

The complete posting can also be found on
Lakeland's LiteBlue Web Page.

Please be aware that Internet Explorer is the only supported browser for eBidding.

UNITED STATES POSTAL SERVICE NOTICE OF VACANCY IN ASSIGNMENTS

Post on the bulletin board in your station or unit for the full time of posting as shown on the notice. Please remove at the expiration of the time limit, and retain at your office for 30 days, then destroy.

CLERK & MAIL HANDLER APRIL 2018 POSTINGS

PHONE OR WEB BIDDING IS MANDATORY FOR ALL APWU & MHU CRAFT EMPLOYEES



ANY POSITION RESTRICTED TO "IN SECTION BIDDERS" ARE ALSO
OPEN TO ANY EMPLOYEE WITH RETREAT RIGHTS TO THAT SECTION

Phone or Web Bidding must be used to bid on the assignments(s) described below. (EXCEPT for Best Qualified positions, which have separate instructions) Form 1717A will no longer be accepted for bids.

Any additional correspondence regarding bids, such as letters of applications for Best Qualified positions, must be faxed (414-287-2258), mailed, or brought to HR Local Service, Main Post Office 2nd Floor, 345 W St. Paul Ave, Milwaukee WI 53201-5020, Attn: Shelley Rome-Strong.

Under no circumstances will applications be accepted after the date specified. Any employee desiring to cancel a bid for a posted vacancy must do so no later than the date of the closing of the posting as shown below.

ALL requests for new PIN numbers – follow the instructions on second page.

Allow sufficient time to get your new PIN number through the mail. Yellow (manual) bid cards will be accepted only if BOTH the web and phone bidding systems are not working properly on the LAST DAY of the posting.

CLERK POSTING NUMBER:169960 MAIL HANDLER POSTING NUMBER: 170090

DATE AND TIME POSTED: April 6, 2018

DATE AND TIME TO BE WITHDRAWN: Midnight April 15, 2018

U S POSTAL SERVICE

NOTICE OF VACANCY IN ASSIGNMENTS

Post on the bulletin board in your station or unit for the full time of posting as shown on the notice. Please remove at the expiration of the time limit, and retain at your office for 30 days, then destroy.

**FULL-TIME, PART-TIME REGULAR, & PART-TIME FLEXIBLE EMPLOYEES
FROM ALL CRAFTS ARE ELIGIBLE TO APPLY.**

COMPLAINTS AND INQUIRY CLERK, PS-7, 2345-23XX

CLERK CRAFT
JULY 2016 POSTING

<u>JOB ID. NO.</u>	<u>ASSIGNMENT</u>	<u>SKILL</u>	<u>TOUR</u>	<u>OFF DAYS</u>	<u>P/L</u>	<u>VICE</u>
95509252	2 nd floor P&DC Consumer Affairs/ Claims & Inquiry	718 720	0800-1630 (T2)	SAT/SUN	656	TROESTER

Test Requirements: **Test 718 – Basic Computer Skills** **Test 720 – Verbal Ability Skills**

This is a Best Qualified MANUAL Posting.

FOLLOW THE INSTRUCTIONS BELOW TO APPLY FOR THIS POSITION:

To be eligible for the position described above you **MUST SUBMIT** a separate letter or a PS Form 991 application or a copy of an eCareer Profile for each Best Qualified position stating in detail how you meet the proficiency requirements of the position per the attached Job Description and Qualification Standards.

Your letter or PS Form 991 application or eCareer Profile for this Best Qualified position must be received at Local Services Office located **no later than midnight of the closing date** shown below. Letters/applications may be brought, faxed (414-287-2258) or mailed (HR Local Services, PO Box 5020, Milwaukee WI 53201-5020 Attn: Shelley Rome-Strong). Applications may also be scanned via email to shelley.a.rome-strong@usps.gov prior to the closing date.

Any employee desiring to cancel their application for this vacancy must do so in writing preferably no later than the date of the closing of the posting as shown below.

Bidders in the same Occupational Code are only required to submit a letter of interest and do not need to address the requirements of the position.

ADDITIONAL SELECTION CRITERIA

SELECTION: The above position will be filled on the basis of craft seniority to full-time employees encumbered in duty assignments in the same salary level and same best qualified position, then on the basis of "BEST QUALIFIED", selected in the following order: 1. Clerk Craft, 2. Office-Wide, regardless of craft.

