

The complete posting can also be found on
Lakeland's LiteBlue Web Page.

Please be aware that Internet Explorer is the only supported browser for eBidding.

UNITED STATES POSTAL SERVICE NOTICE OF VACANCY IN ASSIGNMENTS

Post on the bulletin board in your station or unit for the full time of posting as shown on the notice. Please remove at the expiration of the time limit, and retain at your office for 30 days, then destroy.

CLERK & MAIL HANDLER JUNE 2018 POSTINGS

PHONE OR WEB BIDDING IS MANDATORY FOR ALL APWU & MHU CRAFT EMPLOYEES



ANY POSITION RESTRICTED TO "IN SECTION BIDDERS" ARE ALSO
OPEN TO ANY EMPLOYEE WITH RETREAT RIGHTS TO THAT SECTION

Phone or Web Bidding must be used to bid on the assignments(s) described below. (EXCEPT for Best Qualified positions, which have separate instructions) Form 1717A will no longer be accepted for bids.

Any additional correspondence regarding bids, such as letters of applications for Best Qualified positions, must be faxed (414-287-2258), mailed, or brought to HR Local Service, Main Post Office 2nd Floor, 345 W St. Paul Ave, Milwaukee WI 53201-5020, Attn: Shelley Rome-Strong.

Under no circumstances will applications be accepted after the date specified. Any employee desiring to cancel a bid for a posted vacancy must do so no later than the date of the closing of the posting as shown below.

ALL requests for new PIN numbers – follow the instructions on second page.

Allow sufficient time to get your new PIN number through the mail. Yellow (manual) bid cards will be accepted only if BOTH the web and phone bidding systems are not working properly on the LAST DAY of the posting.

CLERK POSTING NUMBER: 174416 MAIL HANDLER POSTING NUMBER: 174257

DATE AND TIME POSTED: June 7, 2018

DATE AND TIME TO BE WITHDRAWN: Midnight June 16, 2018

STD JOB DESCRIPTION

U.S.Postal Service

**LEAD MAIL PROCESSING CLERK (P7-07)
OCCUPATION CODE: 2315-7153****FUNCTIONAL PURPOSE:**

Performs a variety of clerk duties required to process mail using automated mail processing equipment or manual methods of sortation and distribution. May work with or without direct supervision or as a working leader to one or more mail processing employees resolving problems that may occur during tour operations and determining when a supervisor should be involved.

DUTIES AND RESPONSIBILITIES:

1. Provides current scheme, schedule, and routing information, as required by the distribution function, to efficiently route mail and meet dispatch schedules. Makes one or more sortations of outgoing and/or incoming mail using the appropriate sort program or manual distribution scheme.
2. On a rotational basis, may perform the following duties: loads mail onto automated equipment, culling out non-processable items; enters sort plan and starts equipment; monitors flow of mail to ensure continuous feed; sweeps separated mail from bins/ stackers; and stops equipment when distribution run or operation is completed. Runs machine reports, clears jams and contacts maintenance for assistance when required.
3. Prepares work area, ensuring all necessary support equipment and materials, including labels, trays, and other containers are in place.
4. Removes sorted mail from bins or separations and places into appropriate trays or containers for further processing or dispatch based on knowledge of operating plans and dispatch schedules, or at the instruction of supervisors or expeditors; may riffle or verify mail to ensure sortation accuracy as needed.
5. Maintains a working knowledge of regulations, policies and procedures related to mail processing activities. Provides guidance to mail processing employees assigned to mail processing operations. Resolves problems that may occur during tour operations and determines when a supervisor should be involved.
6. As a working leader of mail processing employees, will cooperate with supervisor to meet established targets for identified goals. Will work to maintain efficiencies and meet dispatches based on the installation operating plan. Shifts employee in the group from one assignment to another, in accordance with the Collective Bargaining Agreement, to balance workload. Trains new employees in a specific area of specialization. Makes Supervisor approved entries to correct time and attendance records and retains required supporting documents.
7. In addition, may perform any of the following duties as needed: provides service at public window for non-financial transactions; maintains records related to mail on hand and mail processed; examines balances in advance deposit accounts; and records and bills mail requiring special service; provides services in the receipt and dispatch of express mail; distributes, weights, computes, and processes all classes and types of postage due mail; maintains accounts and records; submits reports.
8. Uses established safe work methods, procedures, and safety precautions.
9. Performs other job related tasks in support of primary duties.

