

The complete posting can also be found on
Lakeland's LiteBlue Web Page.

Please be aware that Internet Explorer is the only supported browser for eBidding.

UNITED STATES POSTAL SERVICE NOTICE OF VACANCY IN ASSIGNMENTS

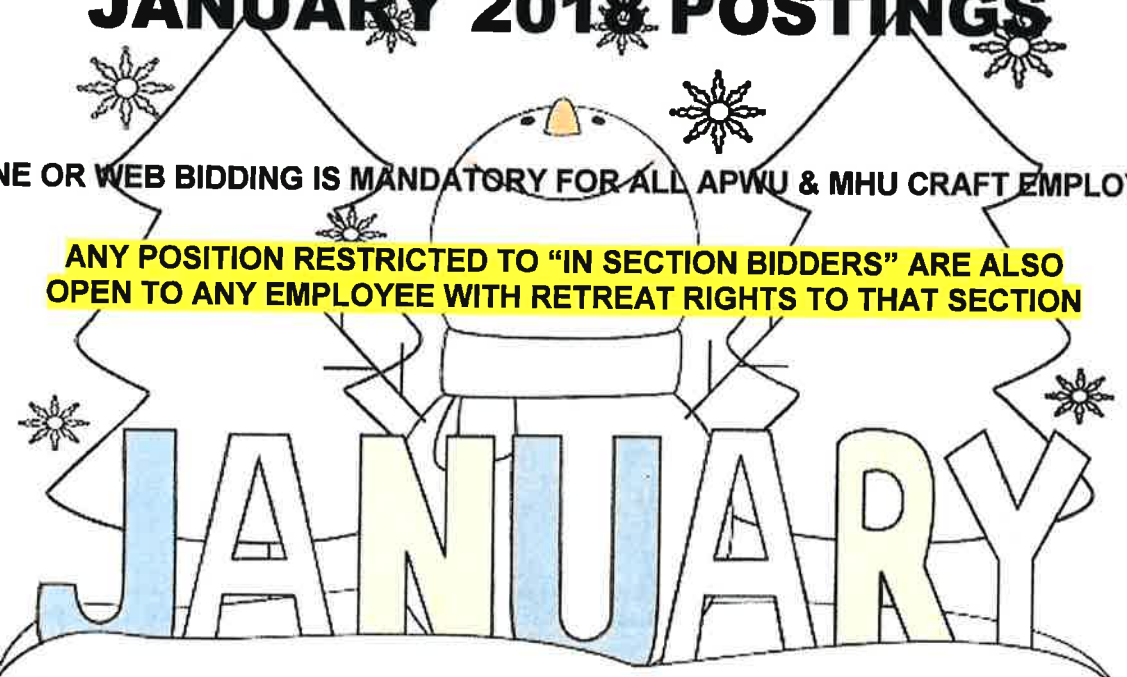
Post on the bulletin board in your station or unit for the full time of posting as shown on the notice. Please remove at the expiration of the time limit, and retain at your office for 30 days, then destroy.

CLERK & MAIL HANDLER

JANUARY 2018 POSTINGS

PHONE OR WEB BIDDING IS MANDATORY FOR ALL APWU & MHU CRAFT EMPLOYEES

ANY POSITION RESTRICTED TO "IN SECTION BIDDERS" ARE ALSO
OPEN TO ANY EMPLOYEE WITH RETREAT RIGHTS TO THAT SECTION



JANUARY

Phone or Web Bidding must be used to bid on the assignments(s) described below. (EXCEPT for Best Qualified positions, which have separate instructions) Form 1717A will no longer be accepted for bids.

Any additional correspondence regarding bids, such as letters of applications for Best Qualified positions, must be faxed (414-287-2258), mailed, or brought to HR Local Service, Main Post Office 2nd Floor, 345 W St. Paul Ave, Milwaukee WI 53201-5020, Attn: Shelley Rome-Strong.

Under no circumstances will applications be accepted after the date specified. Any employee desiring to cancel a bid for a posted vacancy must do so no later than the date of the closing of the posting as shown below.

ALL requests for new PIN numbers – follow the instructions on second page.

Allow sufficient time to get your new PIN number through the mail. Yellow (manual) bid cards will be accepted only if BOTH the web and phone bidding systems are not working properly on the LAST DAY of the posting.

CLERK POSTING NUMBER: 163602 MAIL HANDLER POSTING NUMBER: 163593

DATE AND TIME POSTED: January 1, 2018

DATE AND TIME TO BE WITHDRAWN: Midnight January 10, 2018



JOB BIDDING INFORMATION



Automated bidding is available 24 hrs a day during a posting bidding period.

