposit accounts; and records and bills mail requiring special service; provides services in the receipt and dispatch of express mail; distributes, weights, computes, and processes all classes and types of postage due mail; maintains accounts and records; submits reports.
8. Uses established safe work methods, procedures, and safety precautions.
9. Performs other job related tasks in support of primary duties.

SUPERVISION:

Supervisor, Distribution Operations; Supervisor, Customer Services or other designated supervisor

SELECTION METHOD:

Senior Qualified

BARGAINING UNIT:

Clerk SP-2644; KP-0013

Doc Date: 05/20/2015

Occ Code: 2315-7153

QUALIFICATIONS

U.S. Postal Service

**LEAD MAIL PROCESSING CLERK (P7-07)
OCCUPATION CODE: 2315-7153**

BARGAINING UNIT QUALIFICATION STANDARD

(2315-7153)

MAIL PROCESSING CLERK

DOCUMENT DATE: March 16, 2019**FUNCTION:**

Performs a variety of clerk duties required to process mail using mail processing equipment or manual methods of sortation and distribution. May work with or without direct supervision or as a working leader to one or more mail processing employees resolving problems that may occur during tour operations and determining when a supervisor should be involved.

DESCRIPTION OF WORK:

See the Standard Position Description for the Occupation Code given above.

REQUIREMENTS:

This section is composed of Knowledge, Skills, and Abilities (KSAs) which are required to satisfactorily perform the tasks of the position. Applicants must demonstrate that they possess a sufficient level of each KSA, to include at least minimum competency for senior-qualified positions to enable them to perform these tasks satisfactorily. The KSAs are demonstrated by successful completion of tests and specified training, unless otherwise noted. Failure to demonstrate any KSA is disqualifying.

1. Ability to provide oversight, direction and support of co-workers in the absence of a supervisor.
2. Ability to communicate orally (refers to expressing spoken ideas or facts clearly and logically when answering questions, giving instructions, and providing information).
3. Ability to perform basic mathematical computations (refers to performing basic calculations such as addition, subtraction, multiplication, and division with whole numbers).
4. Ability to identify and analyze problems by gathering information from both oral and written sources and develop an appropriate course of action to resolve the situation.
5. Ability to safely perform the duties common to the position.

EXAMINATION REQUIREMENTS:

Applicants must successfully complete the Virtual Entry Assessment MP (476).

EXPERIENCE REQUIREMENTS:

Applicants must have a minimum of one year experience in a mail processing position.

PHYSICAL REQUIREMENTS:

Applicants must be physically able to efficiently perform the duties of the position.

ADDITIONAL PROVISIONS:

Lead Mail Processing Clerks must work their assigned tour and days of work often within an industrial plant environment. Lead Mail Processing Clerks must follow Postal Service policies and procedures for personal conduct at work, including adhering to rules and regulations.

Lead Mail Processing Clerks at any time may be assigned to provide service to the public. They must maintain a neat and professional appearance and demeanor in such interactions, including wearing a uniform when required.

Doc Date: 03/22/2019

Occ Code: 2315-7153

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HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

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THE UNITED STATES POSTAL SERVICE PROVIDES REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES. IF YOU NEED A REASONABLE ACCOMMODATION FOR ANY PART OF THE APPLICATION, BIDDING, INTERVIEW, AND/OR SELECTION PROCESS, PLEASE CONTACT THE OFFICE IDENTIFIED ON THE VACANCY ANNOUNCEMENT. THE DECISION ON GRANTING REASONABLE ACCOMMODATION WILL BE ON A CASE-BY-CASE BASIS.

For retirement purposes, NTFT assignments of less than 40 hours a week are considered part-time work

Posting No: 256829 Clerk Opening Date : 08/06/2021 Closing Date : 08/15/2021
JOB ID: ~~70767009~~ 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:43 EG:1=Full Time
ASSOC

Bidding Newly 01016426 HILLTOP STA OPRNS UNIT HILLTOP Clerks -
Established NonHQ

JOB SLOT COMMENTS: W/S: Sa 0500 1400 60L; Mo/We/Th/Fr 0830 1730 60L; NS days Su/Tu

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)
Z-05

SECTION: HILLTOP

WORK SCHEDULE: 0830-1730-60L-Su-ThS

CANCELLED

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
08:30 17:30 060	OFF OFF	08:30 17:30 060	08:30 17:30 060	08:30 17:30 060	OFF OFF	08:30 17:30 060

POSTING COMMENTS :

TOTAL SCHEME DEFERMENT DAYS:014

VACATED BY : Daniel Osterud EMP ID: 3277 ON DATE: 07/30/2021

JOB ID: ~~72611219~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:13 EG:1=Full Time
Bidding Vacant 01016993 ANNEX OUTG DOCK GEN/CLKS MILWAUKEE Clerks -
TOUR I PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: MMPA-OUTG-T1-WU 058; ANNEX LOCATED AT 2201 E COLLEGE AVENUE, OAK CREEK

QUALIFICATIONS :

SECTION: MMPA OUTG CLK T1

WORK SCHEDULE: 2130-0600-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
21:30 06:00 030	21:30 06:00 030	OFF OFF	OFF OFF	OFF OFF	21:30 06:00 030	21:30 06:00 030

POSTING COMMENTS :

VACATED BY : ANALEON FORTUNE EMP ID: 2562 ON DATE: 07/30/2021

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HUMAN CAPITAL ENTERPRISE SYSTEMS
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JOB ID: ~~72611205~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:14 EG:1=Full Time
Bidding Vacant 01016990 ANNEX OUTG CLERKS MH T III MILWAUKEE Clerks -
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: MMPA-OUTG-T3-WU 075; ANNEX LOCATED AT 2201 E COLLEGE AVENUE, OAK CREEK

QUALIFICATIONS :

SECTION: MMPA OUTG CLK T3

WORK SCHEDULE: 1700-0130-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From 17:00 To 01:30 Brk 030	From OFF To OFF Brk OFF	From OFF To OFF Brk OFF	From 17:00 To 01:30 Brk 030	From 17:00 To 01:30 Brk 030	From 17:00 To 01:30 Brk 030	From 17:00 To 01:30 Brk 030

POSTING COMMENTS :

VACATED BY : ANTHONY SMITH EMP ID: 6347 ON DATE: 07/30/2021

JOB ID: ~~95687268~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:14 EG:1=Full Time
Bidding Vacant 01016990 ANNEX OUTG CLERKS MH T III MILWAUKEE Clerks -
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: MMPA-OUTG-CLK-T3-WU 075; UTILITY GENERAL CLERK; TEST 718 REQUIRED.
SENIOR BIDDERS WILL BE NOTIFIED OF TEST. ANNEX LOCATED AT 2201 E COLLEGE AVENUE, OAK CREEK

QUALIFICATIONS :

