

The complete posting can also be found on
Lakeland's LiteBlue Web Page.

Please be aware that Internet Explorer is the only supported browser for eBidding.

UNITED STATES POSTAL SERVICE NOTICE OF VACANCY IN ASSIGNMENTS

Post on the bulletin board in your station or unit for the full time of posting as shown on the notice. Please remove at the expiration of the time limit, and retain at your office for 30 days, then destroy.

CLERK & MAIL HANDLER NOVEMBER 2020 POSTINGS

PHONE OR WEB BIDDING IS MANDATORY FOR ALL APWU & MHU CRAFT EMPLOYEES



ANY POSITION RESTRICTED TO "IN SECTION BIDDERS" ARE ALSO
OPEN TO ANY EMPLOYEE WITH RETREAT RIGHTS TO THAT SECTION

Phone or Web Bidding must be used to bid on the assignments(s) described below. (EXCEPT for Best Qualified positions, which have separate instructions) Form 1717A will no longer be accepted for bids.

Any additional correspondence regarding bids, such as letters of applications for Best Qualified positions, must be faxed (414-287-2258), mailed, or brought to HR Local Service, Main Post Office 2nd Floor, 345 W St. Paul Ave, Milwaukee WI 53201-5020, Attn: Shelley Rome-Strong.

Under no circumstances will applications be accepted after the date specified. Any employee desiring to cancel a bid for a posted vacancy must do so no later than the date of the closing of the posting as shown below.

ALL requests for new PIN numbers – follow the instructions on second page.

Allow sufficient time to get your new PIN number through the mail. Yellow (manual) bid cards will be accepted only if BOTH the web and phone bidding systems are not working properly on the LAST DAY of the posting.

CLERK POSTING NUMBER: 236953

MAIL HANDLER POSTING NUMBER: 236895

DATE AND TIME POSTED: November 6, 2020

DATE AND TIME TO BE WITHDRAWN: Midnight, November 15, 2020

U S POSTAL SERVICE

NOTICE OF VACANCY IN ASSIGNMENTS

Post on the bulletin board in your station or unit for the full time of posting as shown on the notice. Please remove at the expiration of the time limit, and retain at your office for 30 days, then destroy.

**FULL-TIME, PART-TIME REGULAR, & PART-TIME FLEXIBLE EMPLOYEES
FROM ALL CRAFTS ARE ELIGIBLE TO APPLY.**

SECRETARY, PS-7, 0318-0004

CLERK CRAFT

NOVEMBER 2020 POSTING

<u>JOB ID. NO.</u>	<u>ASSIGNMENT</u>	<u>SKILL</u>	<u>TOUR</u>	<u>OFF DAYS</u>	<u>P/L</u>	<u>VICE</u>
95753497	2 nd floor Marketing	710	0800-1630 (T2)	SAT/SUN	659	ZAKSZEWSKI

Test Requirements:

Test 710 – Clerical & Verbal Skills

THIS IS A BEST QUALIFIED MANUAL POSTING.

FOLLOW THE INSTRUCTIONS BELOW TO APPLY FOR THIS POSITION:

To be eligible for the position described above you MUST SUBMIT a separate letter or a PS Form 991 application or a copy of an eCareer Profile for each Best Qualified position stating in detail how you meet the proficiency requirements of the position per the attached Job Description and Qualification Standards.

Your letter or PS Form 991 application or eCareer Profile for this Best Qualified position must be received at Local Services Office located **no later than midnight of the closing date** shown below. Letters/applications may be brought, faxed (414-287-2258) or mailed (HR Local Services, PO Box 5020, Milwaukee WI 53201-5020 Attn: Denise Gilbert. Applications may also be scanned via email to denise.e.gilbert@usps.gov prior to the closing date.

Any employee desiring to cancel their application for this vacancy must do so in writing preferably no later than the date of the closing of the posting as shown below.