SUPERVISION:

Supervisor, Distribution Operations; Supervisor, Customer Services or other designated supervisor

SELECTION METHOD:

Senior Qualified

BARGAINING UNIT:

Clerk SP-2644; KP-0013

Doc Date: 05/20/2015

Occ Code: 2315-7153

QUALIFICATIONS

U.S. Postal Service

LEAD MAIL PROCESSING CLERK (P7-07)
OCCUPATION CODE: 2315-7153

BARGAINING UNIT QUALIFICATION STANDARD

(2315-7153)

MAIL PROCESSING CLERK

DOCUMENT DATE: 05/04/2012**FUNCTION:**

Performs a variety of clerk duties required to process mail using mail processing equipment or manual methods of sortation and distribution. May work with or without direct supervision or as a working leader to one or more mail processing employees resolving problems that may occur during tour operations and determining when a supervisor should be involved.

DESCRIPTION OF WORK:

See the Standard Position Description for the Occupation Code given above.

REQUIREMENTS:

This section is composed of Knowledge, Skills, and Abilities (KSAs) which are required to satisfactorily perform the tasks of the position. Applicants must demonstrate that they possess a sufficient level of each KSA, to include at least minimum competency for senior-qualified positions to enable them to perform these tasks satisfactorily. The KSAs are demonstrated by successful completion of tests and specified training, unless otherwise noted. Failure to demonstrate any KSA is disqualifying.

1. Ability to provide oversight, direction and support of co-workers in the absence of a supervisor.
2. Ability to communicate orally (refers to expressing spoken ideas or facts clearly and logically when answering questions, giving instructions, and providing information).
3. Ability to perform basic mathematical computations (refers to performing basic calculations such as addition, subtraction, multiplication, and division with whole numbers).
4. Ability to identify and analyze problems by gathering information from both oral and written sources and develop an appropriate course of action to resolve the situation.
5. Ability to safely perform the duties common to the position.

EXAMINATION REQUIREMENTS:

Applicants must successfully complete Postal Service Test 473, which includes the following measures of job-related knowledge, skills, and abilities:

A. Address Checking B. Forms Completion C. Coding & Memory D. Personal Characteristics and Experience Inventory

EXPERIENCE REQUIREMENTS:

Applicants must have a minimum of one year experience in a mail processing position.

PHYSICAL REQUIREMENTS:

Applicants must be physically able to efficiently perform the duties of the position.

ADDITIONAL PROVISIONS:

Lead Mail Processing Clerks must work their assigned tour and days of work often within an industrial plant environment. Lead Mail Processing Clerks must follow Postal Service policies and procedures for personal conduct at work, including adhering to rules and regulations.

Lead Mail Processing Clerks at any time may be assigned to provide service to the public. They must maintain a neat and professional appearance and demeanor in such interactions, including wearing a uniform when required.

Doc Date: 05/04/2012

Occ Code: 2315-7153

R0206
BC568846 Milwaukee(WI) Bid Clu
RIVERSCA

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 06/06/2018 07:05:35
Page: 1 of 10

THE UNITED STATES POSTAL SERVICE PROVIDES REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES. IF YOU NEED A REASONABLE ACCOMMODATION FOR ANY PART OF THE APPLICATION, BIDDING, INTERVIEW, AND/OR SELECTION PROCESS, PLEASE CONTACT THE OFFICE IDENTIFIED ON THE VACANCY ANNOUNCEMENT. THE DECISION ON GRANTING REASONABLE ACCOMMODATION WILL BE ON A CASE-BY-CASE BASIS.