SECTION: MMPA OUTG CLK T3

WORK SCHEDULE: 1900-0330-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From OFF To OFF Brk OFF	From OFF To OFF Brk OFF	From 19:00 To 03:30 Brk 030	From 19:00 To 03:30 Brk 030	From 19:00 To 03:30 Brk 030	From 19:00 To 03:30 Brk 030	From 19:00 To 03:30 Brk 030

POSTING COMMENTS :

VACATED BY : DESTINY ASHFORD EMP ID: 9118 ON DATE: 07/30/2021

JOB ID: ~~72611189~~ 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR I LDC:13 EG:1=Full Time
Bidding Newly Established 01016984 ANNEX SPBS TOUR I MILWAUKEE Clerks -
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: MMPA-SPBS-T1-WU 051; ANNEX LOCATED AT 7620 S 10TH STREET, OAK CREEK

QUALIFICATIONS : SPBS DEXTERITY

SECTION: MMPA/SPBS OPRN T1

WORK SCHEDULE: 2130-0600-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From 21:30 To 06:00 Brk 030	From 21:30 To 05:00 Brk 030	From 21:30 To 06:00 Brk 030	From 21:30 To 06:00 Brk 030	From OFF To OFF Brk OFF	From OFF To OFF Brk OFF	From 21:30 To 06:00 Brk 030

POSTING COMMENTS :

VACATED BY : EMP ID: ON DATE:

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HUMAN CAPITAL ENTERPRISE SYSTEMS
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JOB ID: 95751252 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR III LDC:13 EG:1=Full Time
Bidding Vacant 01016471 ANNEX SPBS TOUR III MILWAUKEE Clerks -
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: MMPA-SPBS-T3-WU 076; ANNEX LOCATED AT 2201 E COLLEGE AVENUE, OAK CREEK

QUALIFICATIONS : SPBS DEXTERITY

SECTION: MMPA/SPBS OPRN T3

WORK SCHEDULE: 1730-0200-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
OFF OFF OFF	OFF OFF OFF	17:30 02:00 030	17:30 02:00 030	17:30 02:00 030	17:30 02:00 030	17:30 02:00 030

POSTING COMMENTS :

VACATED BY : Krisi Corona EMP ID: 5869 ON DATE: 07/30/2021

JOB ID: 71264232 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:12 EG:1=Full Time
Bidding Vacant 01016476 A FSM 100 TOUR III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AFSM-T3-WU 386

QUALIFICATIONS :

SECTION: FSM NON-SCHEME T3

WORK SCHEDULE: 1400-2230-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
14:00 22:30 030	14:00 22:30 030	OFF OFF OFF	OFF OFF OFF	OFF OFF OFF	14:00 22:30 030	14:00 22:30 030

POSTING COMMENTS :

VACATED BY : RYAN POLAKOWSKI EMP ID: 9904 ON DATE: 07/30/2021

JOB ID: 95558965 2340-01XX GENERAL CLERK KP0013 P7 06 TOUR II LDC:18 EG:1=Full Time
Bidding Vacant 01019909 BOX PRIM NIXIE GENCK EXP T II MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: GEN-CLK-T2-WU 265; TEST 718 REQUIRED; SENIOR BIDDERS WILL BE NOTIFIED OF
TEST. UTILITY REGISTRY. MUST BE CERTIFIED TO OPERATE GOV VEHICLES AND
POWERED INDUSTRIAL EQUIPMENT: MULE. SUCCESSFUL BIDDER WILL COMPLETE
REGISTERED MAIL TRAINING COURSE 31510-01. WILL WORK IN MAIL PROCESSING
OPERATIONS WHEN NEEDED

QUALIFICATIONS :

SECTION: GEN CLK/OPRNS MP T2

WORK SCHEDULE: 0600-1430-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
06:00 14:30 030	06:00 14:30 030	06:00 14:30 030	06:00 14:30 030	OFF OFF OFF	OFF OFF OFF	06:00 14:30 030

POSTING COMMENTS :

VACATED BY : Gerald Delaney EMP ID: 9476 ON DATE: 07/30/2021

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HUMAN CAPITAL ENTERPRISE SYSTEMS
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JOB ID: ~~Z0330851~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:11 EG:1=Full Time
Bidding Vacant 01016694 AUTO OCR BCS OPRNS C TOUR I MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T1-WU 129

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T1

WORK SCHEDULE: 2200-0630-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
22:00 06:30 030	22:00 06:30 030	22:00 06:30 030	OFF OFF OFF	OFF OFF OFF	22:00 06:30 030	22:00 06:30 030

POSTING COMMENTS :

VACATED BY : RAIQUEL BENDER EMP ID: 7375 ON DATE: 07/30/2021

JOB ID: ~~Z0509036~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:11 EG:1=Full Time
Bidding Vacant 01016467 OCR/BCS OPRNS UNIT MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T1-WU 130

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T1

WORK SCHEDULE: 2200-0630-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
22:00 06:30 030	22:00 06:30 030	22:00 06:30 030	22:00 06:30 030	OFF OFF OFF	OFF OFF OFF	22:00 06:30 030

POSTING COMMENTS :

VACATED BY : LULA MCGEE EMP ID: 948 ON DATE: 07/30/2021

JOB ID: ~~Z1068461~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:11 EG:1=Full Time
Bidding Vacant 01016694 AUTO OCR BCS OPRNS C TOUR I MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T1-WU 129

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T1

WORK SCHEDULE: 2200-0630-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
22:00 06:30 030	22:00 06:30 030	22:00 06:30 030	OFF OFF OFF	OFF OFF OFF	22:00 06:30 030	22:00 06:30 030

POSTING COMMENTS :

VACATED BY : WANDA FASON EMP ID: 3509 ON DATE: 07/30/2021

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HUMAN CAPITAL ENTERPRISE SYSTEMS
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JOB ID: ~~71152716~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:11 EG:1=Full Time
Bidding Vacant 01016694 AUTO OCR BCS OPRNS C TOUR I MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T1-WU 129

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T1

WORK SCHEDULE: 2200-0630-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
22:00	06:30	030	22:00	06:30	030	22:00	06:30	030	OFF	OFF	OFF	OFF	OFF	OFF	22:00	06:30	030	22:00	06:30	030

POSTING COMMENTS :

VACATED BY : JORDAN HOLLAND EMP ID: 4935 ON DATE: 07/30/2021

JOB ID: ~~71504285~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:11 EG:1=Full Time
Bidding Vacant 01016694 AUTO OCR BCS OPRNS C TOUR I MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T1-WU 129

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T1

WORK SCHEDULE: 2200-0630-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	22:00	06:30	030	22:00	06:30	030	22:00	06:30	030	22:00	06:30	030	22:00	06:30	030

POSTING COMMENTS :

VACATED BY : Thomas Meach EMP ID: 6620 ON DATE: 07/30/2021

JOB ID: ~~71504293~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:11 EG:1=Full Time
Bidding Vacant 01016694 AUTO OCR BCS OPRNS C TOUR I MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T1-WU-129

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T1

WORK SCHEDULE: 2200-0630-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
22:00	06:30	030	22:00	06:30	030	22:00	06:30	030	OFF	OFF	OFF	OFF	OFF	OFF	22:00	06:30	030	22:00	06:30	030