Bidders in the same *Occupational Code* are only required to submit a letter of interest and do not need to address the requirements of the position.

ADDITIONAL SELECTION CRITERIA

SELECTION: The above position will be filled on the basis of craft seniority to full-time employees encumbered in duty assignments in the same salary level and same best qualified position, then on the basis of "BEST QUALIFIED", selected in the following order: 1. Clerk Craft, 2. Office-Wide, regardless of craft.

EXAMINATION REQUIREMENTS: Test 710 Clerical. Applicants must demonstrate clerical and verbal skills. This must be demonstrated by successful completion of Postal Service Test 710. Those applicants who are not currently qualified will be notified at a future date of the time and location of the examination.

Date Posted: November 6, 2020

Date to be Withdrawn: November 15, 2020

U S POSTAL SERVICE

NOTICE OF VACANCY IN ASSIGNMENTS

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SECRETARY, PS-7, 0318-0004

CLERK CRAFT

NOVEMBER 2020 POSTING

<u>JOB ID. NO.</u>	<u>ASSIGNMENT</u>	<u>SKILL</u>	<u>TOUR</u>	<u>OFF DAYS</u>	<u>P/L</u>	<u>VICE</u>
70670532	2 nd floor Finance	710	0800-1630 (T2)	SAT/SUN	509	MCINTYRE

Test Requirements: Test 710 – Clerical & Verbal Skills

THIS IS A BEST QUALIFIED MANUAL POSTING.

FOLLOW THE INSTRUCTIONS BELOW TO APPLY FOR THIS POSITION:

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Your letter or PS Form 991 application or eCareer Profile for this Best Qualified position must be received at Local Services Office located no later than midnight of the closing date shown below. Letters/applications may be brought, faxed (414-287-2258) or mailed (HR Local Services, PO Box 5020, Milwaukee WI 53201-5020 Attn: Denise Gilbert. Applications may also be scanned via email to denise.e.gilbert@usps.gov prior to the closing date.

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EXAMINATION REQUIREMENTS: **Test 710 Clerical.** Applicants must demonstrate clerical and verbal skills. This must be demonstrated by successful completion of Postal Service **Test 710**. Those applicants who are not currently qualified will be notified at a future date of the time and location of the examination.

Date Posted: November 6, 2020

Date to be Withdrawn: November 15, 2020

STD JOB DESCRIPTION

U.S.Postal Service

**SECRETARY (P7-07)
OCCUPATION CODE: 0318-0004****FUNCTIONAL PURPOSE:**

Provides secretarial support for a manager and staff. Processes information in accordance with established practices and procedures. Performs a variety of miscellaneous office clerical and typing duties.

DUTIES AND RESPONSIBILITIES:

1. Produces reports, letters and other documentation using appropriate software and word processing equipment; monitors peripheral equipment.
2. Accesses, retrieves and/or updates files and other data maintained on personal computers.
3. Sends and receives electronic messages, files and other documentation via the local area network.
4. Produces charts, tables, and other documentation using various graphics software.
5. Composes routine memorandums and letters relating to business of the office, such as transmittals and acknowledgments.
6. Reviews materials prepared for manager's signature for accuracy, completeness, and format.
7. Acts as receptionist and performs routine clerical duties such as tracking correspondence, answering telephones and forwarding messages, making necessary travel arrangements and submitting related forms, operating standard office equipment, requisitioning supplies, and coordinating printing, maintenance, and other service requests.
8. Screens, logs, and routes office mail in accordance with established procedures.
9. Performs other administrative duties and maintains a variety of reports, such as time and attendance records, correspondence control, training plans, etc. and establishes and maintains office files.