For retirement purposes, NTFT assignments of less than 40 hours a week are considered part-time work

Posting No: 174416 Clerk Opening Date : 06/07/2018 Closing Date : 06/16/2018
JOB ID: 71987403 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:14 EG:1=Full Time
Bidding Vacant 01016990 ANNEX OUTG CLERKS MH T III MILWAUKEE Clerks -
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: OUTG-T3-WU 075; Utility General Clerk; Test 718 Required. Senior bidders will be notified of test. Annex located at 7620 S 10th St Oak Creek.

QUALIFICATIONS : 718 BASIC COMPUTER SKILLS

SECTION:

WORK SCHEDULE: 1630-0100-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
16:30	01:00	030	OFF	OFF	OFF	OFF	OFF	OFF	16:30	01:00	030	16:30	01:00	030	16:30	01:00	030	16:30	01:00	030

POSTING COMMENTS :

VACATED BY : EMP ID: ON DATE:

JOB ID: 70695278 2315-11XX GENERAL EXPEDITOR KP0015 P7 07 TOUR III LDC:17 EG:1=Full Time
Bidding Vacant 01016990 ANNEX OUTG CLERKS MH T III MILWAUKEE Clerks -
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: EXPED-T3-WU-075 Annex Located at 7620 S 10th Street Oak Creek

QUALIFICATIONS :

SECTION: MMPA EXPEDITOR T3

WORK SCHEDULE: 1430-2300-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
14:30	23:00	030	OFF	OFF	OFF	OFF	OFF	OFF	14:30	23:00	030	14:30	23:00	030	14:30	23:00	030	14:30	23:00	030

POSTING COMMENTS :

VACATED BY : Rohndi MCELVAIN EMP ID: 7681 ON DATE: 06/08/2018

R0206
BC568846 Milwaukee(WI) Bid Clu
RIVERSCA

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 06/06/2018 07:05:35
Page: 2 of 10

JOB ID: ~~95808016~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:14 EG:1=Full Time
Bidding Vacant 01016990 ANNEX OUTG CLERKS MH T III MILWAUKEE Clerks -
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: OUTG-T3-WU 075 ANNEX LOCATED AT 7620 S 10TH STREET, OAK CREEK

QUALIFICATIONS :

SECTION: MMPA OUTG CLK T3

WORK SCHEDULE: 1900-0330-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
19:00 03:30 030	OFF OFF OFF	OFF OFF OFF	19:00 03:30 030	19:00 03:30 030	19:00 03:30 030	19:00 03:30 030

POSTING COMMENTS :

VACATED BY : Cassandra McDade EMP ID: 5624 ON DATE: 06/06/2018

JOB ID: ~~95504594~~ 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR II LDC:13 EG:1=Full Time
Bidding Vacant 01016985 ANNEX SPBS TOUR II MILWAUKEE Clerks -
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: MMPA-SPBS-T2-WU 061; Annex located at 7620 S 10th Street, Oak Creek

QUALIFICATIONS : SPBS DEXTERITY

SECTION: MMPA/SPBS OPRN T2

WORK SCHEDULE: 0900-1730-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
OFF OFF OFF	09:00 17:30 030	09:00 17:30 030	09:00 17:30 030	09:00 17:30 030	09:00 17:30 030	OFF OFF OFF

POSTING COMMENTS :

VACATED BY : Russell Holmes EMP ID: 6385 ON DATE: 05/12/2018

JOB ID: ~~70433109~~ 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR III LDC:13 EG:1=Full Time
Bidding Vacant 01016471 ANNEX SPBS TOUR III MILWAUKEE Clerks -
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: MMPA-SPBS-T3-WU 076; ANNEX LOCATED AT 7620 S 10TH STREET, OAK CREEK

QUALIFICATIONS : SPBS DEXTERITY

SECTION: MMPA/SPBS OPRN T3

WORK SCHEDULE: 1730-0200-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
OFF OFF OFF	OFF OFF OFF	17:30 02:00 030	17:30 02:00 030	17:30 02:00 030	17:30 02:00 030	17:30 02:00 030

POSTING COMMENTS :