POSTING COMMENTS :

VACATED BY : RENESHA BUNCH EMP ID: 5923 ON DATE: 07/30/2021

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QTYHF0

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JOB ID:71608791 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:11 EG:1=Full Time
Bidding Vacant 01016693 AUTO OCR BCS OPRN B TOUR I MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T1-WU 130

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T1

WORK SCHEDULE: 2200-0630-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
22:00 06:30 030	22:00 06:30 030	22:00 06:30 030	OFF OFF OFF	OFF OFF OFF	22:00 06:30 030	22:00 06:30 030

POSTING COMMENTS :

VACATED BY : STEPHANIE MILLER EMP ID: 8071 ON DATE: 07/30/2021

JOB ID:95714929 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:11 EG:1=Full Time
Bidding Vacant 01016693 AUTO OCR BCS OPRN B TOUR I MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T1-WU-128

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T1

WORK SCHEDULE: 2200-0630-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
22:00 06:30 030	22:00 06:30 030	22:00 06:30 030	22:00 06:30 030	22:00 06:30 030	OFF OFF OFF	OFF OFF OFF

POSTING COMMENTS :

VACATED BY : Scott Morzfeld EMP ID: 1711 ON DATE: 07/30/2021

JOB ID:95757057 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:11 EG:1=Full Time
Bidding Vacant 01016693 AUTO OCR BCS OPRN B TOUR I MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T1-WU 128

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T1

WORK SCHEDULE: 2200-0630-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
OFF OFF OFF	OFF OFF OFF	22:00 06:30 030	22:00 06:30 030	22:00 06:30 030	22:00 06:30 030	22:00 06:30 030

POSTING COMMENTS :

VACATED BY : ADRIANNA MURRELL EMP ID: 1491 ON DATE: 07/30/2021

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HUMAN CAPITAL ENTERPRISE SYSTEMS
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JOB ID: ~~72607769~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:11 EG:1=Full Time
Bidding Vacant 01019539 OCR/BCS OPERN UNIT T II MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T2-WU 294

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T2

WORK SCHEDULE: 0600-1430-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	OFF	OFF	OFF	OFF	OFF	OFF	06:00	14:30	030

POSTING COMMENTS :

VACATED BY : Joel Cannon EMP ID: 8924 ON DATE: 07/02/2021

JOB ID: ~~72607771~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:11 EG:1=Full Time
Bidding Vacant 01019539 OCR/BCS OPERN UNIT T II MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T2-WU 294

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T2

WORK SCHEDULE: 0600-1430-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
06:00	14:30	030	06:00	14:30	030	OFF	OFF	OFF	OFF	OFF	OFF	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030

POSTING COMMENTS :

VACATED BY : Rose Marie Vosswinkel EMP ID: 9908 ON DATE: 07/30/2021

JOB ID: ~~70503304~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 21080288 AUTO WEST END TOUR III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T3-WU 391

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T3

WORK SCHEDULE: 1400-2230-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	OFF	OFF	OFF	OFF	OFF	OFF	14:00	22:30	030

POSTING COMMENTS :

VACATED BY : CHARLET SIMMON EMP ID: 2332 ON DATE: 07/30/2021

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JOB ID: ~~70503318~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01016791 AUTO CENTRAL TOUR III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T3-WU 395

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T3

WORK SCHEDULE: 1400-2230-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
14:00	22:30	030	14:00	22:30	030	OFF	OFF	OFF	OFF	OFF	OFF	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030

POSTING COMMENTS :

VACATED BY : JOY VERGARA EMP ID: 2225 ON DATE: 07/30/2021

JOB ID: ~~70508799~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 21080288 AUTO WEST END TOUR III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T3-WU 391

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T3

WORK SCHEDULE: 1400-2230-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : Elvin Martinez EMP ID: 2477 ON DATE: 07/30/2021

JOB ID: ~~71115554~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 21080288 AUTO WEST END TOUR III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T3-WU 391

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T3

WORK SCHEDULE: 1400-2230-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	OFF	OFF	OFF	OFF	OFF	OFF	14:00	22:30	030

POSTING COMMENTS :

VACATED BY : JANET FARRIS EMP ID: 4297 ON DATE: 07/02/2021

R0206
BC568846 Milwaukee(WI) Bid Clu
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HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

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JOB ID: ~~71267171~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01016791 AUTO CENTRAL TOUR III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T3 WU 395

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T3

WORK SCHEDULE: 1400-2230-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
14:00	22:30	030	14:00	22:30	030	OFF	OFF	OFF	OFF	OFF	OFF	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030

POSTING COMMENTS :

VACATED BY : VICKEY LLOYD EMP ID: 3686 ON DATE: 07/30/2021

JOB ID: ~~71272501~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01016482 AUTO EAST END TOUR III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T3-WU 397

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T3

WORK SCHEDULE: 1400-2230-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	OFF	OFF	OFF	OFF	OFF	OFF	14:00	22:30	030

POSTING COMMENTS :

VACATED BY : ERNEST MARTIN EMP ID: 1375 ON DATE: 07/30/2021

JOB ID: ~~71272510~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01016482 AUTO EAST END TOUR III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T3-WU 397

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T3

WORK SCHEDULE: 1400-2230-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	OFF	OFF	OFF	OFF	OFF	OFF	14:00	22:30	030

POSTING COMMENTS :

VACATED BY : LEONARD CURETON EMP ID: 169 ON DATE: 07/12/2021

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JOB ID: 71272523 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 21080288 AUTO WEST END TOUR III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T3-WU 391

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T3

WORK SCHEDULE: 1400-2230-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030
OFF	OFF	OFF										OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : WILBERT WILLIS EMP ID: 4925 ON DATE: 07/30/2021

JOB ID: 71340156 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:17 EG:1=Full Time
Bidding Vacant 21080289 AUTO AFCS TOUR III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T3-WU 394; Primary Job Assignment AFCS

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T3

WORK SCHEDULE: 1700-0130-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	17:00	01:30	030	17:00	01:30	030	17:00	01:30	030
OFF	OFF	OFF	OFF	OFF	OFF							17:00	01:30	030

POSTING COMMENTS :

VACATED BY : LIGEA JOHNSON EMP ID: 9710 ON DATE: 07/16/2021

JOB ID: 71608789 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:17 EG:1=Full Time
Bidding Vacant 21080289 AUTO AFCS TOUR III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T3-WU 394; PRIMARY JOB ASSIGNMENT AFCS

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T3

WORK SCHEDULE: 1700-0130-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
17:00	01:30	030	17:00	01:30	030	17:00	01:30	030	17:00	01:30	030	OFF	OFF	OFF
OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : CATHERENA JOHNSON EMP ID: 4952 ON DATE: 07/80/2021

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JOB ID: ~~72611180~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01016482 AUTO EAST END TOUR III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T3-WU 397