To bid online go to  <http://liteblue.usps.gov>

Click on the eJob Bidding Quick Link found in 'Employee Apps' on the LiteBlue Homepage or click on 'Access eJob Bidding' on the right side of the LiteBlue 'MY HR' page.

Telephone Job Bidding Options

Job Bidding Phone Line 1-800-222-2415

HRSSC Shared Service bidding: 1-877-477-3273 opt 2

PostalEASE 1-877-477-3273 opt 1

TDD/TTY Line: 1-800-265-7208 or 1-866-265-7505

In addition to the on-line and phone bidding options listed above, you may also visit the Web Bidding Computer Rooms at the MKE P&DC (Room 402) or the MKE Annex to enter bids directly onto the computer.

- Your EIN (found on your earning statement) and postal PIN number are needed to access any of the automated bidding applications.
- You may quickly reset your postal Pin number by going to <http://liteblue.usps.gov>. Click on the 'click here' or 'Forgot your PIN' links near the bottom of the page, and follow the prompts.
- You may also request a new Pin number through POSTALEASE on the USPS Blue Page at: <http://blue.usps.gov/corporate/empss/welcome.htm>
- If you can't get to a computer, call 877-477-3273 and press 1. When prompted, enter your Employee ID. When prompted for your USPS PIN, pause and then press 2. Your new PIN number will be mailed to your address of record the next business day. In most cases you will receive your Pin number in two business days.
- **BE CAREFUL!** After 3 unsuccessful pin entry attempts the system will lock you out for a 24 hour period. Do not attempt to try again before 24 hours has elapsed or the lock out will be reset to another 24 hours.
- **Difficulties using the system?** Communicate the following information to your Manager or District Local Services:



- **Your name and EIN, Bid Cluster, Craft, and posting number**
- **Which system?** (Phone, Kiosk, Bid Computer)
- **Note any "error" message and at what juncture the error is occurring such as:** Won't accept pin, Call disconnects, Doesn't display posting, etc.

How to Set up your self-service password using the *New Self-Service Profile (SSP) Application*

Have the letter available that was sent (around the middle of April) to your residence.

➔ This letter has instructions and a Temporary Password in the upper right corner.

You will be able to set up your new password on the Self-Service Profile (SSP) Application from **any personal or USPS computer.**

1. Access the SSP Application at www.ssp.usps.gov or via links provided on Blue and LiteBlue.

Remember, as of April 28, 2014, use your USPS Password for Self-Service Web applications; use your USPS Personal Identification Number (PIN) for Self-Service Web (Interactive Voice Response Systems).

Here's how you log on:

You'll need your Employee ID and USPS Self-Service Password to log on to LiteBlue.

- Your Employee ID is easy to find – just look at the top of your earnings statement. It's the 4-digit number printed just above the words "Employee ID."
- Your USPS Self-Service Password will be mailed to you by the end of April 28, 2014. If you do not receive a copy of USPS self-service applications mail, first check if you have the correct address for the Self-Service Profile (SSP) application. You may also click on the link below to go to the [click here](#).

As of April 28, 2014 this application will require a new password instead of the 4-digit PIN.

[?] Employee ID:

[?] USPS Password:

[Log On](#)

[Forget Your Password?](#)
[Frequently asked questions](#)



Is this Site Secure?

2. Click on the Enter SSP button.

Welcome to Self-Service Profile(SSP)

The portal to the tools for the management of your Self-Service Profile.

Important Information

Self-Service Profile is available to all USPS Employees. Use your employee id and password to access all Self-Service web applications. This is the place to manage your self-service password, PIN, and more.

[Enter SSP](#)

How to Set up your self-service password using the *New Self-Service Profile (SSP) Application*

3. Enter your 8-digit Employee Identification Number (EIN)
Enter your Temporary Password.

Sign In To SSP

Employee ID

01234567

Password

●●●●●●●●|

Sign In

[Forgot Password?](#)

Click Sign In. The Self-Service Profile – Initial Setup screen will display.

Self-Service Profile Setup

Welcome to your Self-Service Profile (SSP) Application.

The SSP application allows employees to establish and/or update the Identification components used to access the Postal Service's Self-Service applications

You are required to change your password and select two (2) security questions and answers. You may enter an Email address if you would like to receive future profile modification notifications via Email. Required items have a double asterisk (**).

The option to enter an Email address is also available in the Self-Service Profile pages after your initial set up is complete.