VACATED BY : Patrick Murphy EMP ID: 4211 ON DATE: 04/30/2018

R0206
BC568846 Milwaukee(WI) Bid Clu
RIVERSCA

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 06/06/2018 07:05:35
Page: 3 of 10

JOB ID: ~~70433116~~ 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR III LDC:13 EG:1=Full Time
Bidding Vacant 01016471 ANNEX SPBS TOUR III MILWAUKEE Clerks -
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: SPBS-T3-WU 076; Annex Located at 7620 S 10th Street, Oak Creek

QUALIFICATIONS : SPBS DEXTERITY

SECTION: MMPA/SPBS OPRN T3

WORK SCHEDULE: 1730-0200-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
OFF OFF OFF	OFF OFF OFF	17:30 02:00 030	17:30 02:00 030	17:30 02:00 030	17:30 02:00 030	17:30 02:00 030

POSTING COMMENTS :

VACATED BY : Virginia Meleski EMP ID: 4642 ON DATE: 03/31/2018

JOB ID: ~~70455364~~ 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR III LDC:13 EG:1=Full Time
Bidding Vacant 01016471 ANNEX SPBS TOUR III MILWAUKEE Clerks -
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: MMP-56-076 ANNEX LOCATED AT 7620 S 10TH STREET IN OAK CREEK VARI WORK
SCH: SA=1800/02:30; TU, W, TH, F=1730-0200; NS=SU/MO; 30L

CANCELLED

QUALIFICATIONS : SPBS DEXTERITY
SPBS APPLICATION

SECTION: MMPA/SPBS OPRN T3

WORK SCHEDULE: 1800/1730-30L-Su-MoV

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
18:00 02:30 030	OFF OFF OFF	OFF OFF OFF	OFF OFF OFF	17:30 02:00 030	17:30 02:00 030	17:30 02:00 030

POSTING COMMENTS :

VACATED BY : Leon Queary EMP ID: 9648 ON DATE: 05/14/2018

JOB ID: ~~95595155~~ 2315-11XX GENERAL EXPEDITOR KP0015 P7 07 TOUR I LDC:17 EG:1=Full Time
Bidding Vacant 01016978 DOCK 035 GLF TOUR I MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: PDC-DOCK-EXPEDITOR-T1-WU 115

QUALIFICATIONS :

SECTION: DOCK EXPEDITOR T1

WORK SCHEDULE: 2230-0700-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
22:30 07:00 030	22:30 07:00 030	22:30 07:00 030	22:30 07:00 030	OFF OFF OFF	OFF OFF OFF	OFF OFF OFF

POSTING COMMENTS :

VACATED BY : KARA MURAWSKI EMP ID: 5451 ON DATE: 04/27/2018

R0206
BC568846 Milwaukee(WI) Bid Clu
RIVERSCA

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 06/06/2018 07:05:35
Page: 4 of 10

JOB ID:Z1987405 2315-11XX GENERAL EXPEDITOR KP0015 P7 07 TOUR II LDC:17 EG:1=Full Time
Bidding Newly 01019339 OUTGOING MANUAL DIST DOCK T MILWAUKEE Clerks -
Established II NonHQ
JOB SLOT COMMENTS: DOCK EXPEDITOR-T2 WU 203. Utility Registry Clerk; (CER) PIT NON FORKLIFT & PIT
FORKLIFT; Successful applicant must complete Registered Mail Course 3110134

QUALIFICATIONS :
SECTION: DOCK EXPEDITOR T2
WORK SCHEDULE: 0600-1430-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	OFF	OFF	OFF	OFF	OFF	OFF	06:00	14:30	030	06:00	14:30	030

POSTING COMMENTS :

VACATED BY : EMP ID: ON DATE:

JOB ID:95507892 2315-11XX GENERAL EXPEDITOR KP0015 P7 07 TOUR II LDC:17 EG:1=Full Time
Bidding Vacant 01019339 OUTGOING MANUAL DIST DOCK T MILWAUKEE Clerks -
II NonHQ