SUPERVISION:

Manager of unit to which assigned

SELECTION METHOD:

Best Qualified

BARGAINING UNIT:

CLERK

Doc Date: 11/24/2010

Occ Code: 0318-0004

QUALIFICATIONS

U.S. Postal Service

**SECRETARY (P7-07)
OCCUPATION CODE: 0318-0004**

BARGAINING UNIT QUALIFICATION STANDARD0318
(0318-0004)**SECRETARY****DOCUMENT DATE:** December 16, 1999**FUNCTION:**

Provides secretarial support for a manager and staff. Processes information in accordance with established practices and procedures. Performs a variety of miscellaneous office clerical and typing duties.

DESCRIPTION OF WORK:

See the Standard Position Description for the Occupation Code given above.

REQUIREMENTS:

This section is composed of Knowledge, Skills, and Abilities (KSAs) which are required to satisfactorily perform the tasks of the position. Applicants must demonstrate that they possess a sufficient level of each KSA, to include at least minimum competency for senior-qualified positions to enable them to perform these tasks satisfactorily. Applicants demonstrate these levels by describing examples of experience, education, or training, any of which may be non-postal. Ratings are based on the demonstration of the level of possession of each of the KSAs. Failure to demonstrate any KSA is disqualifying.

Knowledge of requirements for formatting and preparing documents such as letters, reports, and presentation materials. Knowledge of English composition, grammar, punctuation, and spelling. Ability to operate computer systems or applications such as word processing, data entry, and graphics software. Ability to establish and maintain office and database filing systems and to accurately file and retrieve individual records. Ability to locate, read, and comprehend written reference materials such as handbooks, manuals, bulletins, and directives. Ability to review prepared materials for accuracy and completeness. Ability to communicate orally sufficient to express spoken ideas or facts clearly and logically when answering questions, giving directions, and providing information. Ability to work cooperatively and interact positively with customers and co-workers, exercising courtesy, discretion, and self-control.

EXAMINATION REQUIREMENTS:

Applicants must demonstrate clerical and verbal abilities. These must be demonstrated by successful completion of Postal Service Test 710. Applicants must demonstrate the ability to type at a net rate of 30 words per minute in a five-minute test. This must be demonstrated by successful completion of Postal Service Test 713.

PHYSICAL REQUIREMENTS:

Applicants must be physically able to perform efficiently the duties of the position. Applicants must have vision of 20/40 (Snellen) in one eye and the ability to read without strain printed material the size of typewritten characters. Corrective lenses are permitted. Applicants will be required to hear the conversational voice; hearing aids are permitted.

Doc Date: 08/18/2018**Occ Code: 0318-0004**

R0206
BC568846 Milwaukee(WI) Bid Clu
FBVYP0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

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THE UNITED STATES POSTAL SERVICE PROVIDES REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES. IF YOU NEED A REASONABLE ACCOMMODATION FOR ANY PART OF THE APPLICATION, BIDDING, INTERVIEW, AND/OR SELECTION PROCESS, PLEASE CONTACT THE OFFICE IDENTIFIED ON THE VACANCY ANNOUNCEMENT. THE DECISION ON GRANTING REASONABLE ACCOMMODATION WILL BE ON A CASE-BY-CASE BASIS.

For retirement purposes, NTFT assignments of less than 40 hours a week are considered part-time work

Posting No: 236953 Clerk Opening Date : 11/06/2020 Closing Date : 11/15/2020
JOB ID: ~~70964233~~ 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:48 EG:2=Non-Trad
ASSOC Full Time
Bidding Vacant 01016064 BRADLEY STA OPRNS UNIT BRADLEY Flex Clerks -
CARRIER NonHQ
ANNEX

JOB SLOT COMMENTS: WILL WORK POSTED SCHEDULE UNLESS NOTIFIED IN WRITING BY WEDNESDAY PRIOR TO CHANGE. NO OUT OF SCHEDULE OR OT PAID FLEX POSITION-HOURS AND OFF DAYS SUBJECT TO CHANGE
MON/WED/THU/FRI 0500-1400-60L SAT 0830-1730-60L# SDO SUN/TUE
###