[Set Security Questions](#) [Set Email Address](#) [Confirmation](#)

Set Your Secure Password

- * Please enter your new password.
- * **Strong Password Requirements:** Must contain at least one character from three of the four following types of characters:
 - Numbers 0-9, English letters a-z, English letters A-Z, (or) special characters from ! @ \$ % ^ * _ + ~ for a total length of 8 to 16 characters. No other special characters are allowed.

New Password: *

Confirm Password: *

4. Create and confirm your self-service password.
Your self-service password (8 to 16 characters) must contain at least one character from three of the following four types: Numbers 0-9, lowercase English letters a-z, uppercase English letters A-Z, or special characters !@\$\$%^*_+~.

Click the Next button.

New Password: * ●●●●●●●●

Confirm Password: * ●●●●●●●●|

-> Next

How to Set up your self-service password using the *New Self-Service Profile (SSP) Application*

5. Select two Security Questions and enter your answer to each question.

Click the Next button.

6. Enter and confirm your email address. (Optional)

Click the Next button.

7. The Confirmation Tab will display.

8. The Initial Profile Setup pop-up window will display.

Click OK and the application SSP Profile page will display.

Profile Summary	Manage Password	Manage Email	Manage PIN	Manage Security C
Function			Set	Last Update
ANSWER # 1			Yes	(
ANSWER # 2			Yes	(
PASSWORD			Yes	(
SECURITY QUESTION # 1			Yes	(
SECURITY QUESTION # 2			Yes	(
PIN			Yes	

NOTE: Use the Self-Service Profile Application (SSP) to change or reset your USPS PIN.

The 4-digit PIN will still be used to access self-service applications (Job Bidding, Employee Self-Services, leave requests) **using the telephone** via the Interactive Voice Response (IVR) system.

How to use eBidding

Log in to LiteBlue with EIN and Password (created in SSP)

 **blue** United States Postal Service

Welcome to LiteBlue

The next generation in employee communications

LiteBlue is here to help you to communicate faster and stay connected. It's packed with the information you want about career development, revenue and service performance, products, recognition — you name it. There's even a place where you can give us feedback. You also have secure access to PostalEASE through LiteBlue to check, and during open season, change your benefits elections.

Check back often, because LiteBlue will continue to evolve — to transform — and deliver results that serve you better. It's the postal way!

Reminder, as of April 28, 2014, use your SSP Password for Self Service Web applications; use your USPS Personal Identification Number (PIN) for Self Service IVRs (Interactive Voice Response Systems).

Here's how you log on:

You'll need your Employee ID and a USPS Self Service Password to log on to LiteBlue.

- Your Employee ID is easy to find — just look at the top of your earnings statement. It's the 8-digit number printed just above the words "Employee ID."
- Your USPS Self Service Password is the new security standard as of April 28, 2014 that is used to access a variety of USPS self-service applications including LiteBlue. If you have not set up your password in the Self Service Profile (SSP) application or you have forgotten your Self Service Password [click here](#).

As of April 28, 2014 this application will require a new password instead of the 4-digit PIN.

Employee ID:

USPS Password:

Log On

[Forget Your Password?](#)
[Frequently asked questions](#)



Is this Site Secure?

Click on eBidding in the Featured Quick Links



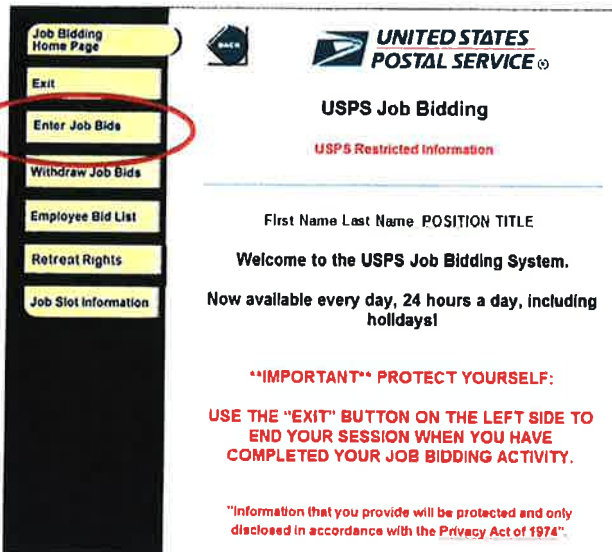
Employee Apps - Quick Links

[eCareer](#) [eJob Bidding](#) [eLRA](#) [eOPF](#)

How to use eBidding

Click on Enter Job Bids

Job Bidding - Home Page



Job Bidding Home Page

[Exit](#)

Enter Job Bids

[Withdraw Job Bids](#)

[Employee Bid List](#)

[Retreat Rights](#)

[Job Slot Information](#)

UNITED STATES POSTAL SERVICE

USPS Job Bidding

USPS Restricted Information

First Name Last Name POSITION TITLE

Welcome to the **USPS Job Bidding System**.