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T3

WORK SCHEDULE: 1400-2230-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
OFF OFF OFF	14:00 22:30 030	14:00 22:30 030	14:00 22:30 030	14:00 22:30 030	14:00 22:30 030	OFF OFF OFF

POSTING COMMENTS :

VACATED BY : ANTHONY CLEMMONS EMP ID: 8083 ON DATE: 07/30/2021

JOB ID: ~~95633705~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01016791 AUTO CENTRAL TOUR III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T3-WU 391

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T3

WORK SCHEDULE: 1400-2230-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
OFF OFF OFF	14:00 22:30 030	14:00 22:30 030	14:00 22:30 030	14:00 22:30 030	14:00 22:30 030	OFF OFF OFF

POSTING COMMENTS :

VACATED BY : MICHAEL LLOYD EMP ID: 6171 ON DATE: 07/30/2021

JOB ID: ~~70522146~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:14 EG:1=Full Time
Bidding Vacant 01016979 OUTGOING CLERKS TOUR 1 MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: OUTG/POUCH&EXPT1FLAT-T1-WU-182

QUALIFICATIONS :

SECTION: OUTG/POUCH&EXPT1FLATS

WORK SCHEDULE: 2100-0530-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
21:00 05:30 030	21:00 05:30 030	21:00 05:30 030	OFF OFF OFF	OFF OFF OFF	21:00 05:30 030	21:00 05:30 030

POSTING COMMENTS :

VACATED BY : ALEXIS TAYLOR EMP ID: 164 ON DATE: 07/30/2021

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JOB ID: ~~95604763~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:18 EG:1=Full Time
Bidding Vacant 01016469 REGISTRY UNIT EXPRESS UNIT T MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: REGISTRY-T1-WU 108 UTILITY. MUST BE CERTIFIED TO OPERATE GOV VEHICLES
AND POWERED INDUSTRIAL EQUIPMENT: MULE. SUCCESSFUL BIDDER WILL COMPLETE
REGISTERED MAIL TRAINING COURSE 31510-01. CERTIFICATION FOR PIT NON FORK
LIFT REQUIRED

QUALIFICATIONS : VALID STATE DRIVER'S LICENSE
PASSENGER CAR
PIT NON FORKLIFT
PIT FORKLIFT

SECTION: REGISTRY T1

WORK SCHEDULE: 2200-0630-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
22:00	06:30	030	22:00	06:30	030	22:00	06:30	030	22:00	06:30	030	OFF	OFF	OFF
OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : Michael Eckert EMP ID: 7121 ON DATE: 07/30/2021

JOB ID: ~~70767268~~ 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:43 EG:1=Full Time
ASSOC
Bidding Vacant 01016429 NORTH MILWAUKEE STATION NORTH
OPRNS UNIT MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 421 SALES AND SERVICES (V3)
Z-09

SECTION: NORTH MILW

WORK SCHEDULE: 0900-1800-60L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	09:00	18:00	060	09:00	18:00	060	09:00	18:00	060	09:00
18:00	060	09:00	18:00	060	09:00	18:00	060	09:00	18:00	060	09:00	18:00	060	09:00

POSTING COMMENTS :

TOTAL SCHEME DEFERMENT DAYS:046

VACATED BY : KEANNA DOTSON EMP ID: 8221 ON DATE: 05/21/2021

CANCELLED

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JOB ID: 70772821 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:43 EG:1=Full Time
ASSOC
Bidding Vacant 01015568 TUCKAWAY STA OPRNS UNIT TUCKAWAY Clerks -
NonHQ

JOB SLOT COMMENTS:
QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)
SECTION:
WORK SCHEDULE: 0530-1430-60L-Su-TuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
05:30 14:30 060	OFF OFF OFF	05:30 14:30 060	OFF OFF OFF	05:30 14:30 060	05:30 14:30 060	05:30 14:30 060

POSTING COMMENTS :
VACATED BY : WHITNEY MARTINA EMP ID: 1835 ON DATE: 07/30/2021

JOB ID: 70905836 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time
ASSOC
Bidding Vacant 01015570 WEST ALLIS BRANCH OPRNS UNIT WEST ALLIS Clerks -
NonHQ

JOB SLOT COMMENTS:
QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)
Z-14
SECTION: WEST ALLIS
WORK SCHEDULE: 0915-1815-60L-Sa-SuS

CANCELLED

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
OFF OFF OFF	OFF OFF OFF	09:15 18:15 060	09:15 18:15 060	09:15 18:15 060	09:15 18:15 060	09:15 18:15 060

POSTING COMMENTS :
TOTAL SCHEME DEFERMENT DAYS:038
VACATED BY : JOVONTA BROWN EMP ID: 8118 ON DATE: 07/02/2021

JOB ID: 70767028 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:43 EG:1=Full Time
ASSOC
Bidding Vacant 01015573 WEST MILWAUKEE BRANCH OPRNS III WEST MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS:
QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)
SECTION: WEST MILWAUKEE
WORK SCHEDULE: 0530-1430-60L-Su-TuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
05:30 14:30 060	OFF OFF OFF	05:30 14:30 060	OFF OFF OFF	05:30 14:30 060	05:30 14:30 060	05:30 14:30 060

POSTING COMMENTS :
VACATED BY : SAMUEL SILVA EMP ID: 5972 ON DATE: 07/30/2021

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JOB ID: 70829008 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:43 EG:1=Full Time
ASSOC

Bidding Vacant 01015573 WEST MILWAUKEE BRANCH WEST MILWAUKEE Clerks - NonHQ
OPRNS III

JOB SLOT COMMENTS: start time change only

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)
Z-04
Z-19

SECTION: WEST MILWAUKEE

WORK SCHEDULE: 0430-1300-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
04:30	13:00	030	OFF	OFF	OFF	OFF	OFF	OFF	04:30	13:00	030	04:30	13:00	030	04:30	13:00	030	04:30	13:00	030

POSTING COMMENTS :

TOTAL SCHEME DEFERMENT DAYS:062

VACATED BY : Sandra Pfeiffer

EMP ID: 3518

ON DATE: 06/30/2021

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THE UNITED STATES POSTAL SERVICE PROVIDES REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES. IF YOU NEED A REASONABLE ACCOMMODATION FOR ANY PART OF THE APPLICATION, BIDDING, INTERVIEW, AND/OR SELECTION PROCESS, PLEASE CONTACT THE OFFICE IDENTIFIED ON THE VACANCY ANNOUNCEMENT. THE DECISION ON GRANTING REASONABLE ACCOMMODATION WILL BE ON A CASE-BY-CASE BASIS.