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)
Z-23
Z-24

SECTION: BRADLEY
WORK SCHEDULE: 0600-1500-60L-Su-TuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
06:00	15:00	060	OFF	OFF	OFF	06:00	15:00	060	OFF	OFF	OFF	06:00	15:00	060	06:00	15:00	060

POSTING COMMENTS :

TOTAL SCHEME DEFERMENT DAYS:046
VACATED BY : ELLEN RUFFIN EMP ID: 6990 ON DATE: 07/31/2020

JOB ID: ~~95722869~~ 2315-11XX GENERAL EXPEDITOR KP0015 P7 07 TOUR II LDC:17 EG:1=Full Time
Bidding Vacant 01016989 ANNEX OUTG DOCK GEN/CLK MILWAUKEE Clerks -
TOUR II PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: MMPA-EXPEDITOR-T2-WU 068; ANNEX LOCATED AT 7620 S 10TH STREET OAK CREEK

QUALIFICATIONS :
SECTION: MMPA EXPEDITOR T2
WORK SCHEDULE: 0630-1500-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday						
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	
06:30	15:00	030	OFF	OFF	OFF	OFF	06:30	15:00	030	06:30	15:00	030	06:30	15:00	030	06:30	15:00	030

POSTING COMMENTS :

VACATED BY : Sandra Leone EMP ID: 4712 ON DATE: 10/31/2020

R0206
BC568846 Milwaukee(WI) Bid Clu
FBVYPO

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

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JOB ID: ~~95791754~~ 2315-11XX GENERAL EXPEDITOR KP0015 P7 07 TOUR II LDC:17 EG:1=Full Time
Bidding Vacant 01016989 ANNEX OUTG DOCK GEN/CLK MILWAUKEE Clerks -
TOUR II PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: MMPA-EXPEDITOR-T2-WU 068; ANNEX LOCATED AT 7620 S 10TH STREET OAK CREEK

QUALIFICATIONS : WISCONSIN

SECTION: MMPA EXPEDITOR T2

WORK SCHEDULE: 0630-1500-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
OFF OFF OFF	06:30 15:00 030	06:30 15:00 030	06:30 15:00 030	06:30 15:00 030	06:30 15:00 030	OFF OFF OFF

POSTING COMMENTS :

TOTAL SCHEME DEFERMENT DAYS:062

VACATED BY : Richard Stanley EMP ID: 4892 ON DATE: 10/31/2020

JOB ID: ~~Z1665296~~ 2315-11XX GENERAL EXPEDITOR KP0015 P7 07 TOUR III LDC:17 EG:1=Full Time
Bidding Vacant 01016990 ANNEX OUTG CLERKS MH T III MILWAUKEE Clerks -
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: MMPA-EXPED-T3-WU 078; UTILITY EXPEDITOR-RELIEF POSITION; OUTGOING MANUAL CLERK; ANNEX LOCATED AT 7620 S 10TH STREET OAK CREEK

QUALIFICATIONS :

SECTION: MMPA EXPEDITOR T3

WORK SCHEDULE: 1430-2300-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
14:30 23:00 030	14:30 23:00 030	14:30 23:00 030	14:30 23:00 030	14:30 23:00 030	OFF OFF OFF	OFF OFF OFF

POSTING COMMENTS :

VACATED BY : EDWARD LOPEZ EMP ID: 1832 ON DATE: 11/06/2020

JOB ID: ~~Z2150092~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:14 EG:1=Full Time
Bidding Vacant 01016990 ANNEX OUTG CLERKS MH T III MILWAUKEE Clerks -
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: MMPA-OUTG-T3-WU 075 ANNEX LOCATED AT 7620 S 10TH STREET, OAK CREEK

QUALIFICATIONS :

SECTION: MMPA OUTG CLK T3

WORK SCHEDULE: 1700-0130-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
17:00 01:30 030	17:00 01:30 030	17:00 01:30 030	OFF OFF OFF	OFF OFF OFF	17:00 01:30 030	17:00 01:30 030