Now available every day, 24 hours a day, including holidays!

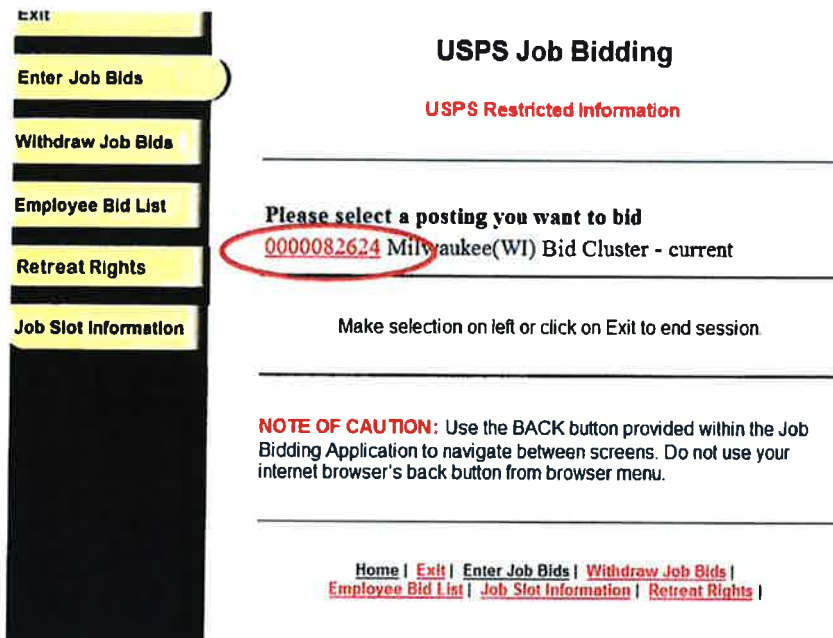
****IMPORTANT** PROTECT YOURSELF:**

USE THE "EXIT" BUTTON ON THE LEFT SIDE TO END YOUR SESSION WHEN YOU HAVE COMPLETED YOUR JOB BIDDING ACTIVITY.

"Information that you provide will be protected and only disclosed in accordance with the Privacy Act of 1974".

Current Open Postings will be shown

Click on the Link (red font Posting number)



EXIT

Enter Job Bids

[Withdraw Job Bids](#)

[Employee Bid List](#)

[Retreat Rights](#)

[Job Slot Information](#)

USPS Job Bidding

USPS Restricted Information

Please select a posting you want to bid

0000082624 Milwaukee(WI) Bid Cluster - current

Make selection on left or click on Exit to end session.

NOTE OF CAUTION: Use the BACK button provided within the Job Bidding Application to navigate between screens. Do not use your internet browser's back button from browser menu.

[Home](#) | [Exit](#) | [Enter Job Bids](#) | [Withdraw Job Bids](#) | [Employee Bid List](#) | [Job Slot Information](#) | [Retreat Rights](#) |

How to use eBidding

The next screen shows the list of positions for this posting.

USPS Job Bidding

USPS Restricted Information

First Name Last Name POSITION TITLE
Posting 0000082624, Milwaukee(WI) Bid Cluster POST OFFICE
Open:05/05/2014, Close:05/14/2014

Check on the box to select each Job Slot you want to bid

Only rows with checkmark will be submitted

Click on the Job Slot Number for detailed display

Submit Job Bids Cancel

Position Information							
Job Slot	Choice	Closer to home	Title	Tour	Level	Bid Status	Reason
<input type="checkbox"/>	70501907		LEAD SALES & SERVICES ASSOCIATE	TOUR II	07		
<input type="checkbox"/>	70508932		MAIL PROCESSING CLERK	TOUR III	06	Outside Bid Cluster / Craft / Section	
<input type="checkbox"/>	70702722		LEAD MAIL PROCESSING CLERK	TOUR I	07		
<input type="checkbox"/>	70767268		SALES SVCS/DISTRIBUTION ASSOC	TOUR II	06		
<input type="checkbox"/>	71068464		MAIL PROCESSING CLERK	TOUR I	06		
<input type="checkbox"/>	71067841		LEAD SALES & SERVICES ASSOCIATE	TOUR II	07		