JOB SLOT COMMENTS: PDC DOCK EXPEDITOR-T2-WU 203

QUALIFICATIONS :
SECTION: DOCK EXPEDITOR T2
WORK SCHEDULE: 0630-1500-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
06:30	15:00	030	06:30	15:00	030	06:30	15:00	030	06:30	15:00	030	06:30	15:00	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : James Forster EMP ID: 1285 ON DATE: 06/08/2018

JOB ID:Z1608782 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:12 EG:1=Full Time
Bidding Vacant 01019919 A FSM T I MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AFSM-T1-WU 190

QUALIFICATIONS :
SECTION: FSM NON-SCHEME T1
WORK SCHEDULE: 2130-0600-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
21:30	06:00	030	21:30	06:00	030	21:30	06:00	030	OFF	OFF	OFF	OFF	OFF	OFF	21:30	06:00	030	21:30	06:00	030

POSTING COMMENTS :

VACATED BY : Verna Gillespie EMP ID: 3051 ON DATE: 04/27/2018

R0206
BC568846 Milwaukee(WI) Bld Clu
RIVERSCA

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 06/06/2018 07:05:35
Page: 5 of 10

JOB ID: ~~95833899~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:12 EG:1=Full Time
Bidding Vacant 01019919 A FSM T I MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AFSM-T1-WU 190

QUALIFICATIONS :

SECTION: FSM NON-SCHEME T1

WORK SCHEDULE: 2130-0600-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
21:30	06:00	030	21:30	06:00	030	21:30	06:00	030	21:30	06:00	030	OFF	OFF	OFF	OFF	OFF	OFF	21:30	06:00	030

POSTING COMMENTS :

VACATED BY : Patricia Fairchild EMP ID: 4755 ON DATE: 06/08/2018

JOB ID: ~~71238189~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:12 EG:1=Full Time
Bidding Vacant 01019910 FSM TOUR II MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: FSM-T2-WU 285

QUALIFICATIONS :

SECTION: FSM NON-SCHEME T2

WORK SCHEDULE: 0600-1430-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	OFF	OFF	OFF	OFF	OFF	OFF	06:00	14:30	030	06:00	14:30	030

POSTING COMMENTS :

VACATED BY : Rose Marie Vosswinkel EMP ID: 9908 ON DATE: 06/08/2018

JOB ID: ~~71954522~~ 2315-7153 LEAD MAIL PROCESSING CLERK KP0013 P7 07 TOUR II LDC:12 EG:1=Full Time
Bidding Vacant 01019910 FSM TOUR II MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: FSM-T2-WU 285; 1 year of Mail Processing experience; Principal Assignment Area:
AFSM's; Performs variety of clerk duties; working leader resolving problems.
SEE STD JOB DESCRIPTION FOR ALL DUTIES AND RESPONSIBILITIES

QUALIFICATIONS :

SECTION: FSM NON-SCHEME T2

WORK SCHEDULE: 0600-1430-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	OFF	OFF	OFF	OFF	OFF	OFF	06:00	14:30	030

POSTING COMMENTS :

VACATED BY : Janice Thompson EMP ID: 4503 ON DATE: 04/27/2018

R0206
BC568846 Milwaukee(WI) Bid Clu
RIVERSCA

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 06/06/2018 07:05:35
Page: 6 of 10

JOB ID: ~~95595586~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:12 EG:1=Full Time
Bidding Vacant 01016476 A FSM 100 TOUR III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: FSM-T3-WU 386

QUALIFICATIONS :

SECTION: FSM NON-SCHEME T3

WORK SCHEDULE: 1400-2230-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030

POSTING COMMENTS :

VACATED BY : Doris Williams EMP ID: 7297 ON DATE: 06/08/2018

JOB ID: ~~95636692~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:12 EG:1=Full Time
Bidding Vacant 01016476 A FSM 100 TOUR III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: FSM-T3-WU 386

QUALIFICATIONS :

SECTION: FSM NON-SCHEME T3

WORK SCHEDULE: 1400-2230-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday					
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : Princess Johnson EMP ID: 6408 ON DATE: 06/08/2018