POSTING COMMENTS :

VACATED BY : ISAAC HARRIS EMP ID: 3722 ON DATE: 11/06/2020

R0206
BC568846 Milwaukee(WI) Bid Clu
FBVYP0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 11/04/2020 09:35:33
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JOB ID: ~~95578029~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:14 EG:1=Full Time
Bidding Vacant 01016990 ANNEX OUTG CLERKS MH T III MILWAUKEE Clerks -
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: MMPA-OUTG-T3-WU 075; ANNEX LOCATED AT 7620 S 10TH STREET, OAK CREEK

QUALIFICATIONS :

SECTION: MMPA OUTG CLK T3

WORK SCHEDULE: 1900-0330-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
OFF OFF OFF	OFF OFF OFF	19:00 03:30 030	19:00 03:30 030	19:00 03:30 030	19:00 03:30 030	19:00 03:30 030

POSTING COMMENTS :

VACATED BY : Ronald Tkachuk EMP ID: 4355 ON DATE: 10/09/2020

JOB ID: ~~95646324~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:14 EG:1=Full Time
Bidding Vacant 01016990 ANNEX OUTG CLERKS MH T III MILWAUKEE Clerks -
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: MMPA-OUTG-CLK-T3-WU 075; ANNEX LOCATED AT 7620 S 10TH STREET, OAK CREEK

QUALIFICATIONS :

SECTION: MMPA OUTG CLK T3

WORK SCHEDULE: 1900-0330-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
OFF OFF OFF	OFF OFF OFF	19:00 03:30 030	19:00 03:30 030	19:00 03:30 030	19:00 03:30 030	19:00 03:30 030

POSTING COMMENTS :

VACATED BY : Michael Captain EMP ID: 409 ON DATE: 10/31/2020

JOB ID: ~~70455364~~ 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR III LDC:13 EG:1=Full Time
Bidding Vacant 01016471 ANNEX SPBS TOUR III MILWAUKEE Clerks -
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: MMPA-SPBS-T3-WU 076; ANNEX LOCATED AT 7620 S 10TH STREET, OAK CREEK

QUALIFICATIONS : SPBS DEXTERITY

SECTION: MMPA/SPBS OPRN T3

WORK SCHEDULE: 1730-0200-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
17:30 02:00 030	OFF OFF OFF	OFF OFF OFF	OFF OFF OFF	17:30 02:00 030	17:30 02:00 030	17:30 02:00 030

POSTING COMMENTS :

VACATED BY : Kent Flanders EMP ID: 3593 ON DATE: 10/09/2020

R0206
BC568846 Milwaukee(WI) Bid Clu
FBVYP0

HUMAN CAPITAL ENTERPRISE SYSTEMS
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JOB ID: ~~71539449~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:12 EG:1=Full Time
Bidding Vacant 01019919 A FSM T I MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AFSM-T1-WU 190

QUALIFICATIONS :

SECTION: FSM NON-SCHEME T1

WORK SCHEDULE: 2130-0600-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday				
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk		
21:30	06:00	030	OFF	OFF	OFF	OFF	OFF	21:30	06:00	030	21:30	06:00	030	21:30	06:00	030

POSTING COMMENTS :

VACATED BY : Terry Jackson EMP ID: 5888 ON DATE: 11/06/2020

JOB ID: ~~71608781~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:12 EG:1=Full Time
Bidding Vacant 01019919 A FSM T I MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AFSM-T1-WU 190

QUALIFICATIONS :

SECTION: FSM NON-SCHEME T1

WORK SCHEDULE: 2130-0600-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk			
OFF	OFF	OFF	OFF	OFF	OFF	21:30	06:00	030	21:30	06:00	030	21:30	06:00	030	21:30	06:00	030

POSTING COMMENTS :