USPS Job Bidding

USPS Restricted Information

First Name Last Name POSITION TITLE
Posting 0000082624, Milwaukee(WI) Bid Cluster POST OFFICE
Open:05/05/2014, Close:05/14/2014

Check on the box to select each Job Slot you want to bid

Only rows with checkmark will be submitted

Click on the Job Slot Number for detailed display

Indicate choice here

Submit Job Bids Cancel

Position Information							
Job Slot	Choice	Closer to home	Title	Tour	Level	Bid Status	Reason
<input type="checkbox"/>	70501907		LEAD SALES & SERVICES ASSOCIATE	TOUR II	07		
<input type="checkbox"/>	70508932		MAIL PROCESSING CLERK	TOUR III	06	Outside Bid Cluster / Craft / Section	
<input type="checkbox"/>	70702722		LEAD MAIL PROCESSING CLERK	TOUR I	07		
<input type="checkbox"/>	70767268		SALES SVCS/DISTRIBUTION ASSOC	TOUR II	06		
<input type="checkbox"/>	71068464		MAIL PROCESSING CLERK	TOUR I	06		
<input type="checkbox"/>	71067841		LEAD SALES & SERVICES ASSOCIATE	TOUR II	07		

Checkmark positions you want to bid on



How to use eBidding

To see more information about a position, click on the Position Number. (Scroll down to see details)

Job Slot Detail: 70767268 Click to Open or Close ⇒

Job Slot: 70767268

Job Title:
SALES,SVCS/DISTRIBUTION ASSOC

Level: 06

Position Type: Full Time

Location:

Tour: TOUR II

Status: Bidding

Qualifications

Examinations 421 SALES AND SERVICES (V3.9)

Milwaukee WI Bid Cluster Z-09

Comments:

Job Schedules:

Work Schedule	Week Number	Day of Week	Start Time	End Time
06006024	001	1	06:00	15:00
06006024	001	2	00:00	00:00
06006024	001	3	06:00	15:00
06006024	001	4	00:00	00:00
06006024	001	5	06:00	15:00
06006024	001	6	06:00	15:00

Position Information						
Job Slot	Choice	Closer to home	Title	Tour	Level	Bid Status Reasc
70501917	<input type="checkbox"/>		LEAD SALES & SERVICES ASSOCIATE	TOUR II	07	
70105032	<input type="checkbox"/>		MAIL PROCESSING CLERK	TOUR III	06	Outside Bid Clus'
70702722	<input type="checkbox"/>		LEAD MAIL PROCESSING CLERK	TOUR I	07	
70767268	<input checked="" type="checkbox"/>		SALES,SVCS/DISTRIBUTION ASSOC	TOUR II	06	
71050451	<input type="checkbox"/>		MAIL PROCESSING CLERK			
71007311	<input type="checkbox"/>		LEAD SALES & SERVICES AS			

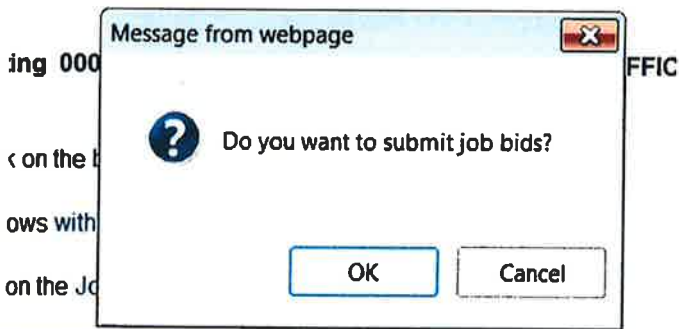
Checkmark here when the position is closer to home than your current position

How to use eBidding

When you have finished bidding, click the Submit Job Bids

Position Information				
	Job Slot	Choice	Closer to home	Title
<input type="checkbox"/>	70501907		<input type="checkbox"/>	LEAD SALES & SERVICES AS
<input type="checkbox"/>	70508932		<input type="checkbox"/>	MAIL PROCESSING CLERK
<input type="checkbox"/>	70702722		<input type="checkbox"/>	LEAD MAIL PROCESSING CL
<input checked="" type="checkbox"/>	70767268	1	<input type="checkbox"/>	SALES,SVCS/DISTRIBUTION
<input type="checkbox"/>	71068464		<input type="checkbox"/>	MAIL PROCESSING CLERK
<input type="checkbox"/>	71097841		<input type="checkbox"/>	LEAD SALES & SERVICES AS
<input type="checkbox"/>	71114891		<input type="checkbox"/>	LEAD SALES & SERVICES AS
<input checked="" type="checkbox"/>	71114892	2	<input type="checkbox"/>	LEAD SALES & SERVICES A
<input type="checkbox"/>	71114893		<input type="checkbox"/>	LEAD SALES & SERVICES AS

A window pops up



How to use eBidding

Then your confirmation appears:

You successfully submitted the job bid 70767268!