Posting No: 256862 Mail Handler Opening Date : 08/06/2021 Closing Date : 08/15/2021
JOB ID: 70433351 2315-01XX MAIL HANDLER KP0008 M7 04 TOUR I LDC:13 EG:1=Full Time
Bidding Vacant 01016994 ANNEX M H APPS TOUR I MILWAUKEE Mail Handlers-
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: APPS-T1-WU 055; ANNEX LOCATED AT 2201 E COLLEGE AVE, OAK CREEK

QUALIFICATIONS :

SECTION: APPS T1

WORK SCHEDULE: 2005-0435-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
20:05	04:35	030	OFF	OFF	OFF	OFF	OFF	OFF	20:05	04:35	030	20:05	04:35	030	20:05	04:35	030	20:05	04:35	030

POSTING COMMENTS :

VACATED BY : Randy Gabriel EMP ID: 3456 ON DATE: 06/30/2021

JOB ID: 72610967 2315-01XX MAIL HANDLER KP0008 M7 04 TOUR I LDC:17 EG:1=Full Time
Bidding Vacant 01016994 ANNEX M H APPS TOUR I MILWAUKEE Mail Handlers-
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: MMPA-APPS-T1-WU 055; ANNEX LOCATED AT 2201 E COLLEGE AVE, OAK CREEK

QUALIFICATIONS :

SECTION: APPS T1

WORK SCHEDULE: 2100-0530-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
21:00	05:30	030	21:00	05:30	030	OFF	OFF	OFF	OFF	OFF	OFF	21:00	05:30	030	21:00	05:30	030	21:00	05:30	030

POSTING COMMENTS :

VACATED BY : BRITTANY RAYMOND EMP ID: 2914 ON DATE: 07/30/2021

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JOB ID:~~72610968~~ 2315-01XX MAIL HANDLER KP0008 M7 04 TOUR I LDC:14 EG:1=Full Time
Bidding Vacant 01016994 ANNEX M H APPS TOUR I MILWAUKEE Mail Handlers-
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: APPS-T1-WU 055; ANNEX LOCATED AT 2201 E COLLEGE AVE, OAK CREEK
QUALIFICATIONS :
SECTION: APPS T1
WORK SCHEDULE: 2100-0530-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
21:00 05:30 030	21:00 05:30 030	OFF OFF	OFF OFF	21:00 05:30 030	21:00 05:30 030	21:00 05:30 030

POSTING COMMENTS :

VACATED BY : ROBERT SERRANO EMP ID: 2949 ON DATE: 07/30/2021

JOB ID:~~72611027~~ 2315-01XX MAIL HANDLER KP0008 M7 04 TOUR I LDC:13 EG:1=Full Time
Bidding Vacant 01016994 ANNEX M H APPS TOUR I MILWAUKEE Mail Handlers-
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: MMPA-APPS-T1-WU 055; ANNEX LOCATED AT 2201 E COLLEGE AVENUE, OAK CREEK
QUALIFICATIONS :
SECTION: APPS T1
WORK SCHEDULE: 2100-0530-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
21:00 05:30 030	21:00 05:30 030	21:00 05:30 030	21:00 05:30 030	21:00 05:30 030	OFF OFF	OFF OFF

POSTING COMMENTS :

VACATED BY : BRITTANY RAYMOND EMP ID: 2914 ON DATE: 07/02/2021

JOB ID:~~72610948~~ 2315-01XX MAIL HANDLER KP0008 M7 04 TOUR II LDC:13 EG:1=Full Time
Bidding Vacant 01016992 ANNEX CUT UP AND APPS T III MILWAUKEE Mail Handlers-
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: MMPA-APPS-T2-WU 066; ANNEX LOCATED AT 2201 E COLLEGE AVE, OAK CREEK
QUALIFICATIONS :
SECTION: APPS T2
WORK SCHEDULE: 0700-1530-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
07:00 15:30 030	07:00 15:30 030	OFF OFF	OFF OFF	07:00 15:30 030	07:00 15:30 030	07:00 15:30 030

POSTING COMMENTS :

VACATED BY : ANDREW SWIMS EMP ID: 2155 ON DATE: 07/30/2021

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JOB ID: ~~95841563~~ 2315-01XX MAIL HANDLER KP0008 M7 04 TOUR II LDC:13 EG:1=Full Time
Bidding Vacant 01016992 ANNEX CUT UP AND APPS T III MILWAUKEE Mail Handlers-
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: MMPA-APPS-T2-WU 066; ANNEX LOCATED AT 2201 E COLLEGE AVE, OAK CREEK

QUALIFICATIONS :

SECTION: APPS T2

WORK SCHEDULE: 0700-1530-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
07:00 15:30 030	07:00 15:30 030	07:00 15:30 030	07:00 15:30 030	07:00 15:30 030	OFF OFF OFF	OFF OFF OFF

POSTING COMMENTS :

VACATED BY : Du Wayne La Fountain EMP ID: 7750 ON DATE: 07/30/2021

JOB ID: ~~Z2611041~~ 2315-01XX MAIL HANDLER KP0008 M7 04 TOUR III LDC:13 EG:1=Full Time
Bidding Vacant 01016995 ANNEX APPS TOUR III MILWAUKEE Mail Handlers-
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: MMPA-APPS-T3-WU 074; ANNEX LOCATED AT 2201 E COLLEGE AVENUE, OAK CREEK

QUALIFICATIONS :

SECTION: APPS T3

WORK SCHEDULE: 1530-2400-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
15:30 24:00 030	OFF OFF OFF	OFF OFF OFF	OFF OFF OFF	15:30 24:00 030	15:30 24:00 030	15:30 24:00 030

POSTING COMMENTS :

VACATED BY : VALERIE AUTMAN EMP ID: 2396 ON DATE: 07/30/2021

JOB ID: ~~Z2611047~~ 2315-01XX MAIL HANDLER KP0008 M7 04 TOUR III LDC:13 EG:1=Full Time
Bidding Vacant 01016995 ANNEX APPS TOUR III MILWAUKEE Mail Handlers-
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: MMPA-APPS-T3-WU 074; ANNEX LOCATED AT 2201 E COLLEGE AVENUE, OAK CREEK

QUALIFICATIONS :

SECTION: APPS T3

WORK SCHEDULE: 1530-2400-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
15:30 24:00 030	15:30 24:00 030	15:30 24:00 030	15:30 24:00 030	OFF OFF OFF	OFF OFF OFF	OFF 15:30 24:00 030

POSTING COMMENTS :

VACATED BY : AHMED OSMAN EMP ID: 6968 ON DATE: 07/30/2021

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JOB ID: 95724227 2315-01XX MAIL HANDLER KP0008 M7 04 TOUR III LDC:13 EG:1=Full Time
Bidding Vacant 01016995 ANNEX APPS TOUR III MILWAUKEE Mail Handlers-
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: MMPA-APPS-T3-WU 074; ANNEX LOCATED AT 2201 E COLLEGE AVENUE, OAK CREEK

QUALIFICATIONS :

SECTION: APPS T3

WORK SCHEDULE: 1530-2400-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
15:30 24:00 030	15:30 24:00 030	15:30 24:00 030	15:30 24:00 030	OFF OFF OFF	OFF OFF OFF	15:30 24:00 030

POSTING COMMENTS :