VACATED BY : BONNIE PENIGAR EMP ID: 9786 ON DATE: 10/23/2020

JOB ID: ~~95759367~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:12 EG:1=Full Time
Bidding Vacant 01016476 A FSM 100 TOUR III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AFSM-T3-WU 386

QUALIFICATIONS :

SECTION: FSM NON-SCHEME T3

WORK SCHEDULE: 1400-2230-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk			
OFF	OFF	OFF	OFF	OFF	OFF	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030

POSTING COMMENTS :

VACATED BY : Brian Mallow EMP ID: 6043 ON DATE: 09/30/2020

R0206
BC568846 Milwaukee(WI) Bld Clu
FBVYP0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 11/04/2020 09:35:33
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JOB ID: ~~95589802~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:14 EG:1=Full Time
Bidding Vacant 01019916 BOX MAIN OFC OPRN T I MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: MO BOX UNIT-T1-WU 118

QUALIFICATIONS :

SECTION: M O BOX UNIT T1

WORK SCHEDULE: 2230-0700-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
22:30	07:00	030	22:30	07:00	030	22:30	07:00	030	22:30	07:00	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : Alisa Heard EMP ID: 483 ON DATE: 11/06/2020

JOB ID: ~~95684379~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:14 EG:1=Full Time
Bidding Vacant 01019916 BOX MAIN OFC OPRN T I MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: MO BOX UNIT-T1-WU 118

QUALIFICATIONS :

SECTION: M O BOX UNIT T1

WORK SCHEDULE: 2230-0700-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday						
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	
22:30	07:00	030	22:30	07:00	030	OFF	OFF	OFF	OFF	22:30	07:00	030	22:30	07:00	030	22:30	07:00	030

POSTING COMMENTS :

VACATED BY : Anila Desai EMP ID: 9966 ON DATE: 10/31/2020

JOB ID: ~~95501555~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:14 EG:1=Full Time
Bidding Vacant 01019909 BOX PRIM NIXIE GENCK EXP T II MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: BOX-T2-WU 218

QUALIFICATIONS :

SECTION: M O BOX UNIT T2

WORK SCHEDULE: 0500-1330-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday							
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk		
05:00	13:30	030	05:00	13:30	030	05:00	13:30	030	05:00	13:30	030	OFF	OFF	OFF	OFF	OFF	05:00	13:30	030

POSTING COMMENTS :

VACATED BY : Thomas Manthey EMP ID: 2406 ON DATE: 11/06/2020

R0206
BC568846 Milwaukee(WI) Bid Clu
FBVYP0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 11/04/2020 09:35:33
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JOB ID: ~~70509036~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:12 EG:1=Full Time
Bidding Vacant 01016467 OCR/BCS OPRNS UNIT MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T1-WU 130

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T1

WORK SCHEDULE: 2200-0630-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday								
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk			
22:00	06:30	030	22:00	06:30	030	22:00	06:30	030	22:00	06:30	030	OFF	OFF	OFF	OFF	OFF	OFF	22:00	06:30	030

POSTING COMMENTS :

VACATED BY : EUREKA TAYLOR EMP ID: 6844 ON DATE: 10/23/2020

JOB ID: ~~71504293~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:11 EG:1=Full Time
Bidding Vacant 01016694 AUTO OCR BCS OPRNS C TOUR I MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T1-WU-129

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T1

WORK SCHEDULE: 2200-0630-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday								
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk			
22:00	06:30	030	22:00	06:30	030	22:00	06:30	030	OFF	OFF	OFF	OFF	OFF	OFF	22:00	06:30	030	22:00	06:30	030

POSTING COMMENTS :

VACATED BY : Larry Brown EMP ID: 6565 ON DATE: 11/06/2020

JOB ID: ~~95858457~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:11 EG:1=Full Time
Bidding Vacant 01016467 OCR/BCS OPRNS UNIT MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T1-WU 130