You successfully submitted the job bid 71114892!

Please check following table for just updated bid statuses

Position Information					
Job Slot	Choice	Closer to home	Bid Status	Bid Status Reason	
70767268001			ELG	Eligible	
71114892002			ELG	Eligible	

Print the page, if desired.

U S POSTAL SERVICE

NOTICE OF VACANCY IN ASSIGNMENTS

Post on the bulletin board in your station or unit for the full time of posting as shown on the notice. Please remove at the expiration of the time limit, and retain at your office for 30 days, then destroy.

**FULL-TIME, PART-TIME REGULAR, & PART-TIME FLEXIBLE EMPLOYEES
FROM ALL CRAFTS ARE ELIGIBLE TO APPLY.**

Tool & Parts Clerk 6904-01XX (P7-06)

MOTOR VEHICLE CRAFT
January 2018 POSTING

<u>JOB ID NO</u>	<u>ASSIGNMENT</u>	<u>SKILLS</u>	<u>TOUR</u>	<u>OFF DAYS</u>	<u>P/L</u>	<u>VACATED BY</u>
95842605	Milwaukee VMF	see below & attached info	2245-0715 (T-1)	SAT/SUN	091	Hunt

Best Qualified Manual Posting.

FOLLOW THE INSTRUCTIONS BELOW TO APPLY FOR THIS POSITION:

To be eligible for the position described above you **MUST SUBMIT** a separate letter or a PS Form 991 application or a copy of an eCareer Profile for each Best Qualified position stating in detail how you meet the proficiency requirements of the position per the attached Job Description and Qualification Standards.

Your letter or PS Form 991 application or eCareer Profile for this Best Qualified position must be received at Local Services Office located **no later than midnight of the closing date** shown below. Letters/applications may be brought, faxed (414-287-2258) or mailed (HR Local Services, PO Box 5020, Milwaukee WI 53201-5020 Attn: Shelley Rome-Strong). Applications may also be scanned via email to shelley.a.rome-strong@usps.gov prior to the closing date

Any employee desiring to cancel their application for this vacancy must do so in writing preferably no later than the date of closing of the posting as shown below.

Bidders in the same *Occupational Code* are only required to submit a letter of interest and do not need to address the requirements of the position.

ADDITIONAL SELECTION CRITERIA

EXAMINATION REQUIREMENTS: Applicants must successfully complete **Postal Service Test 473**, which includes the following measures of job-related knowledge, skills, and abilities:

A. Address Checking B. Forms Completion C. Coding & Memory D. Personal Characteristics and Experience Inventory

Applicants must demonstrate basic computer skills. This must be demonstrated by successful completion of **Postal Service Test 718**.

SELECTION: The above position will be filled on the basis of craft seniority to full-time employees encumbered in duty assignments in the same salary level and same best qualified position, then on the basis of "BEST QUALIFIED", selected in the following order: 1. Motor Vehicle Craft, 2. Office-Wide, regardless of craft.

Applicants who qualify under this standard may be required to satisfactorily complete a prescribed training course(s) prior to reassignment or promotion.

Date Posted: January 1, 2018

Date to be Withdrawn: Midnight January 10, 2018

STD JOB DESCRIPTION

U.S. Postal Service

**TOOL & PARTS CLK (P7-06)
OCCUPATION CODE: 6904-01XX****FUNCTIONAL PURPOSE:**

Requisitions, receives, stores, issues, and accounts for a wide variety of parts, tools and supplies used in the maintenance of motor vehicles.