EXAMINATION REQUIREMENTS: **Test 720 Verbal Abilities & Test 718 Computer Skills.** Applicants must demonstrate verbal ability. This must be demonstrated by successful completion of Postal Service **Test 720**. Applicants must demonstrate basic computer skills. This must be demonstrated by successful completion of the Postal Service **Test 718**. Those applicants who are not currently qualified will be notified at a future date of the time and location of the examinations.

Date Posted: April 6, 2018

Date to be Withdrawn: April 15, 2018

STD JOB DESCRIPTION

U.S.Postal Service

**COMPLAINTS & INQUIRY CLK (P7-07)
OCCUPATION CODE: 2345-23XX****FUNCTIONAL PURPOSE:**

Receives, classifies, and processes customer complaints and inquiries relative to mail service. Applies a broad knowledge of postal regulations and local policy to effect resolutions.

DUTIES AND RESPONSIBILITIES:

1. Accepts and reviews telephone, written, or in-person customer complaints regarding alleged service irregularities or employee conduct. Assembles all pertinent existing data and determines type of inquiry required.
2. Institutes necessary action to develop case analysis or investigation. Visits areas and confers with individuals involved, gathering and developing additional information pertaining to investigation.
3. Develops all pertinent facts for analysis as to what corrective action is to be taken. Presents analysis and recommendations to supervisor and employees involved in order to preclude a recurrence of a complaint.
4. Prepares correspondence to complaints and inquiries after investigation and complete information has been obtained.
5. Contacts customers in order to resolve complaints.
6. Reports unusual or repetitive complaints which indicate development of a trend; prepares and submits weekly and quarterly complaint summations and analysis of the data along with recommendations for improvement in service.
7. Performs other job related tasks in support of primary duties.

SUPERVISION:

Supervisor of unit to which assigned.

SELECTION METHOD:

Best Qualified

BARGAINING UNIT:

CLERK

KEY POSITION REFERENCE:

KP-0017

Doc Date: 11/02/1994

Occ Code: 2345-23XX

QUALIFICATIONS

U.S.Postal Service

**COMPLAINTS & INQUIRY CLK (P7-07)
OCCUPATION CODE: 2345-23XX****BARGAINING UNIT QUALIFICATION STANDARD**2345j
(2345-23XX)**COMPLAINTS AND INQUIRY CLERK****DOCUMENT DATE:** June 14, 2013**FUNCTION:**

Receives, classifies, and processes customer complaints and inquiries relative to mail service. Applies a broad knowledge of postal regulations and local policy to effect resolutions.

DESCRIPTION OF WORK:

See the Standard Position Description for the Occupation Code given above.

REQUIREMENTS:

This section is composed of Knowledge, Skills, and Abilities (KSAs) which are required to satisfactorily perform the tasks of the position. Applicants must demonstrate that they possess a sufficient level of each KSA, to include at least minimum competency for senior-qualified positions to enable them to perform these tasks satisfactorily. Applicants demonstrate these levels by describing examples of experience, education, or training, any of which may be non-postal. Ratings are based on the demonstration of the level of possession of each of the KSAs. Failure to demonstrate any KSA is disqualifying.

Knowledge of mailing requirements and service standards.

Ability to maintain records and prepare reports and correspondence.

Ability to plan and execute work activities without direct supervision, accomplishing tasks to meet deadlines.

Ability to work cooperatively and interact positively with customers and co-workers, exercising courtesy, discretion, and self-control.

Ability to communicate orally sufficient to express spoken ideas or facts clearly and logically when answering questions, giving directions, and providing information.

EXAMINATION REQUIREMENTS:

Applicants must demonstrate verbal ability. This must be demonstrated by successful completion of Postal Service Test 720.

Applicants must demonstrate basic computer skills. This must be demonstrated by successful completion of Postal Service Test 718.

PHYSICAL REQUIREMENTS:

Applicants must be able to perform the physical requirements of the position with or without reasonable accommodation.

Doc Date: 01/01/2014**Occ Code:** 2345-23XX

STD JOB DESCRIPTION

U.S.Postal Service

**LEAD MAIL PROCESSING CLERK (P7-07)
OCCUPATION CODE: 2315-7153****FUNCTIONAL PURPOSE:**

Performs a variety of clerk duties required to process mail using automated mail processing equipment or manual methods of sortation and distribution. May work with or without direct supervision or as a working leader to one or more mail processing employees resolving problems that may occur during tour operations and determining when a supervisor should be involved.