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T1

WORK SCHEDULE: 2200-0630-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday								
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk			
OFF	OFF	OFF	OFF	OFF	OFF	22:00	06:30	030	22:00	06:30	030	22:00	06:30	030	22:00	06:30	030	22:00	06:30	030

POSTING COMMENTS :

VACATED BY : TONARDO MCCULLUM EMP ID: 6799 ON DATE: 11/06/2020

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JOB ID: 71236158 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:11 EG:1=Full Time
Bidding Vacant 01019539 OCR/BCS OPERN UNIT T II MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T2-WU 294

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T2

WORK SCHEDULE: 0600-1430-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : Shannon Carr EMP ID: 2270 ON DATE: 09/25/2020

JOB ID: 71236166 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:11 EG:1=Full Time
Bidding Vacant 01019539 OCR/BCS OPERN UNIT T II MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T2-WU 294; UTILITY REGISTRY; MUST BE CERTIFIED TO OPERATE GOV
VEHICLES AND POWERED INDUSTRIAL EQUIPMENT: MULE. SUCCESSFUL
BIDDER WILL COMPLETE REGISTERED MAIL TRAINING COURSE 31510-01. GENERAL
CLERK UTILITY - TEST 718 REQUIRED; UTILITY EXPEDITOR AND EXPRESS UNIT.

QUALIFICATIONS : 718 BASIC COMPUTER SKILLS

SECTION: OCR/BCS/DBCS/LMLM T2

WORK SCHEDULE: 0600-1430-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : Beth Poulter EMP ID: 6513 ON DATE: 10/09/2020

JOB ID: 71236171 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 21080288 AUTO WEST END TOUR III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T3-WU 391

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T3

WORK SCHEDULE: 1400-2230-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
14:00	22:30	030	14:00	22:30	030	OFF	OFF	OFF	OFF	OFF	14:00	22:30	030	14:00

POSTING COMMENTS :

VACATED BY : DELILAH WHITE EMP ID: 4193 ON DATE: 11/06/2020

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JOB ID: 71267162 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01016791 AUTO CENTRAL TOUR III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T3 WU 395

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T3

WORK SCHEDULE: 1400-2230-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk			
14:00	22:30	030	14:00	22:30	030	OFF	OFF	OFF	OFF	OFF	OFF	14:00	22:30	030	14:00	22:30	030

POSTING COMMENTS :

VACATED BY : NAKIA HOLLIS EMP ID: 421 ON DATE: 11/06/2020

JOB ID: 71272510 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01016482 AUTO EAST END TOUR III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T3-WU 397

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T3

WORK SCHEDULE: 1400-2230-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday								
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk						
14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	OFF	OFF	OFF	OFF	OFF	OFF	14:00	22:30	030

POSTING COMMENTS :

VACATED BY : LASHANDA MCDANIEL EMP ID: 6071 ON DATE: 11/06/2020

JOB ID: 95807364 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01016791 AUTO CENTRAL TOUR III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T3-WU 397

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T3

WORK SCHEDULE: 1400-2230-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk			
OFF	OFF	OFF	OFF	OFF	OFF	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030

POSTING COMMENTS :

VACATED BY : Jaime Figueroa EMP ID: 5476 ON DATE: 10/30/2020

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JOB ID: ~~70385158~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:14 EG:1=Full Time
Bidding Vacant 01019918 PRIMARY OUTG MANUAL DIST T I MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: OUTGOING-LETTERS-T1-WU 181

QUALIFICATIONS :

SECTION: OUTG/POUCH&EXPT1LETTERS

WORK SCHEDULE: 2005-0435-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
20:05	04:35	030	20:05	04:35	030	20:05	04:35	030	OFF	OFF	OFF	OFF	OFF	OFF	20:05	04:35	030	20:05	04:35	030

POSTING COMMENTS :

VACATED BY : Kathleen Walczak

EMP ID: 2649

ON DATE: 11/06/2020