JOB ID: ~~71504294~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:11 EG:1=Full Time
Bidding Vacant 01016694 AUTO OCR BCS OPRNS C TOUR I MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T1-WU 129

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T1

WORK SCHEDULE: 2200-0630-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday							
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk		
22:00	06:30	030	22:00	06:30	030	OFF	OFF	OFF	OFF	OFF	22:00	06:30	030	22:00	06:30	030	22:00	06:30	030

POSTING COMMENTS :

VACATED BY : Gary Kozik EMP ID: 4562 ON DATE: 06/08/2018

R0206
BC568846 Milwaukee(WI) Bid Clu
RIVERSCA

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 06/06/2018 07:05:35
Page: 7 of 10

JOB ID: 95514338 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:11 EG:1=Full Time
Bidding Vacant 01016694 AUTO OCR BCS OPRNS C TOUR I MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T1-WU 129
REPLACED JOB 7863686 PL 129 CMS Job Slot ID: 8540333

QUALIFICATIONS :
SECTION: OCR/BCS/DBCS/LMLM T1
WORK SCHEDULE: 2200-0630-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
OFF OFF OFF	OFF OFF OFF	22:00 06:30 030	22:00 06:30 030	22:00 06:30 030	22:00 06:30 030	22:00 06:30 030

POSTING COMMENTS :

VACATED BY : Kenneth Kruse EMP ID: 2746 ON DATE: 04/30/2018

JOB ID: 71235347 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:11 EG:1=Full Time
Bidding Vacant 01019539 OCR/BCS OPERN UNIT T II MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T2-WU 294

QUALIFICATIONS :
SECTION: OCR/BCS/DBCS/LMLM T2
WORK SCHEDULE: 0600-1430-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
OFF OFF OFF	OFF OFF OFF	06:00 14:30 030	06:00 14:30 030	06:00 14:30 030	06:00 14:30 030	06:00 14:30 030

POSTING COMMENTS :

VACATED BY : Steve Martin EMP ID: 3705 ON DATE: 05/31/2018

JOB ID: 70503317 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01016482 AUTO EAST END TOUR III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: OCR-56-395 Replaces Job # 95787124
REPLACES 7714245 APWU UPGRADE 3-23-02
CMS Job Slot ID: 8539058

QUALIFICATIONS :
SECTION: OCR/BCS/DBCS/LMLM T3
WORK SCHEDULE: 1400-2230-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
14:00 22:30 030	14:00 22:30 030	14:00 22:30 030	14:00 22:30 030	OFF OFF OFF	OFF OFF OFF	14:00 22:30 030

POSTING COMMENTS :

VACATED BY : Deandre Baham EMP ID: 5951 ON DATE: 06/08/2018

R0206
BC568846 Milwaukee(WI) Bid Clu
RIVERSCA

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 06/06/2018 07:05:35
Page: 8 of 10

JOB ID: 21272510 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01016482 AUTO EAST END TOUR III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: NEWLY CREATED
AUTO-T3-WU 379

QUALIFICATIONS :
SECTION: OCR/BCS/DBCS/LMLM T3
WORK SCHEDULE: 1400-2230-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : Terrell Lowe EMP ID: 9990 ON DATE: 06/08/2018

JOB ID: 21608787 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01016482 AUTO EAST END TOUR III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T3-WU 391; Per Grievance Settlement 07-15-16

QUALIFICATIONS :
SECTION: OCR/BCS/DBCS/LMLM T3
WORK SCHEDULE: 1400-2230-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : Peggy Wishman EMP ID: 5847 ON DATE: 06/08/2018

JOB ID: 21608789 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01016482 AUTO EAST END TOUR III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T3-WU 394; Per Grievance Settlement 07-15-16

QUALIFICATIONS :
SECTION: OCR/BCS/DBCS/LMLM T3
WORK SCHEDULE: 1400-2230-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : Kenneth Liggan EMP ID: 7508 ON DATE: 06/08/2018