DUTIES AND RESPONSIBILITIES:

1. Provides current scheme, schedule, and routing information, as required by the distribution function, to efficiently route mail and meet dispatch schedules. Makes one or more sortations of outgoing and/or incoming mail using the appropriate sort program or manual distribution scheme.
2. On a rotational basis, may perform the following duties: loads mail onto automated equipment, culling out non-processable items; enters sort plan and starts equipment; monitors flow of mail to ensure continuous feed; sweeps separated mail from bins/ stackers; and stops equipment when distribution run or operation is completed. Runs machine reports, clears jams and contacts maintenance for assistance when required.
3. Prepares work area, ensuring all necessary support equipment and materials, including labels, trays, and other containers are in place.
4. Removes sorted mail from bins or separations and places into appropriate trays or containers for further processing or dispatch based on knowledge of operating plans and dispatch schedules, or at the instruction of supervisors or expeditors; may riffle or verify mail to ensure sortation accuracy as needed.
5. Maintains a working knowledge of regulations, policies and procedures related to mail processing activities. Provides guidance to mail processing employees assigned to mail processing operations. Resolves problems that may occur during tour operations and determines when a supervisor should be involved.
6. As a working leader of mail processing employees, will cooperate with supervisor to meet established targets for identified goals. Will work to maintain efficiencies and meet dispatches based on the installation operating plan. Shifts employee in the group from one assignment to another, in accordance with the Collective Bargaining Agreement, to balance workload. Trains new employees in a specific area of specialization. Makes Supervisor approved entries to correct time and attendance records and retains required supporting documents.
7. In addition, may perform any of the following duties as needed: provides service at public window for non-financial transactions; maintains records related to mail on hand and mail processed; examines balances in advance deposit accounts; and records and bills mail requiring special service; provides services in the receipt and dispatch of express mail; distributes, weights, computes, and processes all classes and types of postage due mail; maintains accounts and records; submits reports.
8. Uses established safe work methods, procedures, and safety precautions.
9. Performs other job related tasks in support of primary duties.

SUPERVISION:

Supervisor, Distribution Operations; Supervisor, Customer Services or other designated supervisor

SELECTION METHOD:

Senior Qualified

BARGAINING UNIT:

Clerk SP-2644; KP-0013

Doc Date: 05/20/2015

Occ Code: 2315-7153

QUALIFICATIONS

U.S. Postal Service

**LEAD MAIL PROCESSING CLERK (P7-07)
OCCUPATION CODE: 2315-7153****BARGAINING UNIT QUALIFICATION STANDARD**

(2315-7153)

MAIL PROCESSING CLERK

DOCUMENT DATE: 05/04/2012

FUNCTION:

Performs a variety of clerk duties required to process mail using mail processing equipment or manual methods of sortation and distribution. May work with or without direct supervision or as a working leader to one or more mail processing employees resolving problems that may occur during tour operations and determining when a supervisor should be involved.

DESCRIPTION OF WORK:

See the Standard Position Description for the Occupation Code given above.

REQUIREMENTS:

This section is composed of Knowledge, Skills, and Abilities (KSAs) which are required to satisfactorily perform the tasks of the position. Applicants must demonstrate that they possess a sufficient level of each KSA, to include at least minimum competency for senior-qualified positions to enable them to perform these tasks satisfactorily. The KSAs are demonstrated by successful completion of tests and specified training, unless otherwise noted. Failure to demonstrate any KSA is disqualifying.

1. Ability to provide oversight, direction and support of co-workers in the absence of a supervisor.
2. Ability to communicate orally (refers to expressing spoken ideas or facts clearly and logically when answering questions, giving instructions, and providing information).
3. Ability to perform basic mathematical computations (refers to performing basic calculations such as addition, subtraction, multiplication, and division with whole numbers).
4. Ability to identify and analyze problems by gathering information from both oral and written sources and develop an appropriate course of action to resolve the situation.
5. Ability to safely perform the duties common to the position.

EXAMINATION REQUIREMENTS:

Applicants must successfully complete Postal Service Test 473, which includes the following measures of job-related knowledge, skills, and abilities:

A. Address Checking B. Forms Completion C. Coding & Memory D. Personal Characteristics and Experience Inventory

EXPERIENCE REQUIREMENTS:

Applicants must have a minimum of one year experience in a mail processing position.

PHYSICAL REQUIREMENTS:

Applicants must be physically able to efficiently perform the duties of the position.