DUTIES AND RESPONSIBILITIES:

1. Selects, issues, and accounts for items requested by users; maintains follow-up on items to be returned; fills requisitions from within the organization and from other postal installations for stock; uses knowledge of the stock, familiarity with maintenance operations, and reference to catalogs or parts lists to supply proper items of stock to using personnel.
2. Prepares and submits requisitions to maintain prescribed levels of mechanical, electrical, engineering and custodial stock items; requisitions special items on request.
3. Receives, unloads, unpacks, and checks stock against corresponding requisitions and invoices; reconciles variations in quantity, specifications, and condition; puts away shipments received as well as items returned by users.
4. Relocates stock to make room for new items or use space more effectively.
5. Inventories stock on hand either on a perpetual, periodic or special basis, traces shortages; searches for misplaced items; recommends changes in stock levels based upon usage experience.
6. Maintains stock records showing such information as nomenclature, stock number, stock levels, location, receipts, issues, and balances on hand; performs other record keeping functions such as filling out tags and issuing documents.
7. Performs other duties, as assigned, such as, assuming responsibility for operation of the stockroom in cases where the incumbent is the sole employee, or may oversee one or two employees such as supply clerks or stock record clerks; selecting, packing and shipping stock to fill requisitions; performing minor maintenance on tools such as oiling, greasing, sharpening and replacing wooden handles; receiving trouble calls and relaying to maintenance.

SUPERVISION:

Supervisor of unit to which assigned.

SELECTION METHOD:

Senior Qualified when utilized within the Motor Vehicle craft. Best Qualified when utilized within the Maintenance craft.

BARGAINING UNIT:

MOTOR VEHICLE

KEY POSITION REFERENCE:

KP-0012

Doc Date: 05/08/2001

Occ Code: 6904-01XX

QUALIFICATIONS

U.S. Postal Service

**TOOL & PARTS CLK (P7-06)
OCCUPATION CODE: 6904-01XX****BARGAINING UNIT QUALIFICATION STANDARD**6904A
(6904-01XX)**TOOL AND PARTS CLERK****DOCUMENT DATE:** JULY 1, 2013**FUNCTION:**

Requisitions, receives, stores, issues, and accounts for a wide variety of parts, tools, and supplies used in the maintenance of motor vehicles.

DESCRIPTION OF WORK:

See the Standard Position Description for the Occupation Code given above.

REQUIREMENTS:

This section is composed of Knowledge, Skills, and Abilities (KSAs) which are required to satisfactorily perform the tasks of the position. Applicants must demonstrate that they possess a sufficient level of each KSA, to include at least minimum competency for senior-qualified positions to enable them to perform these tasks satisfactorily. Applicants demonstrate these levels by describing examples of experience, education, or training, any of which may be non-postal. Ratings are based on the demonstration of the level of possession of each of the KSAs. Failure to demonstrate any KSA is disqualifying.

Ability to work without immediate supervision.

Ability to use reference materials and manuals.

Ability to safely perform the duties common to the position.

Ability to maintain records and prepare reports.

Ability to perform effectively under the pressures of the position.

Ability to plan, lay out, and set up work independently.

Ability to interpret instructions, specifications, etc.

Ability to estimate time and material.

Ability to inspect.

Ability to work with others.

EXPERIENCE REQUIREMENTS:

Applicants must have two years of experience in which a knowledge of a variety of parts, tools, and supplies was gained.

Successful completion of a full 4-year high school course including credits in commercial or vocational subjects may be substituted for one year of general experience.

Note: The required amount of experience will not in itself be accepted as proof of qualification. The applicant's record of experience and training must show the ability to perform the duties of the position.

EXAMINATION REQUIREMENTS:

Applicants must successfully complete Postal Service Test 473, which includes the following measures of job-related knowledge, skills, and abilities:

A. Address Checking B. Forms Completion C. Coding & Memory D. Personal Characteristics and Experience Inventory

Applicants must demonstrate basic computer skills. This must be demonstrated by successful completion of Postal Service Test 718.

PHYSICAL REQUIREMENTS:

Applicant must be able to perform the physical requirements of the position with or without reasonable accommodation.

ADDITIONAL REQUIREMENTS:

Applicants must have the ability to handle weights and loads included in incidental climbing.

Doc Date: 01/01/2014

Occ Code: 6904-01XX

R0206
BC568846 Milwaukee(WI) Bid Clu
QTYHFO

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 12/29/2017 08:05:20
Page: 1 of 3

THE UNITED STATES POSTAL SERVICE PROVIDES REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES. IF YOU NEED A REASONABLE ACCOMMODATION FOR ANY PART OF THE APPLICATION, BIDDING, INTERVIEW, AND/OR SELECTION PROCESS, PLEASE CONTACT THE OFFICE IDENTIFIED ON THE VACANCY ANNOUNCEMENT. THE DECISION ON GRANTING REASONABLE ACCOMMODATION WILL BE ON A CASE-BY-CASE BASIS.