VACATED BY : AARON FETHKE EMP ID: 1526 ON DATE: 07/30/2021

JOB ID: 95846026 2315-01XX MAIL HANDLER KP0008 M7 04 TOUR III LDC:13 EG:1=Full Time
Bidding Vacant 01016995 ANNEX APPS TOUR III MILWAUKEE Mail Handlers-
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: MMPA-APPS-T3-WU 074; ANNEX LOCATED AT 2201 E COLLEGE AVENUE, OAK CREEK

QUALIFICATIONS :

SECTION: APPS T3

WORK SCHEDULE: 1530-2400-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
OFF OFF OFF	OFF OFF OFF	15:30 24:00 030	15:30 24:00 030	15:30 24:00 030	15:30 24:00 030	15:30 24:00 030

POSTING COMMENTS :

VACATED BY : Ruby Clay EMP ID: 7363 ON DATE: 07/31/2021

JOB ID: 71984741 2315-01XX MAIL HANDLER KP0008 M7 04 TOUR I LDC:17 EG:1=Full Time
Bidding Vacant 01016993 ANNEX OUTG DOCK GEN/CLKS MILWAUKEE Mail Handlers-
TOUR I PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: MMPA-DOCK-T1-WU 058; ANNEX LOCATED AT 2201 E COLLEGE AVE, OAK CREEK

QUALIFICATIONS :

SECTION: MMPA/DOCK/EQ OPR T1

WORK SCHEDULE: 2230-0700-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
OFF OFF OFF	22:30 07:00 030	22:30 07:00 030	22:30 07:00 030	22:30 07:00 030	22:30 07:00 030	OFF OFF OFF

POSTING COMMENTS :

VACATED BY : KIWON POTIS EMP ID: 2148 ON DATE: 07/30/2021

R0206
BC568846 Milwaukee(WI) Bid Clu
QTYHF0

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JOB ID: ~~70433326~~ 2315-01XX MAIL HANDLER KP0008 M7 04 TOUR I LDC:17 EG:1=Full Time
Bidding Vacant 01016984 ANNEX SPBS TOUR I MILWAUKEE Mail Handlers-
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: MMPA-SPBS-T1-WU 051; ANNEX LOCATED AT 2201 E COLLEGE AVE, OAK CREEK

QUALIFICATIONS :

SECTION: MMPA/SPBS T1

WORK SCHEDULE: 2130-0600-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
21:30 06:00 030	OFF OFF OFF	OFF OFF OFF	OFF OFF OFF	21:30 06:00 030	21:30 06:00 030	21:30 06:00 030

POSTING COMMENTS :

VACATED BY : MICHAEL BUSE EMP ID: 6142 ON DATE: 07/30/2021

JOB ID: ~~72611030~~ 2315-01XX MAIL HANDLER KP0008 M7 04 TOUR I LDC:13 EG:1=Full Time
Bidding Vacant 01016984 ANNEX SPBS TOUR I MILWAUKEE Mail Handlers-
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: MMPA-SPBS-T1-WU 051; ANNEX LOCATED AT 2201 E COLLEGE AVE, OAK CREEK

QUALIFICATIONS :

SECTION: MMPA/SPBS T1

WORK SCHEDULE: 2130-0600-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
21:30 06:00 030	OFF OFF OFF	OFF OFF OFF	OFF OFF OFF	21:30 06:00 030	21:30 06:00 030	21:30 06:00 030

POSTING COMMENTS :

VACATED BY : ASHLEY ROMERO EMP ID: 7209 ON DATE: 07/30/2021

JOB ID: ~~95698761~~ 2315-01XX MAIL HANDLER KP0008 M7 04 TOUR II LDC:13 EG:1=Full Time
Bidding Vacant 01016985 ANNEX SPBS TOUR II MILWAUKEE Mail Handlers-
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: MMPA-SPBS-T2-WU 061; ANNEX LOCATED AT 2201 E COLLEGE AVE, OAK CREEK

QUALIFICATIONS :

SECTION: MMPA/SPBS T2

WORK SCHEDULE: 0900-1730-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
09:00 17:30 030	09:00 17:30 030	09:00 17:30 030	09:00 17:30 030	OFF OFF OFF	OFF OFF OFF	OFF OFF OFF

POSTING COMMENTS :

VACATED BY : JOHN URBALEJO EMP ID: 8415 ON DATE: 07/30/2021

R0206
BC568846 Milwaukee(WI) Bld Clu
QTYHF0

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JOB ID: 95794072 2315-01XX MAIL HANDLER KP0008 M7 04 TOUR II LDC:13 EG:1=Full Time
Bidding Vacant 01016985 ANNEX SPBS TOUR II MILWAUKEE Mail Handlers-
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: MMPA-SPBS-T2 WU 061; ANNEX LOCATED AT 2201 E COLLEGE AVE, OAK CREEK

QUALIFICATIONS :

SECTION: MMPA/SPBS T2

WORK SCHEDULE: 0900-1730-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
09:00 17:30 030	09:00 17:30 030	09:00 17:30 030	OFF OFF OFF	OFF OFF OFF	09:00 17:30 030	09:00 17:30 030

POSTING COMMENTS :

VACATED BY : MARTEENA WARNER EMP ID: 9225 ON DATE: 07/30/2021

JOB ID: 22611059 2315-01XX MAIL HANDLER KP0008 M7 04 TOUR III LDC:13 EG:1=Full Time
Bidding Vacant 01016471 ANNEX SPBS TOUR III MILWAUKEE Mail Handlers-
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: MMPA-SPBS-T3-WU 070; ANNEX LOCATED AT 2201 E COLLEGE AVENUE, OAK CREEK

QUALIFICATIONS :

SECTION: MMPA/SPBS T3

WORK SCHEDULE: 1730-0200-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
17:30 02:00 030	17:30 02:00 030	17:30 02:00 030	17:30 02:00 030	OFF OFF OFF	OFF OFF OFF	17:30 02:00 030

POSTING COMMENTS :

VACATED BY : EMP ID: ON DATE:

JOB ID: 95743701 2315-01XX MAIL HANDLER KP0008 M7 04 TOUR III LDC:13 EG:1=Full Time
Bidding Vacant 01016471 ANNEX SPBS TOUR III MILWAUKEE Mail Handlers-
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: MMPA-APBS-T3-WU 070; ANNEX LOCATED AT 2201 E COLLEGE AVE, OAK CREEK

QUALIFICATIONS :

SECTION: MMPA/SPBS T3

WORK SCHEDULE: 1730-0200-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
OFF OFF OFF	OFF OFF OFF	17:30 02:00 030	17:30 02:00 030	17:30 02:00 030	17:30 02:00 030	17:30 02:00 030

POSTING COMMENTS :