ADDITIONAL PROVISIONS:

Lead Mail Processing Clerks must work their assigned tour and days of work often within an industrial plant environment. Lead Mail Processing Clerks must follow Postal Service policies and procedures for personal conduct at work, including adhering to rules and regulations.

Lead Mail Processing Clerks at any time may be assigned to provide service to the public. They must maintain a neat and professional appearance and demeanor in such interactions, including wearing a uniform when required.

Doc Date: 05/04/2012

Occ Code: 2315-7153

STD JOB DESCRIPTION

U.S. Postal Service

**REVIEW CLK (P7-07)
OCCUPATION CODE: 2315-26XX****FUNCTIONAL PURPOSE:**

Checks assigned cases and racks for distribution accuracy; reviews incoming and/or outgoing mail removed from normal distribution channels; and takes appropriate action.

DUTIES AND RESPONSIBILITIES:

1. Assists in checking assigned cases and racks for distribution, proficiency and accuracy and prepares reports of errors found for the attention of the immediate supervisor.
2. Assists the supervisor with on-the-job training in distribution, dispatching, labeling, pouching, and disposition of all classes of mail in accordance with established procedures.
3. Examines and disposes of incoming and/or outgoing mail which is un-ZIP Coded, mis-ZIP Coded, illegible, incomplete or incorrectly addressed.
4. Uses such references as, but not limited to, ZIP Code Directory, telephone directories, and local master schemes.
5. May rate mail with short-paid postage or mail being forwarded.
6. May maintain records of mail volumes, work hours; and assist supervisor in carrying out special distribution assignments.
7. Separates and manually distributes mail. May have scheme/s assignments.
8. Performs other job related tasks in support of primary duties.

SUPERVISION:

Manager, Airport Mail Center/Facility or other designated supervisor.

SELECTION METHOD:

Senior Qualified

BARGAINING UNIT:

CLERK

KEY POSITION REFERENCE:

KP-0015

Doc Date: 11/02/1994

Occ Code: 2315-26XX

QUALIFICATIONS

U.S.Postal Service

**REVIEW CLK (P7-07)
OCCUPATION CODE: 2315-26XX**

These jobs do not have national qualification standards; therefore requirements must be developed locally. These are then included in the vacancy announcement or job posting to indicate the requirements which all applicants or bidders must meet. Human Resources officials or persons handling personnel functions must keep appropriate documentation used to develop requirements for a period of 2 years from the date used for selection. The documentation may be kept in the vacancy file. (Handbook EL-312 Employment and Placement, section 727.2)

Doc Date: 08/12/2010**Occ Code: 2315-26XX**

R0206
BC568846 Milwaukee(WI) Bld Clu
TB5FQ0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 04/05/2018 06:13:53
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THE UNITED STATES POSTAL SERVICE PROVIDES REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES. IF YOU NEED A REASONABLE ACCOMMODATION FOR ANY PART OF THE APPLICATION, BIDDING, INTERVIEW, AND/OR SELECTION PROCESS, PLEASE CONTACT THE OFFICE IDENTIFIED ON THE VACANCY ANNOUNCEMENT. THE DECISION ON GRANTING REASONABLE ACCOMMODATION WILL BE ON A CASE-BY-CASE BASIS.

For retirement purposes, NTFIT assignments of less than 40 hours a week are considered part-time work

Posting No: 169960 Clerk Opening Date : 04/06/2018 Closing Date : 04/15/2018
JOB ID: ~~71316503~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:14 EG:1=Full Time
Bidding Vacant 01016993 ANNEX OUTG DOCK GEN/CLKS MILWAUKEE Clerks -
TOUR I PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: MMPA-OUTG-T1-WU 058; Annex located at 7650 S 10th Street, Oak Creek.
Posted per Grlevance 1429-7793 01-15

QUALIFICATIONS :

SECTION: MMPA OUTG CLK T1

WORK SCHEDULE: 2230-0700-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
22:30	07:00	030	22:30	07:00	030	22:30	07:00	030	OFF	OFF	OFF	OFF	OFF	OFF	22:30	07:00	030	22:30	07:00	030

POSTING COMMENTS :