For retirement purposes, NTFT assignments of less than 40 hours a week are considered part-time work

Posting No: 163602 Clerk Opening Date : 01/01/2018 Closing Date : 01/10/2018
JOB ID: ~~71927929~~ 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 LDC:45 EG:1=Full Time
ASSOC

Bidding Newly 00040772 DR MARTIN LUTHER KING JR DR MARTIN Clerks -
Established CARRIER STATION LUTHER KING NonHQ
JR

JOB SLOT COMMENTS: Position created per step 1 grievance settlement #67728-17
Scheme qualification: Zone 53212 required; employee must pass window training.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)
Z-12

SECTION:

WORK SCHEDULE: 0800-1700-60L-Su-WeS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
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From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
08:00	17:00	060	OFF	OFF	OFF	08:00	17:00	060	08:00	17:00	060	OFF	OFF	OFF	08:00	17:00	060	08:00	17:00	060

POSTING COMMENTS :

TOTAL SCHEME DEFERMENT DAYS:030

VACATED BY : EMP ID: ON DATE:

JOB ID: ~~70255945~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:12 EG:1=Full Time
Bidding Vacant 01016476 A FSM 100 TOUR III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: FSM-T3-WU 386

QUALIFICATIONS :

SECTION: FSM NON-SCHEME T3

WORK SCHEDULE: 1400-2230-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
----------	--------	--------	---------	-----------	----------	--------

From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030

POSTING COMMENTS :

VACATED BY : Thomas Butler EMP ID: 4539 ON DATE: 08/16/2017

R0206
BC568846 Milwaukee(WI) Bid Clu
QTYHF0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 12/29/2017 08:05:20
Page: 2 of 3

JOB ID: ~~95654522~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:14 EG:1=Full Time
Bidding Vacant 01019916 BOX MAIN OFC OPRN T I MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: BOX-T1-WU 118; TEST 718 Required - Utility General Clerk, Senior
Bidders will be notified of Test

QUALIFICATIONS : 718 BASIC COMPUTER SKILLS

SECTION: M O BOX UNIT T1

WORK SCHEDULE: 2230-0700-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
22:30 07:00 030	22:30 07:00 030	22:30 07:00 030	OFF OFF OFF	OFF OFF OFF	22:30 07:00 030	22:30 07:00 030

POSTING COMMENTS :

VACATED BY : Karen Billoups EMP ID: 427 ON DATE: 09/01/2017

JOB ID: ~~71235341~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:11 EG:1=Full Time
Bidding Vacant 01019539 OCR/BCS OPERN UNIT T II MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T2-WU 294

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T2

WORK SCHEDULE: 0600-1430-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
OFF OFF OFF	OFF OFF OFF	06:00 14:30 030	06:00 14:30 030	06:00 14:30 030	06:00 14:30 030	06:00 14:30 030

POSTING COMMENTS :

VACATED BY : Donald Polinske EMP ID: 4935 ON DATE: 12/31/2017

JOB ID: ~~71236153~~ 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:11 EG:1=Full Time
Bidding Vacant 01019539 OCR/BCS OPERN UNIT T II MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T2-WU 294

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T2

WORK SCHEDULE: 0600-1430-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk	From To Brk
06:00 14:30 030	OFF OFF OFF	OFF OFF OFF	06:00 14:30 030	06:00 14:30 030	06:00 14:30 030	06:00 14:30 030

POSTING COMMENTS :

VACATED BY : Mark Aspan EMP ID: 4969 ON DATE: 11/09/2017

R0206
BC568846 Milwaukee(WI) Bid Clu
QTYHF0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 12/29/2017 08:05:20
Page: 3 of 3

JOB ID: ~~95489024~~ 2320-28XX BULK MAIL TECH KP0015 P7 07 TOUR III LDC:79 EG:1=Full Time
Bidding Vacant 01019075 BUSINESS MAIL ACCEPT UNITS LAKELAND Clerks -
MGMT UNIT DISTRICT NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : VALID STATE DRIVER'S LICENSE
PASSENGER CAR
425 BUSINESS MAIL ENTRY PREREQ (V1.2)
427 BUSINESS MAIL ACADEMY EXAM

SECTION: BMEU T3

WORK SCHEDULE: 1000-1830-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	10:00	18:30	030	10:00	18:30	030	10:00	18:30	030	10:00	18:30	030	10:00	18:30	030

POSTING COMMENTS :

VACATED BY : Michael Schepp

EMP ID: 5549

ON DATE: 11/24/2017