VACATED BY : OKEYIN RILES EMP ID: 2063 ON DATE: 07/30/2021

R0206
BC568846 Milwaukee(WI) Bid Clu
QTYHF0

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JOB ID: 22610934 2315-01XX MAIL HANDLER KP0008 M7 04 TOUR III LDC:17 EG:1=Full Time
Bidding Vacant 01016990 ANNEX OUTG CLERKS MH T III MILWAUKEE Mail Handlers-
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: MMPA-SWYB-T3-WU 075; ANNEX LOCATED AT 2201 E COLLEGE AVE, OAK CREEK
QUALIFICATIONS :
SECTION: SWYB T3
WORK SCHEDULE: 1700-0130-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
17:00 01:30 030	OFF OFF	OFF OFF	OFF OFF	17:00 01:30 030	17:00 01:30 030	17:00 01:30 030

POSTING COMMENTS :

VACATED BY : LADELL HICKMAN EMP ID: 6631 ON DATE: 07/30/2021

JOB ID: 22610941 2315-01XX MAIL HANDLER KP0008 M7 04 TOUR III LDC:17 EG:1=Full Time
Bidding Vacant 01016990 ANNEX OUTG CLERKS MH T III MILWAUKEE Mail Handlers-
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: MMPA-SWYB-T3-WU 075; ANNEX LOCATED AT 2201 E COLLEGE AVE, OAK CREEK
QUALIFICATIONS :
SECTION: SWYB T3
WORK SCHEDULE: 1700-0130-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
17:00 01:30 030	17:00 01:30 030	17:00 01:30 030	OFF OFF	OFF OFF	OFF OFF	17:00 01:30 030

POSTING COMMENTS :

VACATED BY : EMP ID: ON DATE:

JOB ID: 22610943 2315-01XX MAIL HANDLER KP0008 M7 04 TOUR III LDC:13 EG:1=Full Time
Bidding Vacant 01016990 ANNEX OUTG CLERKS MH T III MILWAUKEE Mail Handlers-
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: MMPA-SWYB-T3-WU 075; ANNEX LOCATED AT 2201 E COLLEGE AVE, OAK CREEK
QUALIFICATIONS :
SECTION: SWYB T3
WORK SCHEDULE: 1700-0130-30L-Th-Frs

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
17:00 01:30 030	17:00 01:30 030	17:00 01:30 030	17:00 01:30 030	17:00 01:30 030	OFF OFF	OFF OFF

POSTING COMMENTS :

VACATED BY : CHARLES STEWART EMP ID: 9625 ON DATE: 07/30/2021

R0206
BC568846 Milwaukee(WI) Bid Clu
QTYHF0

HUMAN CAPITAL ENTERPRISE SYSTEMS
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JOB ID:~~21560008~~ 2315-01XX MAIL HANDLER KP0008 M7 04 TOUR I LDC:16 EG:1=Full Time
Bidding Vacant 01016691 AUTO MAIL HANDLERS TOUR I MILWAUKEE Mail Handlers-
NonHQ

JOB SLOT COMMENTS: AUTO-MECH-T1-WU 184

QUALIFICATIONS :

SECTION: AUTO/MECH T1

WORK SCHEDULE: 2130-0600-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
21:30 06:00 030	21:30 06:00 030	21:30 06:00 030	21:30 06:00 030	21:30 06:00 030	21:30 06:00 030	OFF OFF OFF

POSTING COMMENTS :

VACATED BY : RICKY HALE EMP ID: 3216 ON DATE: 07/30/2021

JOB ID:~~95590576~~ 2315-01XX MAIL HANDLER KP0008 M7 04 TOUR I LDC:16 EG:1=Full Time
Bidding Vacant 01016691 AUTO MAIL HANDLERS TOUR I MILWAUKEE Mail Handlers-
NonHQ

JOB SLOT COMMENTS: AUTO-T1-WU 184

QUALIFICATIONS :

SECTION: AUTO/MECH T1

WORK SCHEDULE: 2130-0600-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
21:30 06:00 030	OFF OFF OFF	OFF OFF OFF	OFF OFF OFF	21:30 06:00 030	21:30 06:00 030	21:30 06:00 030

POSTING COMMENTS :

VACATED BY : TAMARA WRIGHT EMP ID: 430 ON DATE: 07/30/2021

JOB ID:~~95649855~~ 2315-01XX MAIL HANDLER KP0008 M7 04 TOUR I LDC:16 EG:1=Full Time
Bidding Vacant 01016691 AUTO MAIL HANDLERS TOUR I MILWAUKEE Mail Handlers-
NonHQ

JOB SLOT COMMENTS: AUTO-MECH T1-WU-184

QUALIFICATIONS :

SECTION: AUTO/MECH T1

WORK SCHEDULE: 2130-0600-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
21:30 06:00 030	OFF OFF OFF	OFF OFF OFF	OFF OFF OFF	21:30 06:00 030	21:30 06:00 030	21:30 06:00 030

POSTING COMMENTS :

VACATED BY : Sophronia Atwater EMP ID: 6242 ON DATE: 07/30/2021

R0206
BC568846 Milwaukee(WI) Bid Clu
QTYHF0

HUMAN CAPITAL ENTERPRISE SYSTEMS
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JOB ID: 20529555 2315-01XX MAIL HANDLER KP0008 M7 04 TOUR II LDC:16 EG:1=Full Time
Bidding Vacant 01016468 MH OPERATIONS UNIT T II MILWAUKEE Mail Handlers-
NonHQ

JOB SLOT COMMENTS: AUTO-MECH-T2-WU 293

QUALIFICATIONS :

SECTION: AUTO/MECH T2

WORK SCHEDULE: 0530-1400-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
05:30 14:00 030	05:30 14:00 030	05:30 14:00 030	05:30 14:00 030	05:30 14:00 030	05:30 14:00 030	05:30 14:00 030

POSTING COMMENTS :

VACATED BY : Arthur Saldana EMP ID: 266 ON DATE: 06/30/2021

JOB ID: 95637565 2315-01XX MAIL HANDLER KP0008 M7 04 TOUR II LDC:17 EG:1=Full Time
Bidding Vacant 01016468 MH OPERATIONS UNIT T II MILWAUKEE Mail Handlers-
NonHQ

JOB SLOT COMMENTS: (OCR, BCS, LSM)
PL 293
CMS Job Slot ID: 7814381

QUALIFICATIONS :

SECTION: AUTO/MECH T2

WORK SCHEDULE: 0530-1400-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
05:30 14:00 030	05:30 14:00 030	OFF OFF OFF	OFF OFF OFF	05:30 14:00 030	05:30 14:00 030	05:30 14:00 030

POSTING COMMENTS :

VACATED BY : Gerald Doss EMP ID: 5553 ON DATE: 07/30/2021

JOB ID: 22607877 2315-01XX MAIL HANDLER KP0008 M7 04 TOUR III LDC:16 EG:1=Full Time
Bidding Vacant 01016793 AUTO MAIL HANDLERS TOUR III MILWAUKEE Mail Handlers-
NonHQ

JOB SLOT COMMENTS: AUTO-MECH-T3-WU 353

QUALIFICATIONS :

SECTION: AUTO/MECH T3

WORK SCHEDULE: 1300-2130-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
13:00 21:30 030	13:00 21:30 030	13:00 21:30 030	13:00 21:30 030	13:00 21:30 030	OFF OFF OFF	OFF OFF OFF