VACATED BY : Susan Roedel EMP ID: 9192 ON DATE: 02/28/2018

JOB ID: ~~70703007~~ 2315-7153 LEAD MAIL PROCESSING CLERK KP0013 P7 07 TOUR I LDC:13 EG:1=Full Time
Bidding Vacant 01016984 ANNEX SPBS TOUR I MILWAUKEE Clerks -
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: SPBS-T1-WU 051; 1 YEAR OF MAIL PROCESSING EXPERIENCE; PRINCIPAL ASSIGNMENT AREA: APBS; PERFORMS VARIETY OF CLERK DUTIES; WORKING LEADER RESOLVING PROBLEMS. SEE STD JOB DESCRIPTION FOR ALL DUTIES AND RESPONSIBILITIES

QUALIFICATIONS : SPBS DEXTERITY

SECTION: MMPA/SPBS OPRN T1

WORK SCHEDULE: 2130-0600-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
21:30	06:00	030	21:30	06:00	030	21:30	06:00	030	21:30	06:00	030	21:30	06:00	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : Stacey Volkert EMP ID: 8586 ON DATE: 03/30/2018

R0206
BC568846 Milwaukee(WI) Bld Clu
TB5FQ0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

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JOB ID: ~~71170459~~ 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR I LDC:13 EG:1=Full Time
Bidding Vacant 01016984 ANNEX SPBS TOUR I MILWAUKEE Clerks -
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: SPBS-T1-WU 051; Annex Located at 7620 S 10th Street, Oak Creek
QUALIFICATIONS : SPBS DEXTERITY
SECTION: MMPA/SPBS OPRN T1
WORK SCHEDULE: 2130-0600-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
21:30 06:00 030	OFF OFF	OFF OFF	OFF OFF	21:30 06:00 030	21:30 06:00 030	21:30 06:00 030

POSTING COMMENTS :

VACATED BY : AMANDA JOHNSON EMP ID: 7693 ON DATE: 03/02/2018

JOB ID: ~~71316368~~ 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR III LDC:13 EG:1=Full Time
Bidding Vacant 01016471 ANNEX SPBS TOUR III MILWAUKEE Clerks -
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: MMPA-SPBS-T3-WU 076; Variable Work Schedule: Sat/Sun 1800-0230;
Wed/Thu/Fri 1730-0200 Annex Located at 7620 S 10th Street, Oak Creek.

QUALIFICATIONS : SPBS DEXTERITY
SECTION: MMPA/SPBS OPRN T3
WORK SCHEDULE: 1800/1730-30L-Mo-TuV

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
18:00 02:30 030	18:00 02:30 030	OFF OFF	OFF OFF	OFF OFF	17:30 02:00 030	17:30 02:00 030

POSTING COMMENTS :

VACATED BY : EVELYN WRIGHT EMP ID: 1838 ON DATE: 03/30/2018

JOB ID: ~~95623008~~ 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR III LDC:13 EG:1=Full Time
Bidding Vacant 01016471 ANNEX SPBS TOUR III MILWAUKEE Clerks -
PRIORITY NonHQ
ANNEX

JOB SLOT COMMENTS: MMPA-SPBS-T3-WU 076; Variable Work Schedule: Sat/Sun 1800-0230;
Wed/Thu/Fri 1730-0200 Annex Located at 7620 S 10th Street, Oak Creek.

QUALIFICATIONS : SPBS DEXTERITY
SECTION: MMPA/SPBS OPRN T3
WORK SCHEDULE: 1800/1730-30L-Mo-TuV

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
18:00 02:30 030	18:00 02:30 030	OFF OFF	OFF OFF	OFF OFF	17:30 02:00 030	17:30 02:00 030

POSTING COMMENTS :

VACATED BY : JASMINE ROSS EMP ID: 2585 ON DATE: 03/30/2018

R0206
BC568846 Milwaukee(WI) Bid Clu
TB5FQ0

HUMAN CAPITAL ENTERPRISE SYSTEMS
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JOB ID: ~~71369455~~ 2315-11XX GENERAL EXPEDITOR KP0015 P7 07 TOUR I LDC:17 EG:1=Full Time
Bidding Vacant 01016978 DOCK 035 GLF TOUR I MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: PDC-DOCK EXPEDITOR-T1-WU 115

QUALIFICATIONS :

SECTION: DOCK EXPEDITOR T1

WORK SCHEDULE: 2130-0600-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
21:30 06:00 030	OFF OFF	OFF OFF	OFF OFF	21:30 06:00 030	21:30 06:00 030	21:30 06:00 030

POSTING COMMENTS :