R0206
BC568846 Milwaukee(WI) Bid Clu
RIVERSCA

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 06/06/2018 07:05:35
Page: 9 of 10

JOB ID: ~~Z1422860~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:12 EG:1=Full Time
Bidding Vacant 01016979 OUTGOING CLERKS TOUR 1 MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: OUTGOING FLATS-T1-WU 182

QUALIFICATIONS :

SECTION: OUTG/POUCH&EXPT1FLATS

WORK SCHEDULE: 2100-0530-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
21:00 05:30 030	OFF OFF	OFF OFF	OFF OFF	21:00 05:30 030	21:00 05:30 030	21:00 05:30 030

POSTING COMMENTS :

VACATED BY : Robert Montgomery EMP ID: 6727 ON DATE: 06/08/2018

JOB ID: ~~95687891~~ 2345-32XX MAILING REQUIREMENTS CLK KP0017 P7 07 LDC:79 EG:1=Full Time
Bidding Vacant 01019074 BUSINESS MAIL ACCEPTANCE LAKELAND
UNIT DISTRICT Clerks -
NonHQ

JOB SLOT COMMENTS: THIS JOB REPLACES & IS EQUAL TO JOB 2549855 AS IT IS BEING
REASSIGNED TO THE DISTRICT FINANCE NUMBER/TD65.SJN 5/16/00
MUST DEMO ABILITY TO TYPE 30 CORRECT LINES BASED ON A 10 MIN
TIMING.MUST SUBMIT 2460 FOR TEST 714 - SIMPLIFIED TYPING BY
WAS PL 050; CHANGED TO PL 659 DUE TO ERMS 4-5-03.
CMS Job Slot ID: 8465026

QUALIFICATIONS : VALID STATE DRIVER'S LICENSE
PASSENGER CAR
425 BUSINESS MAIL ENTRY PREREQ (V1.2)
427 BUSINESS MAIL ACADEMY EXAM
718 BASIC COMPUTER SKILLS

SECTION:

WORK SCHEDULE: 0800-1630-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
OFF OFF	OFF OFF	08:00 16:30 030	08:00 16:30 030	08:00 16:30 030	08:00 16:30 030	08:00 16:30 030

POSTING COMMENTS :

VACATED BY : Elizabeth Jackson EMP ID: 2473 ON DATE: 04/01/2018

R0206
BC568846 Milwaukee(WI) Bld Clu
RIVERSCA

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 06/06/2018 07:05:35
Page: 10 of 10

JOB ID: ~~20300448~~ 2320-28XX BULK MAIL TECH KP0015 P7 07 TOUR II LDC:79 EG:1=Full Time
Bidding Vacant 01019073 BUSINESS MAIL ACCEPTANCE LAKELAND Clerks -
UNIT DISTRICT NonHQ

JOB SLOT COMMENTS: MUST BE CERTIFIED TO OPERATE GOV'T VEHICLES; SEE ATTACHED JOB DESCRIPTION AND QUALS FOR FURTHER INFO.

QUALIFICATIONS : VALID STATE DRIVER'S LICENSE
PASSENGER CAR
425 BUSINESS MAIL ENTRY PREREQ (V1.2)
427 BUSINESS MAIL ACADEMY EXAM

SECTION: BMEU T2

WORK SCHEDULE: 0845-1715-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	08:45	17:15	030	08:45	17:15	030	08:45	17:15	030

POSTING COMMENTS :

VACATED BY : Linda Wroblewski EMP ID: 9244 ON DATE: 04/27/2018

JOB ID: ~~21701836~~ 2340-0033 MARKUP CLERK - P7 06 TOUR II LDC:49 EG:1=Full Time
AUTOMATED
Bidding Vacant 00040767 COMPUTERIZED MAIL MILWAUKEE Clerks -
FORWARDING TOUR-II CFS NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 0700-1530-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	07:00	15:30	030	07:00	15:30	030	07:00	15:30	030

POSTING COMMENTS :

VACATED BY : David Emmons EMP ID: 1042 ON DATE: 04/27/2018