POSTING COMMENTS :

VACATED BY : DALE SEMRAD EMP ID: 3718 ON DATE: 07/30/2021

R0206
BC568846 Milwaukee(WI) Bid Clu
QTYHF0

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JOB ID:95554326 5704-03XX MAIL HANDLER EQUIPMENT KP0010 M7 05 TOUR I LDC:17 EG:1=Full Time
OPERATOR
Bidding Vacant 01016978 DOCK 035 GLF TOUR I MILWAUKEE Mail Handlers-
NonHQ

JOB SLOT COMMENTS: DOCK-EQ-T1-WU 116

QUALIFICATIONS : PIT NON FORKLIFT
PIT FORKLIFT

SECTION: DOCK T1

WORK SCHEDULE: 2130-0600-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
21:30 06:00 030	21:30 06:00 030	21:30 06:00 030	21:30 06:00 030	OFF OFF OFF	OFF OFF OFF	21:30 06:00 030

POSTING COMMENTS :

VACATED BY : DOMINIC IRIZARRY EMP ID: 6023 ON DATE: 04/09/2021

JOB ID:95536228 2315-01XX MAIL HANDLER KP0008 M7 04 TOUR III LDC:17 EG:1=Full Time
Bidding Vacant 01016480 PERMIT DOCK EXPRESS TOUR III MILWAUKEE Mail Handlers-
NonHQ

JOB SLOT COMMENTS: DOCK-T3-WU 305

QUALIFICATIONS :

SECTION: DOCK T3

WORK SCHEDULE: 1430-2300-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
OFF OFF OFF	OFF OFF OFF	14:30 23:00 030	14:30 23:00 030	14:30 23:00 030	14:30 23:00 030	14:30 23:00 030

POSTING COMMENTS :

VACATED BY : Timothy Jones EMP ID: 6854 ON DATE: 07/30/2021

JOB ID:95860106 2315-01XX MAIL HANDLER KP0008 M7 04 TOUR I LDC:16 EG:1=Full Time
Bidding Vacant 01016470 TAKE AWAY DISPATCH T I MILWAUKEE Mail Handlers-
NonHQ

JOB SLOT COMMENTS: AFSM-DISPATCH-T1-WU 169

QUALIFICATIONS :

SECTION: FSM/DISPATCH T1

WORK SCHEDULE: 2130-0600-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
21:30 06:00 030	OFF OFF OFF	OFF OFF OFF	OFF OFF OFF	21:30 06:00 030	21:30 06:00 030	21:30 06:00 030

POSTING COMMENTS :

VACATED BY : JEWELL LAW EMP ID: 4313 ON DATE: 07/30/2021

R0206
BC568846 Milwaukee(WI) Bid Clu
QTYHF0

HUMAN CAPITAL ENTERPRISE SYSTEMS
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JOB ID: ~~70300210~~ 2315-01XX MAIL HANDLER KP0008 M7 04 TOUR III LDC:16 EG:1=Full Time
Bidding Vacant 01016477 REGISTRY TRAY TAKE BOX T III MILWAUKEE Mail Handlers-
NonHQ

JOB SLOT COMMENTS: FSM-DISP-T3-WU 369

QUALIFICATIONS :

SECTION: FSM/DISPATCH T3

WORK SCHEDULE: 1300-2130-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
13:00	21:30	030	13:00	21:30	030	13:00	21:30	030	OFF	OFF	OFF	OFF	OFF	OFF	13:00	21:30	030	13:00	21:30	030

POSTING COMMENTS :

VACATED BY : BETTYE ROUNDTREE EMP ID: 9619 ON DATE: 07/30/2021

JOB ID: ~~71560014~~ 2315-01XX MAIL HANDLER KP0008 M7 04 TOUR I LDC:17 EG:1=Full Time
Bidding Vacant 01019917 MAILHANDLER OPRNS UNIT T I MILWAUKEE Mail Handlers-
NonHQ

JOB SLOT COMMENTS: MANUAL OPS-T1-WU 122

QUALIFICATIONS :

SECTION: MANUAL OPERATIONS T1

WORK SCHEDULE: 2200-0630-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
22:00	06:30	030	OFF	OFF	OFF	OFF	OFF	OFF	22:00	06:30	030	22:00	06:30	030	22:00	06:30	030	22:00	06:30	030

POSTING COMMENTS :

VACATED BY : LOU YANG EMP ID: 5909 ON DATE: 07/30/2021

JOB ID: ~~95675345~~ 5704-03XX MAIL HANDLER EQUIPMENT KP0010 M7 05 TOUR I LDC:17 EG:1=Full Time
OPERATOR
Bidding Vacant 01019917 MAILHANDLER OPRNS UNIT T I MILWAUKEE Mail Handlers-
NonHQ

JOB SLOT COMMENTS: MANUAL-OPS-T1-WU 122

QUALIFICATIONS : PIT NON FORKLIFT
PIT FORKLIFT

SECTION: MANUAL OPERATIONS T1

WORK SCHEDULE: 2230-0700-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	22:30	07:00	030	22:30	07:00	030	22:30	07:00	030	22:30	07:00	030	22:30	07:00	030

POSTING COMMENTS :

VACATED BY : Lavenia Brooks-Tunstall EMP ID: 7776 ON DATE: 07/30/2021

R0206
BC568846 Milwaukee(WI) Bid Clu
QTYHF0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

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JOB ID: ~~95880430~~ 2315-01XX MAIL HANDLER KP0008 M7 04 TOUR I LDC:17 EG:1=Full Time
Bidding Vacant 01019917 MAILHANDLER OPRNS UNIT T I MILWAUKEE Mail Handlers-
NonHQ

JOB SLOT COMMENTS: MANUAL-OPS-T1-WU 122

QUALIFICATIONS :

SECTION: MANUAL OPERATIONS T1

WORK SCHEDULE: 2230-0700-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	22:30	07:00	030	22:30	07:00	030	22:30	07:00	030	22:30	07:00	030	22:30	07:00	030

POSTING COMMENTS :

VACATED BY : RAYVEONTE BRIGHT EMP ID: 2207 ON DATE: 07/30/2021

JOB ID: ~~95837778~~ 2315-01XX MAIL HANDLER KP0008 M7 04 TOUR III LDC:17 EG:1=Full Time
Bidding Vacant 01016481 CANCELLATION TOUR III MILWAUKEE Mail Handlers-
NonHQ

JOB SLOT COMMENTS: MANUAL OPS-T3-WU 361

QUALIFICATIONS :

SECTION: MANUAL OPERATIONS T3

WORK SCHEDULE: 1600-0030-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	16:00	00:30	030	16:00	00:30	030	16:00	00:30	030	16:00	00:30	030	16:00	00:30	030

POSTING COMMENTS :

VACATED BY : MAURICE JOHNSON EMP ID: 5825 ON DATE: 07/30/2021