VACATED BY : Wilma Davis EMP ID: 4096 ON DATE: 02/28/2018

JOB ID: ~~71539449~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:12 EG:1=Full Time
Bidding Vacant 01019919 A FSM T I MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AFSM-T1-WU 190

QUALIFICATIONS :

SECTION: FSM NON-SCHEME T1

WORK SCHEDULE: 2130-0600-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
21:30 06:00 030	OFF OFF	OFF OFF	OFF OFF	21:30 06:00 030	21:30 06:00 030	21:30 06:00 030

POSTING COMMENTS :

VACATED BY : TONARDO MCCULLUM EMP ID: 6799 ON DATE: 03/02/2018

JOB ID: ~~95529638~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:12 EG:1=Full Time
Bidding Vacant 01019919 A FSM T I MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AFSM-T1-WU 190

QUALIFICATIONS :

SECTION: FSM NON-SCHEME T1

WORK SCHEDULE: 2130-0600-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
21:30 06:00 030	21:30 06:00 030	21:30 06:00 030	21:30 06:00 030	OFF OFF	OFF OFF	OFF OFF

POSTING COMMENTS :

VACATED BY : ELIZABETH TAYLOR EMP ID: 7408 ON DATE: 03/30/2018

R0206
BC568846 Milwaukee(WI) Bid Clu
TB5FQ0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 04/05/2018 06:13:53
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JOB ID: ~~71236186~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:12 EG:1=Full Time
Bidding Vacant 01019910 FSM TOUR II MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: FSM-T2-WU 285 ** Restricted to In-section Bidders and those with Retreat
Rights **

QUALIFICATIONS :

SECTION: FSM NON-SCHEME T2

WORK SCHEDULE: 0600-1430-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	OFF	OFF	OFF	OFF	OFF	OFF	06:00	14:30	030	06:00	14:30	030

POSTING COMMENTS :

VACATED BY : Terisa Willinski EMP ID: 6385 ON DATE: 03/30/2018

JOB ID: ~~71236192~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:12 EG:1=Full Time
Bidding Vacant 01019910 FSM TOUR II MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: FSM-T2-WU 285 ** RESTRICTED to IN-SECTION & RETREAT RIGHTS BIDDERS **

QUALIFICATIONS :

SECTION: FSM NON-SCHEME T2

WORK SCHEDULE: 0600-1430-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	OFF	OFF	OFF	OFF	OFF	OFF	06:00	14:30	030	06:00	14:30	030

POSTING COMMENTS :

VACATED BY : Janice Thompson EMP ID: 4503 ON DATE: 03/30/2018

JOB ID: ~~71236194~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:12 EG:1=Full Time
Bidding Vacant 01019910 FSM TOUR II MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: FSM-T2-WU 285 *RESTRICTED TO IN-SECTION & THOSE WITH RETREAT RIGHTS.

QUALIFICATIONS :

SECTION: FSM NON-SCHEME T2

WORK SCHEDULE: 0600-1430-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
06:00	14:30	030	06:00	14:30	030	OFF	OFF	OFF	OFF	OFF	OFF	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030

POSTING COMMENTS :

VACATED BY : Chester Bukowski EMP ID: 9413 ON DATE: 03/30/2018

R0206
BC568846 Milwaukee(WI) Bid Clu
TB5FQ0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 04/05/2018 06:13:53
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JOB ID: ~~70964226~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:12 EG:1=Full Time
Bidding Vacant 01016476 A FSM 100 TOUR III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AFSM-T3-WU 386###

QUALIFICATIONS :

SECTION: FSM NON-SCHEME T3

WORK SCHEDULE: 1600-0030-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
16:00 00:30 030	OFF OFF	OFF OFF	OFF OFF	16:00 00:30 030	16:00 00:30 030	16:00 00:30 030

POSTING COMMENTS :

VACATED BY : JORDAN HOLLAND EMP ID: 4935 ON DATE: 03/30/2018

JOB ID: ~~95609340~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:14 EG:1=Full Time
Bidding Vacant 01019916 BOX MAIN OFC OPRN T I MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: BOX-T1-WU 118

QUALIFICATIONS :

SECTION: M O BOX UNIT T1

WORK SCHEDULE: 2230-0700-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
22:30 07:00 030	22:30 07:00 030	22:30 07:00 030	OFF OFF	OFF OFF	22:30 07:00 030	22:30 07:00 030

POSTING COMMENTS :

VACATED BY : Robin Wakkinen EMP ID: 168 ON DATE: 03/30/2018

JOB ID: ~~95774644~~ 2315-26XX REVIEW CLK KP0015 P7 07 TOUR I LDC:18 EG:1=Full Time
Bidding Vacant 01016975 INCOMING UNIT NIXIE T I MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: Nixie-T1-WU 165; See standard job description attached to this posting

QUALIFICATIONS :

SECTION: NIXIE T1

WORK SCHEDULE: 2130-0600-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
OFF OFF	OFF 21:30 06:00 030	21:30 06:00 030	21:30 06:00 030	21:30 06:00 030	21:30 06:00 030	OFF OFF

POSTING COMMENTS :

VACATED BY : Timothy Marcou EMP ID: 783 ON DATE: 03/30/2018

R0206
BC568846 Milwaukee(WI) Bid Clu
TB5FQ0

HUMAN CAPITAL ENTERPRISE SYSTEMS
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JOB ID: ~~70385379~~ 2315-26XX REVIEW CLK KP0015 P7 07 TOUR III LDC:18 EG:1=Full Time
Bidding Vacant 01016794 MANUAL LOOP NIXIE PARS T III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: NIXIE-T3-WU 356

QUALIFICATIONS :

SECTION: NIXIE T3

WORK SCHEDULE: 1900-0330-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
19:00 03:30 030	19:00 03:30 030	19:00 03:30 030	OFF OFF	OFF OFF	19:00 03:30 030	19:00 03:30 030

POSTING COMMENTS :

VACATED BY : Beverly Robinson EMP ID: 3579 ON DATE: 03/02/2018

JOB ID: ~~70330851~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:11 EG:1=Full Time
Bidding Vacant 01016694 AUTO OCR BCS OPRNS C TOUR I MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T1-WU 129

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T1

WORK SCHEDULE: 2200-0630-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
22:00 06:30 030	22:00 06:30 030	22:00 06:30 030	OFF OFF	OFF OFF	22:00 06:30 030	22:00 06:30 030

POSTING COMMENTS :

VACATED BY : Chirayu Noinaj EMP ID: 6960 ON DATE: 03/30/2018

JOB ID: ~~71236161~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:11 EG:1=Full Time
Bidding Vacant 01019539 OCR/BCS OPERN UNIT T II MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T2-WU 294

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T2

WORK SCHEDULE: 0600-1430-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
06:00 14:30 030	06:00 14:30 030	06:00 14:30 030	06:00 14:30 030	06:00 14:30 030	OFF OFF	OFF OFF

POSTING COMMENTS :

VACATED BY : Kenneth Kaestner EMP ID: 7764 ON DATE: 03/30/2018

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TB5FQ0

HUMAN CAPITAL ENTERPRISE SYSTEMS
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JOB ID: ~~70508799~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 21080288 AUTO WEST END TOUR III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T3-WU 391

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T3

WORK SCHEDULE: 1400-2230-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030
OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : Todd Wagner EMP ID: 8334 ON DATE: 03/30/2018

JOB ID: ~~70785482~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:17 EG:1=Full Time
Bidding Vacant 21080289 AUTO AFCS TOUR III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T3-WU 395; Primary Job Assignment AFCS

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T3

WORK SCHEDULE: 1600-0030-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
16:00	00:30	030	OFF	OFF	OFF	OFF	OFF	OFF	16:00	00:30	030	16:00	00:30	030
16:00	00:30	030	OFF	OFF	OFF	OFF	OFF	OFF	16:00	00:30	030	16:00	00:30	030

POSTING COMMENTS :

VACATED BY : SHAUNETTA EMP ID: 2114 ON DATE: 03/30/2018

WOOTEN-THOMPSON

JOB ID: ~~71236171~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 21080288 AUTO WEST END TOUR III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T3-WU 391

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T3

WORK SCHEDULE: 1330-2200-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday		Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
13:30	22:00	030	13:30	22:00	030	OFF	OFF	OFF	OFF	OFF	OFF	13:30	22:00	030
13:30	22:00	030	13:30	22:00	030	OFF	OFF	OFF	OFF	OFF	OFF	13:30	22:00	030

POSTING COMMENTS :

VACATED BY : Laura Kraft-Brundage EMP ID: 6322 ON DATE: 03/30/2018

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TB5FQ0

HUMAN CAPITAL ENTERPRISE SYSTEMS
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JOB ID: ~~71395467~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:17 EG:1=Full Time
Bidding Vacant 21080289 AUTO AFCS TOUR III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T3-WU 394; Primary Job Assignment AFCS: Variable Schedule 1600-0030
Sat, Mon, Tue, Fri 1400-2230 Sun

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T3

WORK SCHEDULE: 1600/0030-30L-We-ThV

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
16:00 00:30 030	14:00 22:30 030	16:00 00:30 030	16:00 00:30 030	OFF OFF OFF	OFF OFF OFF	16:00 00:30 030

POSTING COMMENTS :

VACATED BY : ENDORA SMITH EMP ID: 5217 ON DATE: 03/30/2018

JOB ID: ~~71395468~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:17 EG:1=Full Time
Bidding Newly 21080289 AUTO AFCS TOUR III MILWAUKEE Clerks -
Established NonHQ

JOB SLOT COMMENTS: AUTO-T3-WU 394; Primary Job Assignment AFCS: Variable Schedule 1600-0030
Sat, Mon, Tue, Fri 1400-2230 Sun###

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T3

WORK SCHEDULE: 1600/0030-30L-We-ThV

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
16:00 00:30 030	14:00 22:30 030	16:00 00:30 030	16:00 00:30 030	OFF OFF OFF	OFF OFF OFF	16:00 00:30 030

POSTING COMMENTS :

VACATED BY : Inica Nichols EMP ID: 6555 ON DATE: 03/30/2018

JOB ID: ~~71422860~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:14 EG:1=Full Time
Bidding Vacant 01016979 OUTGOING CLERKS TOUR 1 MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: OUTGOING FLATS-T1-WU 182

QUALIFICATIONS :

SECTION: OUTG/POUCH&EXPT1FLATS

WORK SCHEDULE: 2100-0530-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
21:00 05:30 030	OFF OFF OFF	OFF OFF OFF	OFF OFF OFF	21:00 05:30 030	21:00 05:30 030	21:00 05:30 030

POSTING COMMENTS :

VACATED BY : Michael Monreal EMP ID: 9813 ON DATE: 02/02/2018

R0206
BC568846 Milwaukee(WI) Bid Clu
TB5FQ0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

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JOB ID: ~~70385176~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:14 EG:1=Full Time
Bidding Vacant 01019918 PRIMARY OUTG MANUAL DIST T I MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: OUTG-LTRS-T1-WU 181
CMS JOB 8769820

QUALIFICATIONS :

SECTION: OUTG/POUCH&EXPT1LETTERS

WORK SCHEDULE: 2100-0530-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
21:00 05:30 030	21:00 05:30 030	21:00 05:30 030	21:00 05:30 030	OFF OFF OFF	OFF OFF OFF	21:00 05:30 030

POSTING COMMENTS :

VACATED BY : Daniel Koepsell EMP ID: 2241 ON DATE: 03/30/2018

JOB ID: ~~25671338~~ 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 LDC:48 EG:1=Full Time
ASSOC
Bidding Vacant 01015573 WEST MILWAUKEE BRANCH WEST MILWAUKEE Clerks -
OPRNS III NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)
Z-15
Z-19

SECTION: WEST MILWAUKEE

WORK SCHEDULE: 0530-1400-30L-Su-ThS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
05:30 14:00 030	OFF OFF OFF	05:30 14:00 030	05:30 14:00 030	05:30 14:00 030	OFF OFF OFF	05:30 14:00 030

POSTING COMMENTS :

TOTAL SCHEME DEFERMENT DAYS:066

VACATED BY : Rachel Albrecht EMP ID: 1451 ON DATE: 03/16/2018

JOB ID: ~~71701831~~ 2340-0033 MARKUP CLERK - P7 06 TOUR II LDC:49 EG:1=Full Time
AUTOMATED
Bidding Vacant 00040767 COMPUTERIZED MAIL MILWAUKEE Clerks -
FORWARDING TOUR-II CFS NonHQ

JOB SLOT COMMENTS: Restricted to in section bidders and those with retreat rights

QUALIFICATIONS :

SECTION:

WORK SCHEDULE: 0700-1530-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
OFF OFF OFF	OFF OFF OFF	07:00 15:30 030	07:00 15:30 030	07:00 15:30 030	07:00 15:30 030	07:00 15:30 030

POSTING COMMENTS :

VACATED BY : William Hightdudis EMP ID: 532 ON DATE: 03/31/2018

